

Budget, Finance and Facilities Committee Wednesday, September 27, 2023 Agenda Item: <u>VI</u>

Subject: FY2023-2024 University Carryforward Spending Plan and Fixed Capital Outlay Budget

Proposed Board Action:

Section 1011.45(2), Florida Statutes, states that "Each university that retains a state operating fund carry forward balance in excess of the 7 percent minimum shall submit a spending plan for its excess carry forward balance. The spending plan shall be submitted to the university's board of trustees for review, approval, or, if necessary, amendment by September 30, 2020, and each September 30 thereafter. The Board of Governors shall review, approve, and amend, if necessary, each university's carry forward spending plan by November 15, 2020, and each November 15 thereafter." Section 1011.45(3), F.S. adds "A university's carry forward spending plan must include the estimated cost per planned expenditure and a timeline for completion of the expenditure."

Recommendation: It is recommended that the Board of Trustees approve the FY2023-2024 Carryforward Spending Plan and the Fixed Capital Outlay Budget.

Attachments: Yes.

- 1. 2023-2024 Carryforward Spending Plan
- 2. 2023-2024 Fixed Capital Outlay Budget

Education and General Carryforward Spending Plan Summary Approved by University Board of Trustees Balances and Spending Plans as of July 1, 2023

Special Unit or

	<u>Ur</u>	niversity E&G	Campus (Title)		
A. Beginning E&G Carryforward Balance - July 1, 2023 :					
Cash	\$	37,097,588		-	
Investments	\$	11,104,861		-	
Accounts Receivable	\$	4,069,491		-	
Less: Accounts Payable	\$	9,155,162		-	
Less: Deferred Student Tuition & Fees B. Beginning E&G Carryforward Balance (Net of Payables/Receivables/Deferred Fees):	\$ \$	- 43,116,778	\$ \$	-	
C. Fiscal Year 2022-2023 E&G Carryforward Encumbrances Brought Forward	\$	4,727,662		-	
D. 7% Statutory Reserve Requirement (1011.45(1) F.S.):	\$	15,300,809	\$	_	
E. E&G Carryforward Balance Less 7% Statutory Reserve Requirement					
(Amount Requiring Approved Spending Plan):	\$	23,088,307	\$	_	
Annual Contribution to Reserves for New FCO Projects (per s. 1001.706(12) F.S. and Board 14.002) (Should agree with the "Total Facilities Reserves as of July 1, 2023" on the "Details - FCO Reserves" tab)		-	\$	-	
G. * Restricted / Contractual Obligations					
Restricted by Appropriations	\$	741,183	\$	_	
University Board of Trustees Reserve Requirement	\$	-	\$	-	
Restricted by Contractual Obligations :					
Compliance, Audit, and Security	_		_		
Compliance Program Enhancements	\$	-	\$	-	
Audit Program Enhancements	\$	-	\$	-	
Campus Security and Safety Enhancements	\$	-	\$	-	
Academic and Student Affairs					
Student Services, Enrollment, and Retention Efforts	\$	-	\$	-	
Student Financial Aid	\$	-	\$	-	
Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$	-	\$	-	
Faculty Research and Public Service Support and Start-Up Funding	\$	-	\$	-	
Library Resources	\$	-	\$	-	
Facilities, Infrastructure, and Information Technology					
Utilities	\$	-	\$	_	
Information Technology (ERP, Equipment, etc.)	\$	-	\$	-	
Small Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$	6,382,665	\$	_	
Large Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$	-	\$	-	
Other UBOT Approved Operating Requirements					
Other Operating Requirements (University Board of Trustees-Approved That Support the University Board Office Boar	sity				
Mission)	\$	-	\$	-	
Contingencies for a State of Emergency Declared by the Governor (Section 1011.45(3)(g))	\$	-			
Operating Restricted: (Should agree with restricted column totals on "Details-Operating" tab)	\$	741,183	\$	-	
FCO Restricted: (Should agree with restricted column totals on "Details-Fixed Capital Outlay" tab)	\$	6,382,665		-	
Grand Total Restricted / Contractual Funds :	\$	7,123,848	\$	-	
H. <u>* Commitments</u>					
Compliance, Audit, and Security	•		•		
Compliance Program Enhancements	\$		\$	-	
Audit Program Enhancements	\$	155,550		-	
Campus Security and Safety Enhancements	\$	15,000	\$	-	

Education and General
Carryforward Spending Plan Summary
Approved by University Board of Trustees
Balances and Spending Plans as of July 1, 2023

