

Faculty Senate Meeting Minutes

March 20, 2018

3:00 p.m. – 5:00 p.m.

Lee Hall Auditorium

Dr. Bettye A. Grable, Faculty Senate President, Presiding

Officers (Present)

Dr. Bettye Grable, President
Atty. Ann Cavazos, Vice President
Dr. Tiffany Ardley, Secretary
Dr. James Muchovej, Parliamentarian

Prof. Francine Huff
Dr. David Guthrie
Dr. Michael Martinez-Colon
Mr. Brian Crowell
Ms. Karen Southwell

Senators (Present)

Dr. Lillie Brown
Dr. Courtney Micots
Dr. Kyle Eidahl
Dr. Novell Tani
Dr. Merlin Langley
Dr. Longineu Parsons
Dr. Michael Thornton
Dr. Desmond Stephens
Dr. Katie Brodhead
Dr. Lavetta Henderson
Dr. Hassiem Kambui
Dr. Ezzeldin Aly
Dr. David White
Dr. Satyanarayan Dev
Dr. Jenelle Robinson
Atty. Phyllis Taite
Dr. Maurice Holder
Dr. Ebenezer Oriaku
Dr. Torhonda Lee
Dr. John Cooperwood
Dr. Lon' Tejuana Cooper
Dr. Tracy Thomas
Dr. Kelley Bailey

Senators (Absent)

Dr. John Warford
Dr. Reginald Ellis
Dr. Darius Young
Dr. Komalavalli Thirunavukkuarasu
Dr. Anthony Ananga
Dr. Yassir Abdelrazig
Dr. Clyde Ashley

Senators (Excused)

Dr. Muhammad Haseeb
Atty. Joseph Grant
Dr. Roscoe Hightower
Dr. Aretha Hill
Dr. Ashvini Chauhan

EX-OFFICIO (Voting) (Present)

Dr. Carl Goodman

EX-OFFICIO (Voting) (Absent)

Dr. Robert Taylor
Mr. Bryan Smith

EX-OFFICIO (Voting) (Excused)

Dr. David Jackson

SGA (Voting) (Present)

Ms. Dajuh Sawyer

Call to Order:

The meeting was called to order at 3:03 PM by Faculty Senate President, Dr. Bettye Grable. She stated that since we did not have a quorum we would proceed with items that did not require a vote.

University Administration Remarks

Interim Provost Wright stated the following:

- *Welcome back from spring Break
- *SACS will be on campus next week
- *The QEP theme is #Write On FAMU : Writing Across The Curriculum
- *There are mock meetings to prepare for SACS
- *There are questions surrounding whether or not our budget is adequate, whether or not we have adequate full time faculty but accreditation review is not a time to talk about what you don't have but celebrate what we do have.
- *The legislative session ended. We now have \$6 million recurring funds for operational support. A Bill has been signed by Governor Scott to seek Federal Capital Improvement funds which is important for dorm restoration.
- *There have been four special accreditation visits since November 2017.
- *The History/African American studies program is under review.
- *Dr. Robinson is away from campus.

Dr. Muchovej announced at 3:13 that there was a quorum present.

Approval of 3/20/18 Meeting Agenda:

Dr. Grable asked for a motion to approve the meeting's agenda. It was moved by Dr. David Guthrie, School of Nursing and seconded by Dr. Kyle Eidahl, College of Social Sciences, Arts & Humanities to accept the 3/20 meeting agenda. The motion passed by voice vote with no opposition.

Approval of 2/20/18 Meeting Minutes:

Dr. Grable asked for a motion to approve the February 20, 2018 meeting minutes. It was moved by Dr. David White, College of Education to accept the minutes with the correction, and seconded by Dr. Courtney Micots, College of Social Sciences Arts & Humanities. The motion passed by voice vote with no opposition.

Announcements:

Opening Remarks/Announcements:

Dr. Grable stated the following:

- *BOT meeting minutes/agenda is on the website and faculty are encouraged to review.
- *Faculty Senate Agenda is set by the Steering Committee. If anyone needs items added to the agenda, inform Ms. Harris to get that information to the Steering Committee.
- *The Human Resources presentation on Nepotism will be resent.
- *Asked Senators to read the letter in their packets from Dr. Philip Williams regarding Shared Governance.
- *Asked for a motion to change the 3/20 Agenda so that Senators presenting could be excused early to attend an important meeting regarding SACS.
 - *Dr. Ebenezer Oriaku, College of Pharmacy and Pharmaceutical Sciences moved to accept the change in the agenda and it was seconded by Dr. Merlin Langlely, College of Social Sciences, Arts & Humanities. The motion passed by voice vote with no opposition.

