

Budget, Finance and Facilities Committee Meeting

Wednesday, October 11, 2023 Time 1:15 pm Location: Grand Ballroom

Committee Members: Craig Reed, Chair

Otis Cliatt, Kelvin Lawson, Belvin Perry, and Kenny Stone

AGENDA

| | AGENDA | |
|-------|--|-----------------|
| I. | Call to Order | Trustee Reed |
| II. | Roll Call | Ms. Schloss |
| | ACTION ITEMS | |
| III. | Minutes from the June 7, 2023 Committee Meeting | Trustee Reed |
| IV. | FY2023-2024 University Carryforward Spending Plan & | |
| | Fixed Capital Outlay Budget | Mrs. Brown |
| V. | Approval of 2020-2030 Campus Master Plan Update | Mrs. Brown |
| | INFORMATION ITEMS | |
| VI. | Vice President for Finance and Administration's Report | Mrs. Brown |
| | a. Department Spotlight: University Box Office | |
| | b. Quarterly Financial Report - Budget to Actuals | |
| | c. Compensation Study Update | |
| | d. Project Updates (Kendall Jones, Craig Talton) | |
| VII. | Stimulus Funding Expenditure Report to Date | Dr. Erick Akins |
| VIII. | Budget, Finance and Facilities Committee Action Plan 2023-2024 | Trustee Reed |
| IX. | Adjournment | Trustee Reed |

Supplemental Document: List of Contracts over \$100,000



Budget, Finance and Facilities Committee Wednesday, October 11, 2023 Agenda Item: III

Subject: Minutes from the June 7, 2023 Committee Meeting

Proposed Board Action:

In accordance with the Florida Statutes, a governing body shall prepare and keep minutes or make a tape recording of each open meeting of the body.

Recommendation: Staff recommends approval of the June 7, 2023 minutes.

Attachments: Yes.

1. Budget, Finance and Facilities Committee Meeting Minutes (June 7, 2023)



Budget, Finance, and Facilities Committee Meeting

Trustee Craig Reed, Committee Chair Wednesday, June 7, 2023 Location: FAMU Grand Ballroom

MINUTES

Committee Members Present: Craig Reed, Otis Cliatt, Kelvin Lawson, Belvin Perry, and Kenny Stone

Call to Order/Roll Call

Chair Reed called the meeting to order. Ms. Schloss called the roll. A quorum was present.

ACTION ITEMS

Approval of Minutes - February 15, 2023.

There were no revisions to the minutes.

The motion to approve this action item was carried.

2023-24 Preliminary Operating Budget

VP Brown requested board approval of the 2023-2024 Preliminary Operating Budget.

Questions/Comments re: 2023-24 Preliminary Operating Budget

- a. Trustee Stone asked about the process of the Preliminary Operating Budget, expressing interest in a more detailed analysis. He asked if a deeper dive was planned.
 <u>Response:</u> VP Brown responded that the final budget would be brought back to the retreat for approval, with a plan to tease out a few departments in detail, as well as the budget workshop to educate the board.
- **b.** Trustee Stone mentioned the potential impact of additional information from different departments and asked how it would affect the budget.
 - <u>Response</u>: VP Brown responded that it was yet to be determined and hopeful that it will change northward. Additional items are expected from the state, but they are subject to the Governor's veto. <u>Response</u>: Budget Director Murry responded that this budget doesn't include the state investment that was presented by Dr. McMurray. It was noted that several line items are currently in a pre-veto stage and will be brought back for consideration in August. Budget Director Murry also stated that the Auxiliaries department is subject to fluctuation. In relation to BOT Policy 2005-05, Murry stated that the final submission will be an exact replica of the existing system data. Therefore, the committee members will be approving the budget based on the information already in the system during the August meeting.

The motion to approve this action item was carried.

Amendment to BOT Regulation 3.017-Schedule of Tuition and Fees

VP Brown requested board approval to amend BOT Regulation 3.017-Schedule of Tuition and Fees to increase the 2023-24 repeat course fee rate to \$204.65 as mandated by the Florida Board of Governors.

The motion to approve this action item was carried.

2024-2025 Fixed Capital Outlay Budget: Capital Improvement Plan (CIP)

All state universities are required to submit a five-year Capital Investment Improvement Plan (CIP) to the Board of Governors by July 1, 2023. VP Brown requested board approval for the 2024-2025 Fixed Capital Outlay Budget-Capital Improvement Plan (CIP).



The motion to approve this action item was carried.

Continuing Services Vendors

VP Brown, requested board approval to select proposed Continuing Services vendors and authorize the President to execute the necessary contracts and agreements, not to exceed \$4 million. The contracts will be executed after the Board's approval, and review and comments by the Office of General Counsel.

Questions/Comments re: Continuing Services Vendors

a. Trustee Stone inquired what percentage of the vendors were MWBE/MBE.
<u>Response</u>: VP Brown stated that the percentage of minority spending for the third quarter would be discussed later in the information items.

The motion to approve this action item was carried.