			Special Unit or		
Academic and Student Affairs	<u>Un</u>	iversity E&G	Cam	ous (Title)	
Student Services, Enrollment, and Retention Efforts	\$	2,537,111	\$	_	
Student Financial Aid	\$	1,053,921		_	
Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$	665,000		_	
Faculty Research and Public Service Support and Start-Up Funding	\$	-	\$	_	
Library Resources	\$	-	\$	-	
Facilities, Infrastructure, and Information Technology					
Utilities	\$	-	\$	-	
Information Technology (ERP, Equipment, etc.)	\$	1,500,049	\$	-	
Small Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$	7,422,000	\$	-	
Large Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$	-	\$	-	
Other UBOT Approved Operating Requirements					
Other Operating Requirements (University Board of Trustees-Approved That Support the University	Φ.	4 000 500	Φ.		
Mission) Contingencies for a State of Emergency Declared by the Governor (Section 1011.45(3)(g))	\$ \$	1,290,500 1,325,328	\$	-	
Containgulates for a diate of Emergency Declared by the Covernor (Occasion 1011.45(5)(g))	Ψ	1,323,320			
Operating Commitments: (Should agree with committed column total on "Details-Operating" tab)	\$	8,542,459	\$	-	
FCO Commitments: (Should agree with committed column total on "Details-Fixed Capital Outlay" tab)	\$	7,422,000	\$	-	
Grand Total Commitments :	\$	15,964,459	\$	-	
Available E&G Carryforward Balance as of July 1, 2023:	\$	-	\$	-	

* Please provide supplemental **detailed descriptions** for these multiple-item categories in sections F, G, and H for operating, fixed capital outlay, and FCO Reserves spending plans using Board of Governors templates provided (use worksheet tabs for "Details" included with this file).

Notes:

- 1. Florida Polytechnic University amounts include the Phosphate Research Trust Fund.
- 2. 2019 Senate Bill 190 amended 1011.45 F.S. regarding university Education & General carryforward minimum reserve balances, reporting requirements, and allowable uses. 1011.45(2) states that "Each university that retains a state operating fund carry forward balance in excess of the 7 percent minimum shall submit a spending plan for it's excess carry forward balance. The spending plan shall be submitted to the university's board of trustees for review, approval, or if necessary, amendment by September 1, 2020, and each September 1 thereafter. The Board of Governors shall review, approve, and amend if necessary, each university's carry forward spending plan by October 1, 2020, and each October 1 thereafter." 1011.45(3) adds "A university's carry forward spending plan must include the estimated cost per planned expenditure and a timeline for completion of the expenditure." Three additional tabs are provided with this file to allow reporting of university detailed expenditure plans for each planned expenditure or project, a completion timeline, and amount budgeted for expenditure during the reporting fiscal year.

FLORIDA A&M UNIVERSITY 2023-2024 University E&G Carryforward Spending Plans - Supplemental Details (Operating Plans) Pursuant to 1011.45, Florida Statutes July 1, 2023