Curriculum Committee Report:

Dr. Kyle Eidahl, College of Social Sciences, Arts & Humanities stated that the report was in our packets. The report included information for two program revisions, 13 online course requests, 8 new course requests, one course

change and two curriculum revisions. Schools/Colleges submitting requests include College of Social Sciences, Arts & Humanities, College of Education, School of Allied Health Sciences and the College of Agriculture and Food Sciences. The requests were approved by the Curriculum Committee at its March 7th meeting. The Committee recommended approval of all of the requests by the Faculty Senate.

Dr. Langley moved to approve the recommendation from the committee. Dr. Lekan Latinwo seconded. The motion passed by voice vote with no opposition.

University Program Authorization Committee (UPARC) Report:

Dr. Sundra Kinsey provided a flow chart to explain the New Degree Authorization Process. The flow chart shows that there are several steps to offering a new degree, new major, new minor or certificate.

Tenure & Promotion (School of the Environment):

Dr. Victor Madu Ibeanusi, Dean, School of the Environment, provided a written document of the guidelines for promotion and tenure in the School of the Environment. Faculty were encouraged to read this document.

Emeritus Plaques:

Atty. Ann Cavazos, Faculty Senate Vice President, read the plaques of two former FAMU faculty who were awarded Professor Emeritus. Dr. Diedra Powell (English) and Dr. Henry Lewis, III (Professor and Dean of the College of Pharmacy & Pharmaceutical Sciences). Neither recipient was in attendance.

Faculty Senate Gold Medallion Award:

Dr. Maurice Holder, College of Pharmacy & Pharmaceutical Sciences, stated that the Faculty Senate Gold Medallion Award was a provision under the leadership of Dr. Frederick Humphries that came about in 1988. It allows for the Faculty Senate to award an individual or groups who have performed outstandingly to the University and the Senate. Along with the award comes a proclamation which is written and developed according to the person's contribution. This award was presented to Dr. Elizabeth Davenport for serving as Professor and United Faculty of Florida President. Dr. Davenport gave thanks and stated that although she is no longer at FAMU, FAMU will always have a special place in her heart. She mentioned that she had been at FAMU for 15 years which is the longest that she ever stayed anywhere.

Executive Council Update:

Dr. Holder stated that the council is working on four issues:

- *SACS
- *NCAA Issues
- *Faculty Salaries
- *More faculty at graduation

AOR Discussion:

Dr. Carl Goodman, Associate Provost, stated that he is visiting every college and school to resolve AOR concerns. There are three areas on the AOR: Credit generating, noncredit generating and scholarly research. He will be sure to visit each area between now and the end of the semester.

Dr. Holder stated that he had two concerns with the AOR. First is the preparation of the three parts and second is the components of the AOR. He mentioned that there was a shift from 12-15 contact hours and that there needs to be a shift back. He asked why FAMU has 15 contact hours and everyone else has 12.

Dr. Goodman stated that he agrees that there is a state statute but it has to go through collective bargaining. He stated that he believed that the 15 hours was because FAMU was not initially a research intensive institution.

QEP Presentation:

Dr. Jennifer Collins referred to the handout in faculty senator packets. She asked senators to review it in preparation for SACS.

Dr. Oriaku asked if the handout would be sent to all faculty and Dr. Collins stated that it would.

Dr. Collins stated that there are faculty development opportunities as part of this QEP. She stated that there is an application process for a summer learning community that comes with a \$3,000 stipend. There are 30 slots and a selection process.

Dr. David White asked what constitutes a writing enhanced course. Dr. Collins stated that is when a student is required to write at least 5,000 words in a course and that at least 40% of the student's grade comes from writing, it is peer reviewed and edits are documented. There will be four workshops in the summer to address the writing enhanced courses.

Please note that at this time the Faculty Senate Secretary and President needed to be excused for another meeting. There was one additional agenda item which was the elections for the Deans Council, Emeritus and UPARC committees. However, the remainder of the minutes were not recorded on the backup system and therefore, this ends the minutes for the 3/20 meeting. That agenda item's update will be provided in the April minutes.

Respectfully submitted by:

Tiffany W. Ardley, Ph.D.
Faculty Senate Secretary