Amendment to BOT Regulation 3.019-Settlement of Delinquent Accounts; Collection and Returned Check/Electronic Payment Fees; Write-off of Uncollectible Accounts

VP Brown requested board approval to amend BOT Regulation 3.019 to update the language in accordance with the Board of Governors Regulation 7.002, "Tuition and Fee Assessment, Collection, Accounting and Remittance."

The motion to approve this action item was carried

IINFORMATION ITEMS

Vice President for Finance and Administration's Report

a. Department Spotlight: Budget Office

VP Brown highlighted the Budget Office's achievements accompanied with a short video presentation showcasing their services and accomplishments.

b. Quarterly Financial Report- Budget to Actuals

VP Brown presented an update of the budget to actuals, comparing the third quarter FY21-22 to FY22-23. The overall percentage of the budget expended in this quarter was 77%, in contrast to 89% during the same period in previous fiscal years. VP Brown proceeded to explain the variances within specific categories, with a margin of plus or minus 10%. The first category discussed was the technology fee, which experienced a significant increase of 61%. This rise was attributed to the shift in funding from COVID relief funds to technology fees for certain expenditures. Similarly, the second category, concessions, saw an increase due to additional funds being allocated for recruitment efforts. Lastly, in the category of contracts and grants, there was a decline of 15% in expenditures. This decrease was attributed to an overall budget reduction resulting from the dwindling COVID relief dollars from the previous fiscal year.

c. Compensation Study Update

VP Brown reported that the compensation study was progressing according to schedule and would be finalized in December 2023. She outlined the five phases of the study, showing Phases 1 and 2 had been completed. The study is currently in Phase three, which is focused on Competitive Assessment. The update included the progress made in conducting interviews with faculty and staff members by Segal during February, March, and April. As a result of these interviews, draft interview themes and a compensation philosophy were developed. Moving forward, Phase 4, which involves the development of a salary structure, is scheduled to begin in the summer and conclude in the fall.



Questions/Comments re: Compensation Study Update

- a. Trustee Perry asked for a brief summary of the findings from Phases 1 and 2, and what would be of interest at this point.
 - <u>Response:</u> Ms. Kiselyuk explained that they received valuable feedback related to retention, salary structure, flexibility, and rewards systems. The responses were positive, indicating satisfaction with the organizational culture and employees' happiness working at FAMU.
- b. Trustee Dubose emphasized the importance of highlighting the talent and cultural aspects for public record, aligning with the three-year strategic plan.
- c. Trustee Harper requested that the external reports be shared once they were completed.
- d. Trustee Gibbons expressed his positive experience with similar studies in the past, finding them effective.

d. Master Plan Update

VP Brown provided an updated schedule for the 2020-2030 campus master plan, stating that Phases 1 - 6 had been completed, and they were currently in Phase 7, which involved adopting the Campus Master Plan.

e. Project Updates

VP Brown presented updates on several ongoing university projects, including Al Lawson Videoboard, Gaither Gymnasium Scoreboard, Bragg Memorial Stadium Parking Lot Renovation, Bragg Memorial Stadium Videoboard, Proposed Housing Facilities, and Deferred Maintenance and Utility Infrastructure projects. The updates indicated that the Al Lawson and Bragg videoboards were on track for completion by August 31, 2023, with no anticipated delays. Both facilities have become available and the content management system had been fabricated.

The Bragg Memorial Stadium Parking Lot renovation is progressing as scheduled, with a substantial completion date of September 12, 2023. Mr. Jones stated majority of the work left to be done is on the north end of the stadium.

Questions/Comments re: Bragg Memorial Stadium Parking Lot

- a. Trustee Cliatt requested a video link showcasing the updates and completed work on the projects. <u>Response:</u> Mr. Jones confirmed that they would incorporate video links in future updates.
- b. Trustee Dubose inquired about the layout of the parking lot, whether it was going up in layers since everything seemed to be flat or on one level.
 - <u>Response:</u> Mr. Jones clarified that the parking lot would not be on a single level and that they were utilizing all usable surfaces.
- c. Trustee Dubose asked if any thoughts were considered about expansion further down the road.
 <u>Response:</u> Mr. Jones stated it could be considered on the next master plan or the existing one could be amended.
- d. Chair Reed suggested Mr. Jones take it as an opportunity to consider the long term plan of facilities to accommodate the migrating body of students coming back to campus producing more traffic, cars, and individuals.
- e. Trustee Dubose continued by inquiring about the use of electrical stations being added.



f. President Robinson stated there is a plan in place for a southeast stadium with parking.

VP Brown continued that the first phase of gradient of the north side of the parking lot and the construction of the bypass driveway were in progress. The remaining tasks entail additional grading, paving, striping, etc.

Next, VP Brown provided an update on the Bragg Memorial Stadium Videoboard, which remains on schedule to be substantially complete by August 28, 2023, with no anticipated delays. Mr. Jones stated they are in the process of finishing the foundation of the footings.

VP Brown gave a report on the Proposed Housing Facilities, mentioning that planning and design had begun, biweekly meetings were happening, and the housing feasibility study was being updated. A resolution to the board will be brought in August for approval.