						Bud	dget				P	roject Timeli	ne		
Line				Amount to be	REST	RICTED	COM	MITTED	E&G C	arryforward	Total # Years	Current	Estimated		
Item	Carryforward Spending Plan Category	Specific Expenditure/Project Title		om Current Year Carryforward	Restricted	Balance as of	Committed	Balance as of	Amount	Budgeted for	of Expenditure	Expenditure	Completion Date (Fiscal	Comments/Explanations	
#			Е	Balance	July	1, 2023	July	1, 2023	Expenditu	re During FY24	per Project	Year #	Year)		
1	Restricted by Appropriations	World Class Faculty	\$	542,555	\$	542,555			\$	542,555	1	1	2024	These are special appropriations and must be spent for the intended purpose.	
2	Student Services, Enrollment, and Retention Efforts	Graduate Studies funding enhancement	\$	2,000,000			\$	2,000,000	\$	2,000,000	1	1	2024	Various academic graduate assistantships across the various colleges and schools .	
		Improve scholarship allocations in specified													
3	Student Financial Aid	areas for retention and recruitment.	\$	1,053,921			\$	1,053,921	\$	1,053,921	1	1	2024	Additional Law School scholarships These are special appropriations and must be spent for the	
4	Restricted by Appropriations	Professional and Grad Degree (Law School)	\$	198,628	\$	198,628	\$	-	\$	198,628	1	1	2024	intended purpose.	
														For students within the College of Social Sciences, Arts, and	
5	Student Services, Enrollment, and Retention Efforts	Social Sciences. Arts and Humanities	\$	150.000			\$	150.000	\$	150,000	1	1	2024	Humanities, designed to enhance their understanding and broaden their intellectual horizons.	
- 3	Student Services, Enrollment, and Retention Enorts	Social Sciences, Arts and Humanities	φ	150,000			Ψ	130,000	φ	150,000	'	ı	2024	Professional development for staff to enhance competency and	
6	Faculty/Staff, Instructional and Advising Support and S	VP Student Affairs	\$	210,000			\$	210,000	\$	210,000	1	1	2024	remain current.	
														To support Common App, Slate Subscription/Building	
	Information Technology (ERP, Equipment, etc.)	Admissions	\$	83,500			\$	83,500	\$	83,500	1	1	2024	Communication and technology.	
8 9	Faculty/Staff, Instructional and Advising Support and S Faculty/Staff, Instructional and Advising Support and S		\$ \$	92,000 43.000			\$ \$	92,000 43.000	\$ \$	92,000 43.000	1	1	2024 2024	Staff Development Staff Development	
	Information Technology (ERP, Equipment, etc.)	Counseling Services	\$ \$	174.208			\$ \$	174.208	\$ \$	174.208	1	1	2024	Help Therapy and Titanium Schedule: Electronic Health	
11	Information Technology (ERP, Equipment, etc.)	Financial Aid Office	\$	384,513			\$	384,513	\$	384,513	1	1	2024	Oracle Software	
12	Information Technology (ERP, Equipment, etc.)	Office of Judicial Affairs	\$	170,328			\$	170,328	\$	170,328	1	1	2024	Contract services(Maxient)	
														Professional development for staff to enhance competency and	
13	Faculty/Staff, Instructional and Advising Support and S	Orientation Office	\$	61,000			\$	61,000	\$	61,000	1	1	2024	remain current.	
14	Faculty/Staff, Instructional and Advising Support and S	Office of Transfer Services	\$	150.000			\$	150,000	\$	150,000	1	1	2024	Professional development for staff to enhance competency and remain current.	
14	r acuity/Starr, mistructional and Advising Support and C	Office of Transfer Services	Ψ	130,000			Ψ	130,000	Ψ	130,000	'		2024	Professional development for staff to enhance competency and	
15	Faculty/Staff, Instructional and Advising Support and S	Office of Veteran's Affairs	\$	31,500			\$	31,500	\$	31,500	1	1	2024	remain current.	
														Professional development for staff to enhance competency and	
16	Faculty/Staff, Instructional and Advising Support and S	Welcome Center	\$	32,500			\$	32,500	\$	32,500	1	1	2024	remain current.	
17	Information Technology (ERP, Equipment, etc.)	Call Center	\$	325,000			\$	325,000	\$	325,000	1	1	2024	Computer Service training, computers, telephones and training	
17	illiormation reclinology (ERF, Equipment, etc.)	Call Certier	Ą	323,000			φ	323,000	φ	323,000	'	ı	2024	Outside Attorney services to assist Office of the General	
18	Other Operating Requirements (University Board of T	i Legal Expense	\$	25,500			\$	25,500	\$	25,500	1	1	2024	Counsel	
														Outside Attorney services to assist Office of the General	
19	Other Operating Requirements (University Board of T	Legal Expense	\$	60,000			\$	60,000	\$	60,000	1	1	2024	Counsel	
														Advancing and expanding the University's Brand and the	
														knowledge of the Advancement team and campus partners to	
20	Other Operating Requirements (University Board of T	i VP for University Advancement -University Relation	\$	40,000			\$	40,000	\$	40,000	1	1	2024	support Strategic Priority 4 in our Boldly Striking Plan	
														Identify potential new alumni and donors to add to database and	
														collect updated contact information for existing alumni in the	
21	Information Technology (ERP, Equipment, etc.)	VP for University Advancement -Software	\$	75,000			\$	75,000	\$	75,000	1	1	2024	database to support Strategic Prioritites 3 and 4 in our Boldly Striking Strategic Plan	
1	Thornation reciniology (Erti , Equipment, etc.)	VI 101 OHIVETSILY Advancement - Software	Ψ	73,000			Ψ	73,000	Ψ	70,000			2024	To promote and protect the FAMU and FAMULY brands to align	
														with Strategic Priorities 3 and 4 in our Boldly Striking Strategic	
22	Other Operating Requirements (University Board of T	VP for University Advancement -Marketing/Brandi	\$	135,000			\$	135,000	\$	135,000	1	1	2024	Plan	
22	Other Operating Requirements (University Reserved of T	LOACO Calf Ctudy	\$	150 000			\$	150.000	\$	150,000	1	1	2024	To ensure that the University stays in line with the reaffirmation process for SACSCOC.	
23	Other Operating Requirements (University Board of T	I SACS SEII-Study	\$	150,000			۵	150,000	• •	150,000	1	1	2024	These funds will be used to assist with mini series of lectures for	
]			first-time in college studetns, freshman progression, adjusting to	
24	Student Services, Enrollment, and Retention Efforts	Student Success	\$	200,000			\$	200,000	\$	200,000	1	1	2024	college life and financial literacy.	
			_				_		_					To enhance the appearance of the office, making it more inviting	
	Other Operating Requirements (University Board of T		\$	100,000 5.000			\$	100,000 5.000	\$	100,000	1	1	2024	to students and guess. Office Furniture	
26	Other Operating Requirements (University Board of T	Equal Opportunity Programs	\$	5,000			\$	5,000	\$	5,000	1	1	2024	Professional development for staff to enhance competency and	
27	Faculty/Staff, Instructional and Advising Support and S	Equal Opportunity Programs	\$	45,000			\$	45,000	\$	45,000	1	1	2024	remain current.	
		. 11		-,					·				-	Enhanced Security for front door that will include a door monitor	
28	Campus Security and Safety Enhancements	Equal Opportunity Programs	\$	15,000			\$	15,000	\$	15,000	1	1	2024	and desk access for staff.	

