



Request for Cap – Gap Extension I-20

Florida A&M University
International Students and Scholars Unit (ISSU)

_____	_____	_____
First Name	Last Name	Student ID#
_____	(____) _____	
Email	Phone	
_____	____/____/____	____/____/____
Current OPT/STEM EAD Card Number	Current EAD Start Date	Current EAD End Date

Checklist of Required Documents

- Completed **request form – please print clearly**
- Clear, legible copy of your most current **EAD Card**
- If EAD Expires between April 1 & May 31st:** A copy of the H-1B petition, **AND** proof of **delivery** (from FedEx, USPS, DHL USPS, etc.) to a USCIS service center showing the date of receipt **or** a copy of the I-797C Receipt Notice

--OR--

- If EAD Expires on June 1st or later:** A copy of the **I-797C Receipt notice** (or Approval notice) from USCIS

You will receive an email from the ISSU to your email informing you that your new I-20 is ready. **Please indicate the method of I-20 delivery you prefer:**

- I will pick it up at the ISSU
- I will request express mail delivery (go to www.study.eshipglobal.com and click on: Students/Scholars and Sign up)

Please submit this form (with attachments) to the ISSU via email at famuoied@gmail.com as a single attachment. Please note that *processing time is 5-7 business days*.

I understand:

1. **Upon approval of my H-1B**, I will email The Approval Notice to famuoied@gmail.com so that ISSU can properly update my student records.
2. **If my H-1B application is withdrawn or denied**, I have 10 days from the withdrawn/denial date to work and a 60 day grace period from the withdrawn/denial date in which I can:
 - a. leave the United States
 - b. transfer to another U.S. school
 - c. begin a new degree program at EMU
 - d. change/adjust my status.

_____	____/____/____
Student Signature	Date mm dd yyyy