VP Brown also reported on the allocation of funds for deferred maintenance, capital replacement/renewal, and campus-wide utility infrastructure during the 2022-23 legislative session. A total of \$26.9 million was allocated for deferred maintenance and capital replacement/renewal, while \$27.7 million was allocated for utility infrastructure. As of now, approximately \$11.5 million of the \$26.9 million has been encumbered for the designated purposes, and approximately \$6.4 million of the \$27.7 million has been encumbered.

f. MWBE Update

VP Brown reported that the university's total expenditure for fiscal year 22-23 is slightly over \$49.6 million, with 2% or \$992,000 being spent with certified suppliers. In the third quarter of the fiscal year, the university's expenditure was \$24.2 million. Approximately 5% of the expenditure was with certified minority businesses, while the remaining 95% was with non-certified vendors. Within the certified minority spend, 98% was with African Americans, 1% with Hispanic individuals, and 1% with American women. For minor projects managed by facilities, planning, and construction, expenditures totaled approximately \$2.6 million, with 51% of these goods and services procured from MWBEs. For major projects, expenditures totaled approximately \$336,000, with 7% being procured from MWBEs. The university presented an action and outreach plan for FY22-23 outlining the steps and partnerships with the Small Business Development Center (SBDC). Mr. McGlocKton from the SBDC provided an overview of their services to the University.

Questions/Comments re: MWBE Updates

- a. Trustee Dubose asked how many woman-owned executives are involved in the MWBE program.

 <u>Response:</u> Mr. McGlockton explained that the SBDC provides technical assistance in gathering the numbers but does not directly handle MWBE. VP Brown promised to provide the number.
- b. Trustee Lawson suggested sharing the names of reliable suppliers/vendors with other members of the State University System (SUS).

Mrs. Hood responded that they are proposing for the 2023-24 fiscal year to update their suppliers with a list of available minority businesses.

Questions/Comments re: MWBE Updates (cont.)

- c. Trustee Reed asked how are we defining the available spend and how much spend is actually addressable in the total population of our budget.
 - *Response:* Mrs. Hood stated they only capture the *actual* spend and VP Brown responded that she would get back with those numbers.
- d. Trustee Stone asked for further clarification on the total budget for MWBE spend. <u>Response:</u> VP Brown provided explanation on the expended amount of 2.6 million.



g. Stimulus Funding Expenditure

Dr. Akins presented an update on expenditures, encumbrances, pre-encumbrances, and the impact of stimulus funding. He reported that out of the allocated \$195,125,000, there is currently an available balance of 1.8 million. Originally, the grant was set to conclude on June 30, 2023, but a no-cost extension was submitted and approved by the Department of Education. As a result, the stimulus money is now expected to last until June 30, 2024.

Questions/Comments re: Stimulus Funding Expenditure Report to Date

- **a.** Trustee Reed asked for clarification on the difference between authorized payments and completed payments.
 - <u>Response:</u> Dr. Akins explained that authorized payments refer to allocations from the budget and available balances, while completed payments are expenditures that have been processed but may not have been necessarily approved.
- b. Trustee Dubose inquired about the budget planning after the stimulus funding is exhausted and how the university intends to manage it.
 <u>Response:</u> Director Murry stated that they are evaluating the services funded by stimulus dollars to
 - determine which ones can be continued and which ones cannot. They are approaching it by "pinning" certain items/services until funding alternatives are identified and continuing discussions. VP Brown further stated it would be brought before the Board during the Budget workshop.
- **c.** Trustee Washington expressed the desire to have a cheat sheet of how the Covid dollars were utilized, which could aid in advocating for investments in HBCUs at the state and federal levels. She also requested information about the percentage of scholarships used for tuition and fees.
- d. Trustee Harper asked for the cheat sheet to also tie into PBF (Performance Based Funds)

The meeting adjourned.



Budget, Finance and Facilities Committee Wednesday, October 11, 2023 Agenda Item: <u>IV</u>

Subject: FY2023-2024 University Carryforward Spending Plan and Fixed Capital Outlay Budget

Proposed Board Action:

Section 1011.45(2), Florida Statutes, states that "Each university that retains a state operating fund carry forward balance in excess of the 7 percent minimum shall submit a spending plan for its excess carry forward balance. The spending plan shall be submitted to the university's board of trustees for review, approval, or, if necessary, amendment by September 30, 2020, and each September 30 thereafter. The Board of Governors shall review, approve, and amend, if necessary, each university's carry forward spending plan by November 15, 2020, and each November 15 thereafter." Section 1011.45(3), F.S. adds "A university's carry forward spending plan must include the estimated cost per planned expenditure and a timeline for completion of the expenditure."

Recommendation: It is recommended that the Board of Trustees approve the FY2023-2024 Carryforward Spending Plan and the Fixed Capital Outlay Budget.

Attachments: Yes.