FLORIDA A&M UNIVERSITY 2023-2024 University E&G Carryforward Spending Plans - Supplemental Details (Operating Plans) Pursuant to 1011.45, Florida Statutes July 1, 2023

					В	udget				Р	roject Timelii	ne	
Line	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Funded from	ount to be Current Year	RESTRICTED		MITTED		rryforward Budgeted for	Total # Years of	Current Expenditure	Estimated Completion	Comments/Explanations
#	Carry to ward opending Fian Category	Opecine Expenditure/110ject Title		rryforward ance	Restricted Balance as of July 1, 2023		Balance as of , 2023		e During FY24	Expenditure per Project	Year #	Date (Fiscal Year)	oonments/Explanations
	Student Services, Enrollment, and Retention Efforts	Furniture Upgrades	\$	92,111		\$	92,111	\$	92,111	1	1	2024	Furniture upgrades for students study room
30	Student Services, Enrollment, and Retention Efforts	Gaither Gym Equipment	\$	95,000		\$	95,000	\$	95,000	1	1	2024	Equipment for Gaither Gym
31	Information Technology (ERP, Equipment, etc.)	Computer Equipment (Laptops)	\$	37,500		\$	37,500	\$	37,500	1	1	2024	Provide students with computer equipment for study hall on campus and while traveling.
32	Contingencies for a State of Emergency Declared by t	Emergency Operational expenses	\$	1,325,328		\$	1,325,328	\$	1,325,328	1	1	2024	To be used if there is a declared state of emergency by the governor, and the university is in need of emergency funds
33	Other Operating Requirements (University Board of T	Division of Finance and Adminstration (Controller	\$	300,000		\$	300,000	\$	300,000	1	1	2024	Search Firm to Lead Recruitment and Retention of Specialized Talent
	Other Operating Requirements (University Board of T		\$	250,000		\$	250,000	\$	250,000	1	1	2024	Accounting Services Firm
	Other Operating Requirements (University Board of T		\$	100,000		\$	100,000	\$	100,000	1	1	2024	Office Furniture and Fixtures
36	Information Technology (ERP, Equipment, etc.)	College of Education	\$	250,000		\$	250,000	\$	250,000	1	1	2024	To upgrade and enhance technology infrastructure
													Utilized to create functional office spaces with furniture for staff, student employees, and visiting auditors, as well as to renovate existing cubicle spaces into offices. The acquisition and implementation of the Wdesk GRC Solution (Audit+ERM), and the purchase of camera equipment to enhance audio-visual presentations for promoting the Division of Audit's work
37	Audit Program Enhancements	Division of Audit	\$	155,550		\$	155,550	\$	155,550	1	1	2024	products.
38	Other Operating Requirements (University Board of T	Division of Finance and Administration	\$	75,000		\$	75,000	\$	75,000	1	1	2024	To provide University-wide services from LinkedIn for recruiting faculty and staff.
	Other Operating Requirements (University Board of T	Office of Communications	\$	50,000		\$	50,000	\$	50,000	1	1	2024	To provide protection for the University's emblems, brand names, and brand by copyright and trademarks.
40													
41													
43													
44													
77		Total as of July 1, 2023: *	\$	9,283,642	\$ 741,18	3 \$	8,542,459	\$	9,283,642				I .
			*Note: Shoul	d agree with re	spective restricted/contra	ctual and/or co	mmitted categ	ory totals on	"Summary" ta	ıb.			

2023-2024 University E&G Carryforward Spending Plans - Supplemental Details (Fixed Capital Outlay Project Plans) Pursuant to Section 1011.45, Florida Statutes July 1, 2023

