### Jane Doe

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## **Objective**

To obtain a position as a cytotechnologist that allows me to analyze cellular material, by using a systematic approach in preliminary diagnosis.

#### **Education**

Cleveland Clinic School of Cytotechnology – Cleveland, OH Post-Baccalaureate Program CT Certification by ASCP-2013

Florida A&M University—Tallahassee, FL B.S in Molecular and Cellular Biology-2007

**Experience** 

Cytotechnologist 07/2013-Present Pittsburgh, PA
Allegheny General Hospital
Beth Ujevich (412-359-3506)

- Responsible for evaluating slides under a microscope to detect cellular abnormalities and malignancies
- Observe gynecological and non-gynecological specimens
- Perform and assist Cytopathologists with on-site assessment of adequacy for FNA procedures
- Assist with training Residents/ Fellows

Lab Technician, Cytology Prep

08/2012-06/2013

Cleveland, OH

Cleveland Clinic

Dawn Underwood (216-445-0272)

- Processed medical specimens using ThinPrep and SurePath
- Stained/ cover slipped slides and recorded lab data
- Assisted with laboratory maintenance

Sales Associate 06/2009-08/2012 Cleveland, OH

Bath & Body Works

Nicole Kiel (216-621-7064)

- Customer service
- Sales, stocking product, cashier

**Peer Mentor** 06/2008-08/2008 Cleveland OH

Cleveland Clinic

Dr. Sharon Mace (216-445-4598)

- Assisted high school students with their research and surveyed students to enhance the program
- Scheduled shadowing rotations with physicians for students to observe different occupations in the medical field

# Science Research Intern/Research Fellow 06/2006-05/2009

Cleveland, OH

Cleveland Clinic

Dr. Sharon Mace (216-445-4598)

- Performed/Continued research project on Procedural Sedation in the Emergency Department
- Collected data from various medical charts and analyzed data using SPSS database

# **Memberships/Community Involvement**

- Guest speaker for students at Cleveland Clinic School of Cytotechnology (2014)
- Cleveland Clinic School of Cytotechnology Advisory Committee (2012-2013)
- ASCP-Member (2012-Present)
- Notre Dame Career Day-Speaker (10/2012)
- Workshop for the Cleveland Clinic Science Internship Program (07/27/2012)
- FAMU Chapter of American Medical Women's Association-Co-Founder/Communications Chair (06/2011- 12/2011)
- FAMU Minority Association of Pre-medical Students (M.A.P.S.)-Member (01/2011-01/2012)
- Pre-Med Shadowing Program-Observer (05/2011-07/2011)
- National Society of Collegiate Scholars (NSCS)-Vice-President (08/2010-01/2011), President (01/2011-10/2011)
- Planning to Achieve Collegiate Excellence (PACE)-Director (08/2009-08/2010)
- Relay For Life-Fundraiser/Participant (03/2009-03/2011)
- Smith Williams Center-Tutor (01/2009-03/2010)
- The Ronald McDonald House-Volunteer (06/2008-01/2009)

## References

Director of Cleveland Clinic School of Cytotechnology 9500 Euclid Avenue Cleveland, OH 44195, Phone: 216-000-0000

Medical Director of Cytology

9500 Euclid Avenue Cleveland, OH 44195, Phone: 216-000-0000

Supervisor

9500 Euclid Avenue Cleveland, OH 44195, Phone: 216-000-0000