- 1. 2023-2024 Carryforward Spending Plan
- 2. 2023-2024 Fixed Capital Outlay Budget

Education and General Carryforward Spending Plan Summary Approved by University Board of Trustees Balances and Spending Plans as of July 1, 2023

Special Unit or

| | | Un | iversity E&G | | ampus (Title) |
|----|---|---------|--------------|----|---------------|
| A. | Beginning E&G Carryforward Balance - July 1, 2023 : | <u></u> | | _ | <u>p (/</u> |
| | Cash | \$ | 37,097,588 | \$ | - |
| | Investments | \$ | 11,104,861 | \$ | - |
| | Accounts Receivable | \$ | 4,069,491 | \$ | - |
| | Less: Accounts Payable | \$ | 9,155,162 | \$ | - |
| | Less: Deferred Student Tuition & Fees | \$ | - | \$ | - |
| В. | Beginning E&G Carryforward Balance (Net of Payables/Receivables/Deferred Fees) : | \$ | 43,116,778 | \$ | - |
| C. | Fiscal Year 2022-2023 E&G Carryforward Encumbrances Brought Forward | \$ | 4,727,662 | \$ | - |
| D. | 7% Statutory Reserve Requirement (1011.45(1) F.S.): | \$ | 15,300,809 | \$ | - |
| E. | E&G Carryforward Balance Less 7% Statutory Reserve Requirement | | | | |
| | (Amount Requiring Approved Spending Plan) : | \$ | 23,088,307 | \$ | - |
| F. | Annual Contribution to Reserves for New FCO Projects (per s. 1001.706(12) F.S. and Board Reg 14.002) (Should agree with the "Total Facilities Reserves as of July 1, 2023" on the "Details - FCO Reserves" tab) | \$ | - | \$ | - |
| G. | * Restricted / Contractual Obligations | | | | |
| | Restricted by Appropriations | \$ | 741,183 | \$ | _ |
| | University Board of Trustees Reserve Requirement | \$ | 741,105 | \$ | - |
| | Restricted by Contractual Obligations : | | | | |
| | Compliance, Audit, and Security | | | | |
| | Compliance Program Enhancements | \$ | - | \$ | - |
| | Audit Program Enhancements | \$ | - | \$ | - |
| | Campus Security and Safety Enhancements | \$ | - | \$ | - |
| | Academic and Student Affairs | | | | |
| | Student Services, Enrollment, and Retention Efforts | \$ | - | \$ | - |
| | Student Financial Aid | \$ | - | \$ | - |
| | Faculty/Staff, Instructional and Advising Support and Start-up Funding | \$ | - | \$ | - |
| | Faculty Research and Public Service Support and Start-Up Funding | \$ | - | \$ | - |
| | Library Resources | \$ | - | \$ | - |
| | Facilities, Infrastructure, and Information Technology | | | | |
| | Utilities | \$ | _ | \$ | _ |
| | Information Technology (ERP, Equipment, etc.) | \$ | _ | \$ | _ |
| | Small Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2)) | \$ | 6,382,665 | | _ |
| | Large Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2)) | \$ | - | \$ | - |
| | Other UBOT Approved Operating Requirements | | | | |
| | Other Operating Requirements (University Board of Trustees-Approved That Support the University | | | | |
| | Mission) | \$ | - | \$ | - |
| | Contingencies for a State of Emergency Declared by the Governor (Section 1011.45(3)(g)) | \$ | - | | |
| | Operating Restricted: (Should agree with restricted column totals on "Details-Operating" tab) | \$ | 741,183 | \$ | |
| | FCO Restricted: (Should agree with restricted column totals on "Details-Fixed Capital Outlay" tab) | \$ | 6,382,665 | | - |
| | Grand Total Restricted / Contractual Funds : | \$ | 7,123,848 | | - |
| Н. | * Commitments | | | | |
| | Compliance, Audit, and Security | | | | |
| | Compliance Program Enhancements | \$ | - | \$ | - |
| | Audit Program Enhancements | \$ | 155,550 | \$ | - |
| | Campus Security and Safety Enhancements | \$ | 15,000 | \$ | - |
| | | | | | |

Education and General
Carryforward Spending Plan Summary
Approved by University Board of Trustees
Balances and Spending Plans as of July 1, 2023

| | <u>Un</u> | iversity E&G | • | ecial Unit or mpus (Title) |
|--|-----------|------------------------|----|-------------------------------|
| Academic and Student Affairs | | | | |
| Student Services, Enrollment, and Retention Efforts | \$ | 2,537,111 | \$ | - |
| Student Financial Aid | \$ | 1,053,921 | \$ | - |
| Faculty/Staff, Instructional and Advising Support and Start-up Funding | \$ | 665,000 | \$ | - |
| Faculty Research and Public Service Support and Start-Up Funding | \$ | - | \$ | - |
| Library Resources | \$ | - | \$ | - |
| Facilities, Infrastructure, and Information Technology | | | | |
| Utilities | \$ | - | \$ | - |
| Information Technology (ERP, Equipment, etc.) | \$ | 1,500,049 | \$ | - |
| Small Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2)) | \$ | 7,422,000 | \$ | - |
| Large Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2)) | \$ | - | \$ | - |
| Other UBOT Approved Operating Requirements | | | | |
| Other Operating Requirements (University Board of Trustees-Approved That Support the University | Φ. | 4 200 500 | Φ. | |
| Mission) Contingencies for a State of Emergency Declared by the Governor (Section 1011.45(3)(g)) | \$ ¢ | 1,290,500 1,325,328 | Ф | - |
| Contingencies for a state of Emergency Declared by the Governor (Section 1011.45(5)(g)) | Ψ | 1,323,320 | | |
| Operating Commitments: (Should agree with committed column total on "Details-Operating" tab) | \$ | 8,542,459 | \$ | - |
| FCO Commitments: (Should agree with committed column total on "Details-Fixed Capital Outlay" tab) | \$ | 7,422,000 | \$ | - |
| Grand Total Commitments : | \$ | 15,964,459 | \$ | - |
| Available E&G Carryforward Balance as of July 1, 2023: | \$ | - | \$ | - |