		1		Amount of July 4		(C)					
				Amount of July 1, 2023, E&G	(F) Restricted	(G) Committed	Carryforw	ard Expenditure	Imeline	ine	
Line Item #	Carryforward Spending Plan Category	Specific Project Title/Name	Project Description	Carryforward Operating Balance Provided to FCO Project ²	To Restricted Balance on July 1, 2023	To Committed Balance on July 1,	Total # Years of Expenditures per Project	Current Expenditure Year #	Estimated Completion Date (Fiscal Year)	Comments/Explanations	
				(F+G)							
Small	Carryforward Projects ¹										
			Implement infrastructure enhancements in academics,	İ		1					
1	Small, < \$2M: Renovation, Repair or Maintenance	Infrastructure/Bldg. Repair (Maintenance) / Minor Projects	research, administration, technology, facilities, and utility systems. Implement infrastructure enhancements in academics,	\$ 1,407,814	\$ 407,814	\$ 1,000,000	2	1	2025		
2	Small, < \$2M: Renovation, Repair or Maintenance	Campus Water and Sewer Upgrades	research, administration, technology, facilities, and utility systems.	\$ 300,000	\$ -	\$ 300,000	1	1	2024		
3	Small, < \$2M: Renovation, Repair or Maintenance		Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems.	\$ 75,000	\$ -	\$ 75,000	1	1	2024		
4	Small, < \$2M: Renovation, Repair or Maintenance	Lawson Sound Proofing and Sound Booth (Design and Installation)	Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems.	\$ 300,000	\$ -	\$ 300,000	1	1	2024		
5	Small, < \$2M: Renovation, Repair or Maintenance	Space Relocations/Moves	Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems.	\$ 250,000	\$ -	\$ 250,000	1	1	2024		
6	Small, < \$2M: Renovation, Repair or Maintenance		Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems.	\$ 1,000,000	\$ -	\$ 1,000,000	2	1	2025		
7	Small, < \$2M: Renovation, Repair or Maintenance	Campuswide Sidewalk Repairs	Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems.	\$ 150,000	\$ -	\$ 150,000	1	1	2024		
8	Small, < \$2M: Renovation, Repair or Maintenance		Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems.	\$ 500,000	\$ -	\$ 500,000	1	1	2024		
9	Small, < \$2M: Renovation, Repair or Maintenance		Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems.	\$ 200,000	\$ -	\$ 200,000	1	1	2024		
10	Small, < \$2M: Renovation, Repair or Maintenance		Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems.	\$ 428,000	\$ 278,000	\$ 150,000	1	1	2024		
11	Small, < \$2M: Renovation, Repair or Maintenance		Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems.	\$ 250,000	\$ -	\$ 250,000	1	1	2024		
12	Small, < \$2M: Renovation, Repair or Maintenance		Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems.	\$ 200,000	\$ -	\$ 200,000	1	1	2024		
13	Small, < \$2M: Renovation, Repair or Maintenance		Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems.	\$ 200,000	\$ -	\$ 200,000	1	1	2024		
14	Small, < \$2M: Renovation, Repair or Maintenance		Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems.	\$ 200,000	\$ -	\$ 200,000	1	1	2024		
15	Small, < \$2M: Renovation, Repair or Maintenance		Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems.	\$ 100,000	\$ -	\$ 100,000	1	1	2024		
16	Small, < \$2M: Renovation, Repair or Maintenance		Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems.	\$ 350,000	\$ -	\$ 350,000	1	1	2024		
17	Small, < \$2M: Renovation, Repair or Maintenance	Lee Hall Stage Lighting Dimmer	Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems.	\$ 200,000	\$ -	\$ 200,000	1	1	2024		
18	Small, < \$2M: Renovation, Repair or Maintenance		Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems.	\$ 250,000	\$ -	\$ 250,000	1	1	2024		
19	Small, < \$2M: Renovation, Repair or Maintenance	Al Lawson Retractable Seating Repairs and Annual Agreement	Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems.	\$ 50,000	\$ -	\$ 50,000	1	1	2024		
20	Small, < \$2M: Renovation, Repair or Maintenance	Upgrade Fire Alarm Systems	Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems.	\$ 275,000	\$ -	\$ 275,000	1	1	2024		
21	Small, < \$2M: Renovation, Repair or Maintenance		Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems.	\$ 900,000	\$ -	\$ 900,000	1	1	2024		

2023-2024 University E&G Carryforward Spending Plans - Supplemental Details (Fixed Capital Outlay Project Plans) Pursuant to Section 1011.45, Florida Statutes July 1, 2023

