

Faculty Senate Meeting Minutes
Monday, December 13, 2010
3:00 p.m. – 5:00 p.m., Lee Hall Auditorium
Presiding, Dr. Maurice Holder, Faculty Senate President

Officers (Present)

Dr. Maurice Holder, President
Dr. Gwendolyn Singleton, Vice President
Mrs. Jeneice Smith, Secretary

Senators (Present)

Dr. Ngozi Ugochukwu
Dr. Bettye Grable
Dr. Ebenezer Oriaku
Dr. Cynthia Davis
Dr. Phyllis Smith
Dr. Lekan Latinwo
Dr. Gary Paul
Dr. Angela Thornton
Dr. Charles Magee
Dr. David Jackson
Dr. Marcia Owens
Dr. Matthew Powers
Dr. Almeta Washington
Prof. Thomas Pugh
Dr. Alice Rozier
Dr. Elijah Johnson
Dr. Roscoe Hightower

Dr. Gloria Aguilar
Dr. Kinfe Redda
Dr. LaRae Donnellan
Dr. Tshaka Randall
Ms. Ernestine Holmes
Dr. Frances Stallworth
Dr. Elizabeth Davenport
Dr. Primus Mtenga
Dr. Clyde Ashley
Dr. Carl Moore
Prof. Beth Lewis
Dr. Edward Jones
Dr. Dreamal Worthen
Dr. Velma Roberts
Dr. Hudson Nwakanma
Ms. Linda Williams

Senators (Excused)

Dr. Mary Diallo
Dr. Rufus Ellis
Dr. Lambert Kanga
Dr. James Muchovej

Ex-Officio (Voting) (Present)

Dr. Uche Ohia
Dr. Donald Palm
Dr. Lauren Sapp

Opening Remarks

Dr. Maurice Holder

The December 13, 2010, Faculty Senate Meeting was called to order at 3:19 by Faculty Senate President, Dr. Maurice Holder. Dr. Holder began his opening by encouraging everyone to enjoy the upcoming holidays! Dr. Holder's remarks included the following:

- A meeting of the BOT was held where the restructuring efforts of the university were discussed.
- The Provost is keeping the task in the correct perspective.
- The President is the key individual to give us information on restructuring.

- The President called to inform us that he will be here towards the end of the meeting to wrap-up the administrative remarks.
- Keep an open mind about restructuring. There are calm heads on the planning committee.
- EIT called to let us know that we cannot put in grades until midnight tonight. They are working on the problem.
- I have asked Carl Moore to serve as the chair of an EIT oversight committee. Also on the committee is Dr. Perry Brown, perhaps the Parliamentarian will be added to the EIT committee. If anyone is interested in serving on this committee, please send the names to the faculty senate president.
- I am going to announce that unfortunately the Teacher of the Year responses are low. We have 2 nominations for the teacher of the year; 1 for the advance teacher of the year and 1 for the advisor of the year. If you know someone or would like to nominate yourself, please do so. We have 8 awards, and we do not want to lose the money. We can extend the application deadline. Dr. Townsend reminded me that the motion must come from the faculty senate to extend the deadline for the nominations. We can extend the date from December 5th to sometime in January.
- Dr. Edington has asked to go back over new developments in QEP at the January meeting.

In the absence of the Parliamentarian, Dr. James Muchovej, Dr. Holder appointed Dr. Clyde Ashley to serve as parliamentarian and in this capacity, please inform him when there is a quorum of senators present. Dr. Holder stated that we would continue with items which would not need our vote. He asked that we give our full attention to Provost Cynthia Hughes Harris as she comes to give the administration remarks. At this time, it was announced that the senate had reached a quorum. The Provost relinquished the podium to Dr. Holder so that those items requiring a vote could be handled.