Please provide supplemental **detailed descriptions** for these multiple-item categories in sections F, G, and H for operating, fixed capital outlay, and FCO Reserves spending plans using Board of Governors templates provided (use worksheet tabs for "Details" included with this file).

Notes:

- 1. Florida Polytechnic University amounts include the Phosphate Research Trust Fund.
- 2. 2019 Senate Bill 190 amended 1011.45 F.S. regarding university Education & General carryforward minimum reserve balances, reporting requirements, and allowable uses. 1011.45(2) states that "Each university that retains a state operating fund carry forward balance in excess of the 7 percent minimum shall submit a spending plan for it's excess carry forward balance. The spending plan shall be submitted to the university's board of trustees for review, approval, or if necessary, amendment by September 1, 2020, and each September 1 thereafter. The Board of Governors shall review, approve, and amend if necessary, each university's carry forward spending plan by October 1, 2020, and each October 1 thereafter." 1011.45(3) adds "A university's carry forward spending plan must include the estimated cost per planned expenditure and a timeline for completion of the expenditure." Three additional tabs are provided with this file to allow reporting of university detailed expenditure plans for each planned expenditure or project, a completion timeline, and amount budgeted for expenditure during the reporting fiscal year.

FLORIDA A&M UNIVERSITY 2023-2024 University E&G Carryforward Spending Plans - Supplemental Details (Operating Plans) Pursuant to 1011.45, Florida Statutes July 1, 2023