				Amount of July 1, 2023, E&G	(F) Restricted	(G)	Carryforw	ard Expenditure	Timeline	
Line Item #	Carryforward Spending Plan Category	Specific Project Title/Name	Project Description	Carryforward Operating Balance Provided to FCO	To Restricted Balance on July 1,	To Committed Balance on July 1,	Total # Years of Expenditures per Project	Current Expenditure Year #	Estimated Completion Date (Fiscal Year)	Comments/Explanations
				Project ² (F+G)	2023	2023				
22	Small, < \$2M: Renovation, Repair or Maintenance	Landscaping & Irrigation	Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems. Implement infrastructure enhancements in academics,	\$ 250,000	\$ -	\$ 250,000	1	1	2024	
23	Small, < \$2M: Renovation, Repair or Maintenance	Campuswide Pressure Washing	research, administration, technology, facilities, and utility systems.	\$ 100,000	\$ -	\$ 100,000	1	1	2024	
24	Small, < \$2M: Renovation, Repair or Maintenance	Signage	Gaither Gym Signage Implement infrastructure enhancements in academics,	\$ 12,000	\$ -	\$ 12,000	1	1	2024	
25	Small, < \$2M: Renovation, Repair or Maintenance	Carpet Replacement	research, administration, technology, facilities, and utility systems.	\$ 10,000	s -	\$ 10,000	1	1	2024	
26	Small, < \$2M: Renovation, Repair or Maintenance	Resurfacing	Tennis Court Resurfacing	\$ 150,000	\$ -	\$ 150,000	1	1	2024	
27	Small, < \$2M: Renovation, Repair or Maintenance	ADA Crosswalk	FAMU/ADA/Improvements Wahnish/Perkins Intersection	\$ 150,891	\$ 150,891	\$ -	1	1	2024	
28	Small, < \$2M: Renovation, Repair or Maintenance	Lee Hall Seating Design	Design for Lee Hall Auditorium Seating to be ADA Compliant	\$ 50,000	\$ 50,000	\$ -	1	1	2024	
29	Small, < \$2M: Renovation, Repair or Maintenance	Demolition Projets	Design and Construction to demolish buildings identified in the Educational Plant Survey	\$ 1,172,807	\$ 1,172,807	\$ -	1	1	2024	
30	Small, < \$2M: Renovation, Repair or Maintenance	Restricted by Appropriation	Video Board (Lawson & Gaither)	\$ 508,014	\$ 508,014	\$ -	1	1	2024	
31	Small, < \$2M: Renovation, Repair or Maintenance	FHAC Old Student Health	Renovation of FHAC Old Student Health Space	\$ 1,943,559	\$ 1,943,559	\$ -	2	2	2024	
32	Small, < \$2M: Renovation, Repair or Maintenance	Schoolf of Architecture and Engineering	Renovation of School of Architecture and Engineering	\$ 1,871,580	\$ 1,871,580	\$ -	2	2	2024	
			* Total Minor Carryforward As July 1, 2023 :	\$ 13,804,665	\$ 6,382,665	\$ 7,422,000				
Large (Carryforward Projects ¹									
24				\$ -	\$ -	\$ -				
25				\$ -	\$ -	\$ -				
26				\$ -	\$ -	\$ -				
27				\$ -	\$ -	\$ -				
28				\$ -	\$ -	\$ -				
	* Total Major Carryforward As July 1, 2023 :		\$ -	\$ -	\$ -					
			Fixed Capital Outlay Totals :			\$ 7,422,000	[
	A A defined in Record of Communication	* Should agree with respective restricted/contractual and/or committed category totals on "Summary" tab.								

^{1.} As defined in Board of Governors Regulation 14.003.

^{2.} Amount deducted from July 1, 2023, beginning E&G Carryforward operating balance for fixed capital outlay project funding per Section 1011.45, F.S. and Board of Governors Regulation 9.007(3)(a)(4).

University Facilities Reserves

Additional Amounts Contributed From July 1, 2023 Beginning E&G Carryforward Balance

Pursuant to s. 1001.706(12) F.S. and Board of Governors Regulation 14.002

	Specific Project/Facility Title/Number	Additional Description of Project/Facility	Amount Added to Facility Reserves From FY24 Beginning E&G Carryforward Balance			
1.	Example: ABC 2024-A01 University Project	Example: Johnson Childcare Education Building	\$	565,000.00		
2.			\$	-		
3.			\$	-		
4.			\$	-		
5.			\$	-		
6.			\$	-		
7.			\$	-		
8.			\$	-		
9.			\$	-		
10.			\$			
		Total Capital Facilities Reserves as of July 1, 2023: *	\$	565,000.00		

^{*}Note: Should agree with line F on the "Summary" tab.

State University System Education & General Carryforward Spending Plan Reporting Definitions

I. Carryforward Spending Plan - Budgetary Category Definitions

DRS Schools)