President Holder said that he would do two things. First, he asked for the senators to adopt the agenda for today. It was so moved and seconded to adopt the December 13, 2010 Faculty Senate Meeting Agenda. The motion passed. Next Dr. Holder stated the minutes were sent out yesterday. After everyone has had time to look over the minutes, he would entertain a motion to approval of the minutes from the last meeting. Continuing, Dr. Holder stated that he would entertain a motion to extend the deadline for accepting teacher of the year nominations. It was so moved and seconded to extend the deadline for teacher of the year nominations to the 3rd Tuesday in January, January 18th. The motion carried. It was noted that Mrs. Bruce was asked to send out notification of the extended deadline to all faculty.

Next, Dr. Holder asked Dr. Hughes Harris to continue with her remarks.

Administration Remarks

In the absence of the President, Provost Cynthia Hugh Harris delivered the remarks from the administration. The Provost began by thanking everyone for a successful fall semester 2010. She stated that she too had heard that the system is down today. She was hopeful that all would be completed soon and was assuming that the deadline for

grades had been extended to noon tomorrow. After wishing everyone Happy Holidays, it was announced that in the spring we would hit the ground running.

- The first report is on what we might be approaching in restructuring. It includes two parts. 1) Budgetary – a significant amount must be cut from the budget by July 1 (\$13 million); and 2) The future FAMU looking at academic program, units, strengths and relevancy.
- Unfortunately, we have to present a type of preliminary recommendation in February and the final recommendation in March.
- We want to allow every opportunity for faculty input. Some input has begun through focus groups. We will continue to have mechanisms for input.
- On Friday, January 7th we will have a serious afternoon of focus group discussion on the organizational structure of our academic units and productivity of programs. This will be announced again.
- The President is going to talk about how he has organized things and how he is planning to make certain that we enter this realm of discussion and end up with an outcome of a reorganized university.
- In Academic Affairs, we started looking at our organizational structure about 2 years ago. A reorganization task group was developed. Dean Wright chaired a group of about 30-35 members. Their charge was to look at what might be the most effective organizational structure to most effectively deliver our academic program. They have worked for several years. We are going to build on what that group has done. We don't have time to go backwards, we want to move forward. We will have the results of what this group has done online, by tomorrow, along with the President's report to the BOT.
- A quick announcement on Distance Education – This was presented to the BOT. They approved the tuition for the three programs we are planning to offer. A Distance Education Committee will be formed. The Provost asked anyone on the faculty senate who would like to be on that committee to contact the Dr. Holder who will inform the Provost.
- Dean Wright was asked to give an overview of the reorganization task group.

Dean Rodner Wright presented an overview of the reorganization task group.

- At the faculty planning session of 2009, recommendations of the Organizational Analysis Task Force were presented at a workshop. There are 3 separate sub-groups in the Task Force. In Feb 2010, a full afternoon was spent going over recommendations from the faculty planning session.
- The task force was dormant while they were formulating more specifically, what the recommendations meant.
- As instructed by the Provost, the plans are to reconvene the task force tomorrow afternoon to facilitate direct input from the faculty on the proposed structure. On Jan 7th, a full afternoon workshop and focus group will be held in the Lawson Building and members of the task force have been asked to serve as moderators and facilitators to gain input from faculty on the proposed restructure. The focus of the task force was primarily on trying to look at ways in which programs relate to each other, as opposed to looking at the budget impact.

- In the January 7th meeting, the focus groups will be active. We will have a general session at the beginning, then, we will break out into smaller groups for feedback, and then report back out in the general session what were some of the issues and recommendations that came out of the focus groups. Then we will post these results and get additional feedback.
- If you look at the schedule that the Provost mentioned, recommendations have to be at the BOT on February 7th. This has to be done by the middle of January because packets have to be sent out two weeks early to the Board. We will post this online to try to keep you informed. Please encourage your colleagues to come out and participate in the discussion. We had a very effective workshop at the faculty planning session. Possibly over 80 people participated in that session.