| | | | Budge | | | dget | | | | P | roject Timeli | ne | | |
|----------|--|--|-------|----------------|------|---------------|----------|---------------|----------|----------------|---------------|-------------|--------------|--|
| Line | | | | nount to be | REST | RICTED | CON | IMITTED | E&G C | arryforward | Total # Years | Current | Estimated | |
| Item | Carryforward Spending Plan Category | Specific Expenditure/Project Title | | m Current Year | | | | | | Budgeted for | of | Expenditure | Completion | Comments/Explanations |
| # | carryrorward opending rian category | Opecine Expenditure/1 Toject Title | | rryforward | | Balance as of | | Balance as of | | re During FY24 | Expenditure | Year # | Date (Fiscal | Comments/Explanations |
| | | | Ва | lance | July | 1, 2023 | July | 1, 2023 | | | per Project | | Year) | |
| 1 | Postriotod by Appropriations | World Class Faculty | \$ | 542,555 | \$ | 542,555 | | | \$ | 542,555 | 1 | 1 | 2024 | These are special appropriations and must be spent for the intended purpose. |
| | Restricted by Appropriations | World Class Faculty | Φ | 542,555 | φ | 542,555 | | | Φ | 342,333 | 1 | ' | 2024 | Various academic graduate assistantships across the various |
| 2 5 | Student Services, Enrollment, and Retention Efforts | Graduate Studies funding enhancement | \$ | 2.000.000 | | | \$ | 2.000.000 | \$ | 2.000.000 | 1 | 1 | 2024 | colleges and schools . |
| | · · · · · · · · · · · · · · · · · · · | Improve scholarship allocations in specified | · | , , | | | , | ,, | , | ,,,,,,,,, | | | - | |
| 3 ! | Student Financial Aid | areas for retention and recruitment. | \$ | 1,053,921 | | | \$ | 1,053,921 | \$ | 1,053,921 | 1 | 1 | 2024 | Additional Law School scholarships |
| | | | | | | | | | | | | | | These are special appropriations and must be spent for the |
| 4 F | Restricted by Appropriations | Professional and Grad Degree (Law School) | \$ | 198,628 | \$ | 198,628 | \$ | - | \$ | 198,628 | 1 | 1 | 2024 | intended purpose. |
| | | | | | | | | | | | | | | For students within the College of Social Sciences, Arts, and |
| 5 5 | Student Services, Enrollment, and Retention Efforts | Social Sciences. Arts and Humanities | \$ | 150,000 | | | \$ | 150,000 | \$ | 150,000 | 1 | 1 | 2024 | Humanities, designed to enhance their understanding and broaden their intellectual horizons. |
| 5 | Student Services, Enrollment, and Retention Enorts | Social Sciences, Arts and numarities | Ф | 150,000 | | | Φ | 150,000 | φ | 150,000 | 1 | ı | 2024 | Professional development for staff to enhance competency and |
| 6 F | Faculty/Staff, Instructional and Advising Support and | SIVP Student Affairs | \$ | 210,000 | | | \$ | 210,000 | \$ | 210,000 | 1 | 1 | 2024 | remain current. |
| <u> </u> | acarty, ctarr, morractional and havining capport and | VI Gladoni, Anano | Ψ | 210,000 | | | Ψ | 210,000 | T | 210,000 | · | | 2024 | To support Common App, Slate Subscription/Building |
| 7 | nformation Technology (ERP, Equipment, etc.) | Admissions | \$ | 83,500 | | | \$ | 83,500 | \$ | 83,500 | 1 | 1 | 2024 | Communication and technology. |
| 8 F | aculty/Staff, Instructional and Advising Support and | S Career Center | \$ | 92,000 | | | \$ | 92,000 | \$ | 92,000 | 1 | 1 | 2024 | Staff Development |
| | aculty/Staff, Instructional and Advising Support and | S CeDAR | \$ | 43,000 | | | \$ | 43,000 | \$ | 43,000 | 1 | 1 | 2024 | Staff Development |
| | nformation Technology (ERP, Equipment, etc.) | Counseling Services | \$ | 174,208 | | | \$ | 174,208 | \$ | 174,208 | 1 | 1 | 2024 | Help Therapy and Titanium Schedule: Electronic Health |
| | nformation Technology (ERP, Equipment, etc.) | Financial Aid Office | \$ | 384,513 | | | \$ | 384,513 | \$ | 384,513 | 1 | 1 | 2024 | Oracle Software |
| 12 I | nformation Technology (ERP, Equipment, etc.) | Office of Judicial Affairs | \$ | 170,328 | | | \$ | 170,328 | \$ | 170,328 | 1 | 1 | 2024 | Contract services(Maxient) |
| 4.0 | - " '0' " | | | 04.000 | | | | 0.4.000 | | 0.4.000 | | | 2224 | Professional development for staff to enhance competency and |
| 13 I | Faculty/Staff, Instructional and Advising Support and | S Orientation Office | \$ | 61,000 | | | \$ | 61,000 | \$ | 61,000 | 1 | 1 | 2024 | remain current. |
| 14 | Faculty/Staff, Instructional and Advising Support and | S Office of Transfer Services | \$ | 150,000 | | | \$ | 150.000 | \$ | 150,000 | 1 | 1 | 2024 | Professional development for staff to enhance competency and remain current. |
| 14 | -acuity/Stail, ilistructional and Advising Support and | Office of Transier Services | φ | 150,000 | | | φ | 150,000 | φ | 150,000 | | | 2024 | Professional development for staff to enhance competency and |
| 15 | Faculty/Staff, Instructional and Advising Support and | S Office of Veteran's Affairs | \$ | 31,500 | | | \$ | 31.500 | \$ | 31.500 | 1 | 1 | 2024 | remain current. |
| | acany, crain, monactional and harrowing cappoint and | o o o o o o o o o o o o o o o o o o o | Ť | 01,000 | | | * | 0.,000 | * | 01,000 | | | 202. | Professional development for staff to enhance competency and |
| 16 | Faculty/Staff, Instructional and Advising Support and | S Welcome Center | \$ | 32,500 | | | \$ | 32,500 | \$ | 32,500 | 1 | 1 | 2024 | remain current. |
| | | | | | | | | | | | | | | |
| 17 | nformation Technology (ERP, Equipment, etc.) | Call Center | \$ | 325,000 | | | \$ | 325,000 | \$ | 325,000 | 1 | 1 | 2024 | Computer Service training, computers, telephones and training |
| | | | | | | | | | | | | | | Outside Attorney services to assist Office of the General |
| 18 (| Other Operating Requirements (University Board of T | Legal Expense | \$ | 25,500 | | | \$ | 25,500 | \$ | 25,500 | 1 | 1 | 2024 | Counsel |
| 10 | Other Operating Requirements (University Reard of 1 | Ful agal Evnana | \$ | 60.000 | | | \$ | 60.000 | \$ | 60.000 | 1 | 1 | 2024 | Outside Attorney services to assist Office of the General Counsel |
| 19 | Other Operating Requirements (University Board of | I Legal Expense | Ф | 60,000 | | | Φ | 60,000 | φ | 60,000 | 1 | 1 | 2024 | Courise |
| | | | | | | | | | | | | | | Advancing and expanding the University's Brand and the |
| | | | | | | | | | | | | | | knowledge of the Advancement team and campus partners to |
| 20 | Other Operating Requirements (University Board of | TIVP for University Advancement -University Relation | \$ | 40,000 | | | \$ | 40,000 | \$ | 40,000 | 1 | 1 | 2024 | support Strategic Priority 4 in our Boldly Striking Plan |
| | | | | | | | | | | | | | | Identify potential new alumni and donors to add to database and |
| | | | | | | | | | | | | | | collect updated contact information for existing alumni in the |
| 0.4 | (| VD (11 : '' A | | 75.000 | | | | 75.000 | • | 75.000 | | | 0004 | database to support Strategic Prioritites 3 and 4 in our Boldly |
| 21 | nformation Technology (ERP, Equipment, etc.) | VP for University Advancement -Software | \$ | 75,000 | | | \$ | 75,000 | \$ | 75,000 | 1 | 1 | 2024 | Striking Strategic Plan To promote and protect the FAMU and FAMULY brands to align |
| | | | | | | | | | | | | | | with Strategic Priorities 3 and 4 in our Boldly Striking Strategic |
| 22 | Other Operating Requirements (University Board of | UVP for University Advancement -Marketing/Brandi | \$ | 135,000 | | | \$ | 135,000 | \$ | 135,000 | 1 | 1 | 2024 | Plan |
| | other operating requirements (emission) board or | VI 101 Offivoroity / tavaricomonic Mantesing/Brands | Ψ | 100,000 | | | Ψ | 100,000 | Ψ | 100,000 | · ' | | 2024 | To ensure that the University stays in line with the reaffirmation |
| 23 | Other Operating Requirements (University Board of | Γι SACS Self-Study | \$ | 150,000 | | | \$ | 150,000 | \$ | 150,000 | 1 | 1 | 2024 | process for SACSCOC. |
| | | | | | | | | | | • | | | | These funds will be used to assist with mini series of lectures for |
| | | | | | | | | | | | | | | first-time in college studetns, freshman progression, adjusting to |
| 24 5 | Student Services, Enrollment, and Retention Efforts | Student Success | \$ | 200,000 | | | \$ | 200,000 | \$ | 200,000 | 1 | 1 | 2024 | college life and financial literacy. |
| | | | _ | , | | | | | | | | | 0.5. | To enhance the appearance of the office, making it more inviting |
| | Other Operating Requirements (University Board of | | \$ | 100,000 | | | \$ | 100,000 | \$ | 100,000 | 1 | 1 | | to students and guess. |
| 26 (| Other Operating Requirements (University Board of | Equal Opportunity Programs | \$ | 5,000 | | | \$ | 5,000 | \$ | 5,000 | 1 | 1 | 2024 | Office Furniture Professional development for staff to enhance competency and |
| 27 | Faculty/Staff, Instructional and Advising Support and | S Equal Opportunity Programs | \$ | 45,000 | | | \$ | 45,000 | \$ | 45,000 | 1 | 1 | 2024 | remain current. |
| | active control and Advising Support and | Legian Opportunity i rograms | φ | 45,000 | | | φ | 45,000 | φ | 45,000 | <u> </u> | ' | 2024 | Enhanced Security for front door that will include a door monitor |
| ၁၀ | Campus Security and Safety Enhancements | Equal Opportunity Programs | \$ | 15,000 | | | \$ | 15,000 | \$ | 15,000 | 1 | 1 | 2024 | and desk access for staff. |
| 20 | | | | | | | | , - 0 0 | | , - 00 | | | | |