1.	Encumbrances	Unpaid balances remaining in active purchase orders, travel authorizations, etc., to be paid using E&G carryforward funds.
2.	7% Statutory Reserve Requirement	Required E&G reserve requirement per 1011.45 F.S amends previous 1011.40 F.S. requirement. Based on percentage of state operating budget.
3.	Restricted/Contractual Obligations	Should generally be supported by documentation that memorializes an agreement with another party (e.g. contract, offer letter, construction contract/project number, etc.).
4.	Commitments	Monies designated for a specific purpose which are not yet encumbered/contracted/restricted. Discretion may still be exercised with respect to the use of these funds.
5.	University Board of Trustees Reserve Requirement	The amount of unrestricted funds set aside by the University Board of Trustees to address critical, unforeseen, or non-discretionary items that require immediate funding, such as unanticipated or uninsured catastrophic events, unforeseen contingencies, state budget shortfalls, or university revenue shortfalls.
6.	Restricted by Appropriations	Funds appropriated by the Legislature for a specific purpose or intended use as identified by law or through legislative work papers.
7.	Compliance Program Enhancements	Initiatives associated with being in compliance with federal law, state law, Board of Governors Regulations or any other entity with which the University must comply.
8.	Audit Program Enhancements	Initiatives associated with implementing audit programs of the institution.
9.	Campus Security and Safety Enhancements	The support of campus security and/or safety issues, such as the recruitment of police officers, vehicles, equipment, and investments which promote security and safety at the institution. This issue may also include mental health counseling and services.
10.	Student Services, Enrollment, and Retention Efforts	Funds to promote student success through supporting student services programs, addressing enrollment, and assisting with retention efforts to support timely graduation.
11.	Student Financial Aid	Funds allocated to reduce student costs and to provide an opportunity to obtain a degree in an affordable and timely fashion.
12.	Faculty/Staff Instructional and Advising Support and Start-Up Funding	Funds identified to support instructional and advising activities, and/or start-up packages for new faculty. Start-up packages are often expended over a multi-year period.
13.	Faculty Research and Public Service Support and Start-Up Funding	Funds identified to support research and public service, and any associated start up funding. Start-up packages are often expended over a multi-year period.
14.	Library Resources	Materials and database access required to support programs of study and research.
15.	Utilities	Support of utility costs throughout the university.
16.	Information Technology (ERP, Equipment, Etc.)	Funds to improve operational productivity, educational improvements, and technological innovation, implementation and/or maintenance of ERP systems, and technological equipment purchases.
17.	Other Operating Requirements	Other expenditures/projects that support the university's mission and are approved by the university board of trustees.
18.	Contingencies for a State of Emergency Declared by the Governor	A commitment of funds to a contingency reserve for expenses incurred as a result of a state of emergency declared by the Governor pursuant to s. 252.36, Florida Statutes.
19.	PECO Projects - Supplemental Funds to Complete Projects That Received Previous Appropriation	Commitment of funds to a public education capital outlay project for which an appropriation has previously been provided that requires additional funds for completion and which is included in the list required by s. 1001.706(12)(d), Florida Statutes. This category is valid for both small and large carryforward projects.
20.	Completion of Renovation, Repair, or Maintenance Project	For projects that are consistent with the provisions of s. 1013.64(1), Florida Statutes, and replacement of a minor facility. Refer to Board of Governors Regulation 14.001 for the definitions of renovation, repair, and maintenance. This category is valid for both small and large carryforward projects.
21.	Replacement of Minor Facility	Replacement of a minor facility pursuant to Board of Governor's regulation 14.003(2)(b).
22	Completion of a Survey-Recommended	Completion of a remodeling or infrastructure project, including a project for a developmental research school, if such project is survey recommended pursuant to s. 1013.31. Florida Statutes

22. Remodeling or Infrastructure Project (Including research school, if such project is survey recommended pursuant to s. 1013.31, Florida Statutes.

valid for both small and large carryforward projects.

Refer to Board of Governors Regulation 14.001 for the definition of remodeling. This category is

State University System Education & General Carryforward Spending Plan Reporting Definitions

II. Column Definitions for Use With Details Tabs

1.	Carryforward Spending Plan Category	Functional category brought forward from the Carryforward Spending Plan reporting template. Categories are defined in Section I of this document.
2.	Specific Expenditure/ Project Title/Name	Detailed title of planned expenditure item or project, with sufficient details to be tracked individually through the expenditure cycle to completion.
3.	Total Amount to be Funded from Current Year E&G Carryforward Balance	The total estimated cost to be paid from current-year beginning E&G carryforward balance for the specific expenditure item or project.
4.	E&G Carryforward Amount Budgeted for Expenditure During FY21	This column represents the current budgetary year's estimated disbursement of E&G carryforward towards the total planned expenditure item or project.
	Project Timeline	
5.	Estimated Completion Date	Estimated date (year) for full expenditure of E&G carryforward funds for the specific expenditure plan item or project.
6.	Current Expenditure Year #	The current year in the project completion timeline, e.g. year 2 of a 4 year project. Input is number only.
7.	Total # Years of Expenditure per Project	The total number of years over which the expenditure item / project will span.
8.	Comments/Explanations	Additional information to assist the user of the report including, but not limited to, a description of the expenditure item / project and how it supports the university's mission and operations.

Florida A&M University

FIXED CAPITAL OUTLAY BUDGET for Fiscal Year 2023-24

(per s. 1013.61, F.S. and Board Reg. 14.003)