Questions for Dean Wright

Dean Wright was asked if removing General Studies was recommended by the task force. The response was that the task force did not recommend the elimination any programs. We tried to establish definitions so that there would be consistency across the institution for what the definition of a college, school, center and institute. One of the general recommendations was that schools and colleges are academic in nature and that there ought to be a distinction between a service unit and a academic unit. We did make recommendations with regards to utilizing duplication of services.

Addressing his comment to the Provost, Dr. Clyde Ashley asked that members of the union be added to the task force. The Provost stated that the task force is made up of a cross section of the university and should already include members from the union on the committee.

Dr. Rosco Hightower from SBI had a clarification point for Dean Wright. He asked if Dean Wright said that the committee's purview was to provide a realm for recommendations that did not cover budgetary type of scenarios. Dean Wright explained the purview of the committee and their not dealing with the budget. Dr. Hightower stated that he had suggested at another meeting for faculty to be given additional information so that they would be able to make valuable recommendations. This is what he is asking again. More discussion ensued on this issue. Dr. Holder asked Dr. Hightower to please jot down his points and email it to the site which has been established for recommendations of this nature. Dr. Hightower agreed to do so.

Dr. Elizabeth Davenport from the College of Education/President of UFF asked two questions. The first to the Provost was, "How did you determine the 13 signature programs that you flashed over on an overhead saying that these are the programs that Florida A&M intends to keep?" These 13 signature programs should be told to the senators and they should have input on how they were determined and what will be the course of those programs? The Provost responded that there are 18 programs and the methodology to determine program productivity is going to be placed online. The methodology may change. These 18 programs came out as the top 18. We don't know what to do with the top 18 programs or the next 18 programs or the next 18. The second question is what restructuring is being done in the administration, and are any jobs going to be restructured out of the administration to make it more efficient? The Provost responded that the entire community is encouraged to go online to see what was presented relative to restructuring at the BOT meeting.

Finally, in response to Dr. Ashley's question, the United Faculty of Florida has asked for two straight years to be included in that committee and we have been denied two straight years.

The Provost announced that she had received a text stating that the President is not going to be able to be here today. He expresses his regrets and he actually did have a planned presentation to make to the senate. A good portion of that has been covered. One thing he wanted to tell you is that come January 1, between January and March as an initial stage and January and April as the final stage the university is going to be immersed in restructuring and reorganization activities. This is going to happen at multiple levels, it will not be done by any one group and there will be rapid turnaround. A coordinating group has been established. This group is made up of vice-presidents and is chaired by CFO Hardee. This is a university restructuring group. The Provost, along with interim VP Hudson, Chief of Staff Rosalind Fuse-Hall and Dr. Kwadwo Owusu of Institute Research is on that committee. These people will not be available for the first part of the year.

We are planning for the President to have the opportunity to present what he spoke to the BOT meeting. Please note that it is probably not possible to restructure and cut more from the budget without cutting people. If it comes to that, we want to make sure we do it the right way, with fairness and equity.

Dr. Ashley asked where the faculty members, union members, are and senators in the group just mentioned which CFO Hardee is chairing. Representation is needed at the beginning level. Dr. Ashley wanted to be clearly understood that representation is needed at all levels and on all committees. Dr. Kennedy said he thought that this was part of the constitution or by-laws that all university committees must have faculty and union representation. Dr. Holder commented that this is a constitutional issue. Any committee should have faculty representation and any committee formed must have faculty representation. With no more questions, Dr. Holder thanked Dean Wright for his presentation, stating that it was very informative.

Next, President Holder stated that the chair would entertain a motion to accept the minutes from the November meeting with the necessary corrections. The first correction from Dr. Donellon is that the names of the attendees are not attached to the minutes. Dr. Marcia Owens noted that in item D, the correct name is Environmental Science Institute. It was brought to Dr. Holder's attention, that which we needed a motion to accept the minutes before we continued with the discussion. It was so moved and seconded to accept the November minutes. Now the discussion continued. Dr. Owens indicated that we need to change the word Department to Institute in item D. Dr. Grable stated that on the page which discusses the travel award recipients for 2008-2009, the name of her department should read SJGC not CJGC. With these corrections noted, the motion to adopt the November minutes passed.