2023-2024 University E&G Carryforward Spending Plans - Supplemental Details (Operating Plans) Pursuant to 1011.45, Florida Statutes July 1, 2023

| | | | Budget | | | | | P | roject Timeli | ne | | | |
|-------------------|--|---|------------------------|--|---|----------------|-----------------------|---------------|---|---|----------------------------------|--|--|
| Line Item # | Carryforward Spending Plan Category | Specific Expenditure/Project Title | Funded from E&G Car | nount to be n Current Year rryforward lance | RESTRICTED Restricted Balance as of July 1, 2023 | Committed | Balance as of 1, 2023 | Amount E | rryforward Budgeted for e During FY24 | Total # Years of Expenditure per Project | Current Expenditure Year # | Estimated Completion Date (Fiscal Year) | Comments/Explanations |
| 29 | | Furniture Upgrades | \$ | 92,111 | | \$ | 92,111 | \$ | 92,111 | 1 | 1 | 2024 | Furniture upgrades for students study room |
| 30 | Student Services, Enrollment, and Retention Efforts | Gaither Gym Equipment | \$ | 95,000 | | \$ | 95,000 | \$ | 95,000 | 1 | 1 | 2024 | Equipment for Gaither Gym |
| 31 | Information Technology (ERP, Equipment, etc.) | Computer Equipment (Laptops) | \$ | 37,500 | | \$ | 37,500 | \$ | 37,500 | 1 | 1 | 2024 | Provide students with computer equipment for study hall on campus and while traveling. |
| 32 | Contingencies for a State of Emergency Declared by the | Emergency Operational expenses | \$ | 1,325,328 | | \$ | 1,325,328 | \$ | 1,325,328 | 1 | 1 | 2024 | To be used if there is a declared state of emergency by the governor, and the university is in need of emergency funds Search Firm to Lead Recruitment and Retention of Specialized |
| 33 | Other Operating Requirements (University Board of Tr | Division of Finance and Adminstration (Controller's | \$ | 300,000 | | \$ | 300,000 | \$ | 300,000 | 1 | 1 | 2024 | Talent |
| | Other Operating Requirements (University Board of Tr | | \$ | 250,000 | | \$ | 250,000 | \$ | 250,000 | 1 | 1 | 2024 | Accounting Services Firm |
| | Other Operating Requirements (University Board of Tr | | \$ | 100,000 | | \$ | 100,000 | \$ | 100,000 | 1 | 1 | 2024 | Office Furniture and Fixtures |
| | Information Technology (ERP, Equipment, etc.) | College of Education | \$ | 250.000 | | \$ | 250,000 | \$ | 250,000 | 1 | 1 | 2024 | To upgrade and enhance technology infrastructure |
| | <i>y</i> , , , , , , , , , , , , , , , , , , , | | | | | | | | | | | | Utilized to create functional office spaces with furniture for staff, student employees, and visiting auditors, as well as to renovate existing cubicle spaces into offices. The acquisition and implementation of the Wdesk GRC Solution (Audit+ERM), and the purchase of camera equipment to enhance audio-visual presentations for promoting the Division of Audit's work |
| 37 | Audit Program Enhancements | Division of Audit | \$ | 155,550 | | \$ | 155,550 | \$ | 155,550 | 1 | 1 | 2024 | products. |
| 38 | Other Operating Requirements (University Board of Tr | Division of Finance and Administration | \$ | 75,000 | | \$ | 75,000 | \$ | 75,000 | 1 | 1 | 2024 | To provide University-wide services from LinkedIn for recruiting faculty and staff. |
| | Other Operating Requirements (University Board of To | Office of Communications | \$ | 50,000 | | \$ | 50,000 | \$ | 50,000 | 1 | 1 | 2024 | To provide protection for the University's emblems, brand names, and brand by copyright and trademarks. |
| 40 | | | | | | | | | | | | | |
| 41 | | | | | | | | | | | | | |
| 42 | | | | | | | | | | | | | |
| 43 | | | | | | | | | | | | | |
| 44 | | Total as of July 1, 2023: * | \$ | 9,283,642 | \$ 741,183 | \$ | 8,542,459 | \$ | 9,283,642 | | | | |
| | | | *Note: Shou | ld agree with re | spective restricted/contrac | tual and/or co | mmitted cateo | ory totals on | "Summary" ta | ıb. | | | |
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2023-2024 University E&G Carryforward Spending Plans - Supplemental Details (Fixed Capital Outlay Project Plans) Pursuant to Section 1011.45, Florida Statutes July 1, 2023