Univ	ersity Contact:	[name]	[email & phone]									
		[name]	[email & prione]	Total Project								
CFSP	Category	Project Title/Name	Description	Budget Allocation (Total Estimated	Funding S	ource(s)	Funds Expended	Estimated Amt of Funds to be Expended this	Remaining	Estimated Pro	oject Timeline	Comments
item#				Project Cost)	Source	Amount	Since Inception		Balance	Start Date	Completion Date	
	Education & 0	General (E&G) Operating Projects ¹	1	\$0	E&G Operating Funds	\$0	\$0	\$0	\$0	Not App	plicable	These are current year funds to be spent in the current year.
	Carryforward	(CF) - Small Projects ²		\$7,250,000	CF	\$7,250,000	\$0	\$6,225,000	\$1,025,000	Refer to detail i Spendii		
	Carryforward	(CF) - Large Projects ³										
5					Total:	<u>\$0</u> \$0	\$0	\$0	\$0			
6					Total:	<u>\$0</u> \$0	\$0	\$0	\$0			
7												
			-	Subtota	Il - CF Large Projects:	\$0	\$0	\$0	\$0			
	State Appropr	riated Projects ^{4,6}										
		Capital Improvement Trust Fund	Approved CITF List as of 5/4/2023	\$1,147,809	CITF Total:	<u>\$1,147,809</u> \$1,147,809	\$0	\$350,000	\$797,809	10/23/2023	8/29/2025	
		Utility Infrasturcture	Campuswide Utility Infrastructure Upgrades	\$27,000,000	PECO Total:	<u>27,000,000</u> \$27,000,000	\$7,296,946	\$413,901	\$19,289,154	9/29/2023	12/31/2025	
		Deferred Maintenance	Federal Funds for Deferred Maintenance	\$26,910,864	PECO Total:	\$26,910,864 \$26,910,864	\$10,505,275	\$1,362,606	\$15,042,983	7/26/2023	12/31/2025	
			-	Subtotal - State A	Appropriated Projects:	\$55,058,673	\$17,802,221	\$2,126,507	\$35,129,945			
	Non-Appropri	iated Projects ^{5,6}										
		Computation Process attention Plan	National Park Services HBCU Cultural Heritage Stewardship Initiative Grants	\$155,000	Grant	155,000 <u>0</u>	\$0	\$155,000	\$0	2/23/2023	6/30/2024	
			militative Grants		Total:	\$155,000						
		Rehabilitation of Sunshine Manor	State of Florida Dept. of State African-American Cultural and Historic Grants	\$495,000	Grant Total:	495,000 <u>0</u> \$495,000	\$44,350	\$495,000	\$450,650	2/21/2023	8/9/2023	
	Sam	nuel H. Coleman Memorial Library Preservation Project	National Park Services HBCU Historic Preservation Grants	\$553,838	Grant Total:	553,838 <u>0</u> \$553,838	\$75,060	\$553,838	\$478,778	3/22/2023	6/30/2023	
		Student Service Center	Ground Floor Replace Roof	\$40,000	Auxiliary Total:	40,000 <u>0</u> \$40,000	\$0	\$40,000	\$0	12/5/2023	6/30/2023	
		Student Service Center	Elevator Remodel	\$40,000	Auxiliary Total:	40,000 <u>0</u> \$40,000	\$0	\$40,000	\$0	12/5/2023	6/30/2023	
			-	Subtotal - Non-A	Appropriated Projects:	\$1,283,838	\$119,410	\$1,283,838	\$929,428			
			TOTALS:	\$63.592.511		\$1,283,838	\$119.410	\$9.635.345	\$37.084.373			

Notes:

1) Education & General (E&G) Operating Projects is a consolidated line item of all FCO projects, as defined in Board reg 14.001, funded from current year E&G operating funds. No individual project funded in whole or in part shall exceed \$1M, per Board reg 9.007(3)(a)1.

2) Carryforward (CF) - Small Projects is a consolidated line item of all FCO projects with a cost up to \$2M funded in whole or in part from from CF funds, pursuant to Board Reg. 14.003(2)(b). Includes replacement of facilities less than 10,000 gross sf. This is a single line item in the FCO budget. For a list of

individual projects, refer to the Carryforward Spending Plans (CFSP).

3) Carryforward (CF) - Large Projects includes any FCO project funded in whole or in part from CF funds, where total individual FCO project cost exceeds \$2M, pursuant to Board reg. 14.003(2)(c) and expenditure limits described therein. May also be reflected as one of multiple funding sources under categories State Appropriate Projects and Non-Appropriated Projects.

- 4) State Appropriated Projects this category includes all FCO projects utilizing funds originally appropriated as FCO funds by the State of Florida, notwithstanding criteria in Board regulation 14.001. These funds should never be included in the operating budget. Examples, PECO (including Sum-of-Digits)
- and CITF. Reference Board reg 14.003(12)(d). For the purpose herein, all projects \$2 million or less can be consolidated into a single line item.

 5) Non-Appropriated Projects this category includes all university FCO projects that have not directly or indirectly used funds appropriated by the State. Examples include private donations, athletic revenues, federal grants, housing/parking revenue bonds, etc. Reference Board reg 14.003(2)(e). For the purpose herein, all projects \$2 million or less can be consolidated into a single line item.
- 6) In light of the definition of "board" (s. 1013.01, F.S.), the requirements of s. 1031.61, F.S., the FCO Budget does not apply to those projects acquired, constructed, and owned by a Direct Support Organization or under a Public Private Partnership.