Dr. Ashley asked if his being appointed temporary Parliamentarian will take away his right to make comments. He stated that he does not want to give up any of his rights as a senator. Dr. Holder assured Dr. Ashley that he still has all the rights of a senator.

Continuing Business

Curriculum Committee – Dr. Maurice Edington presented two separate sets of requests. The first items fall under course requests as listed in the handout. There are five items. Item 1 is from SBI to offer an existing face to face course as an online course, Items 2 and 3 are name changes and items 4 and 5 are new courses as listed.

It was motioned by Dr. Nwakanma and seconded Dr. Worthen to approve the recommendations coming for the Curriculum Committee. The motion carried.

The next program requests are to revise and enhance our general education core. We have five requests, 4 from CESTA and 1 from the Environmental Science Institute. After the presentation of the recommendations, it was moved by Dr. Ashley and seconded Dr. Oriaku, to accept the recommendations of the Curriculum Committee. The motion carried.

Dr. Holder announced that Dr. Muchovej was going to present a form for evaluating administrators. This item will be moved to our next meeting.

New Business

We have two items under new business because the institutional policies which were going to be presented by Atty. Barge-Miles are not going to be presented today. Perhaps we will have them at the next meeting.

A comment was made by Dr. Holder that Dr. Muchovej sent the form he created to him electronically. Dr. Holder expressed that he is considering sending this form to everyone so that we will be ready to discuss it at the next meeting.

Dr. Bill Hudson, Jr. presented information on admission policies, freshmen year and profile admits. He stated that as of July 1, 2011, there will be changes to admissions requirements for students to get into the university system. Before we were operating on a sliding rule, now students will need a minimum GPA of 2.5, ACT-19 in Reading, 19 in Math and 18 in Writing. On the SAT they need 460 in Math, 460 in Reading and 440 in Writing. Those students will be classified profiled as admits. At the BOT determine the number of profile admits. The BOT proposal approved a maximum of 1,500 as profile admits.

Dr. Latinwo from the Biology Department asked what we are going to do to help the students. Dr. Hudson said that we are working with the high school students to prepare them to enter college.

Dr. Jackson asked how they came up with the maximum number of 1,500 students to admit.

This is what Dr. Holder said he addressed to Chancellor Brogan, when he said we admit 80% profile admits. We have had this issue all along. Dr. Ashley stated that the FAMUAN article was disturbing. The suggestion was that we are admitting poorly qualified student. This should be clarified with the legislators.

Dr. Carl Moore commented that the report said we admitted 63% last year. Under the new criteria, it would have been 75%. Dr. Mtenga read that in 2009 it was 78% and in 2010 it was 63%.

Dr. Hudson commented on the situations which occur as to why high school students are not prepared for college and why they are accepted here at FAMU. We are raising our standards, in essence, to keep students out.

At the Faculty Planning in August, we talked about a 1st year experience course. We are at that point. Dr. Holder provided names of senators to serve on this committee. Certain standards are needed to help students be successful. We need faculty, staff and students to be a part of this committee. Students are needed to serve a peer mentors. We are asking for your support to serve on this committee. We want something that is generalized. Dr. Ashley volunteered to teach. Dr. Friday Stroud suggested that we create a course on blackboard to cover a lot of this because then

parents will know what students need when they come here. This will be like a CPrep course. Dr. Palm and Dr. Holder talked about this.

Dr. Holder thanked Dr. Hudson for his presentation. For the last piece of official information, Dr. Holder announced that the book which was started two years ago is now ready to be published. He thanked Dr. Angela Thornton for her efforts.

Finally, Dr. Holder stated that he would entertain a motion to adjourn. It was so moved and seconded. The motion passed. The meeting was adjourned at 4:43 p.m.

Submitted by,

Jeneice Smith, Faculty Senate Secretary
Rebecca Bruce, Faculty Senate Office Manager