| | | | | Amount of July 1, | (E) Beetsleted | (G) | Carryforw | ard Expenditure | Timeline | |
|----------------|--|--|---|--|---|--|---|----------------------------------|---|-----------------------|
| | | | | 2023, E&G Carryforward | (F) Restricted | Committed | | | | |
| Line Item # | Carryforward Spending Plan Category | Specific Project Title/Name | Project Description | Operating Balance Provided to FCO Project ² | To Restricted Balance on July 1, 2023 | To Committed Balance on July 1, 2023 | Total # Years of Expenditures per Project | Current Expenditure Year # | Estimated Completion Date (Fiscal Year) | Comments/Explanations |
| | | | | (F+G) | | | | | | |
| Small 0 | Carryforward Projects ¹ | | | | | | | | | |
| 1 | Small, < \$2M: Renovation, Repair or Maintenance | | Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems. | \$ 1,407,814 | \$ 407,814 | \$ 1,000,000 | 2 | 1 | 2025 | |
| 2 | Small, < \$2M: Renovation, Repair or Maintenance | · | Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems. | \$ 300,000 | \$ - | \$ 300,000 | 1 | 1 | 2024 | |
| 3 | Small, < \$2M: Renovation, Repair or Maintenance | | Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems. | \$ 75,000 | \$ - | \$ 75,000 | 1 | 1 | 2024 | |
| 4 | Small, < \$2M: Renovation, Repair or Maintenance | Lawson Sound Proofing and Sound Booth (Design and Installation) | Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems. | \$ 300,000 | \$ - | \$ 300,000 | 1 | 1 | 2024 | |
| 5 | Small, < \$2M: Renovation, Repair or Maintenance | Space Relocations/Moves | Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems. | \$ 250,000 | \$ - | \$ 250,000 | 1 | 1 | 2024 | |
| 6 | Small, < \$2M: Renovation, Repair or Maintenance | | Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems. | \$ 1,000,000 | \$ - | \$ 1,000,000 | 2 | 1 | 2025 | |
| 7 | Small, < \$2M: Renovation, Repair or Maintenance | Campuswide Sidewalk Repairs | Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems. | \$ 150,000 | \$ - | \$ 150,000 | 1 | 1 | 2024 | |
| 8 | Small, < \$2M: Renovation, Repair or Maintenance | | Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems. | \$ 500,000 | \$ - | \$ 500,000 | 1 | 1 | 2024 | |
| 9 | Small, < \$2M: Renovation, Repair or Maintenance | Old DRS Media Center Re-Roofing | Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems. | \$ 200,000 | \$ - | \$ 200,000 | 1 | 1 | 2024 | |
| 10 | Small, < \$2M: Renovation, Repair or Maintenance | Fall Arrest Systems - Need Priority and Cost | | \$ 428,000 | \$ 278,000 | \$ 150,000 | 1 | 1 | 2024 | |
| 11 | Small, < \$2M: Renovation, Repair or Maintenance | Facilities Management Software | Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems. | \$ 250,000 | \$ - | \$ 250,000 | 1 | 1 | 2024 | |
| 12 | Small, < \$2M: Renovation, Repair or Maintenance | Facility Condition Assessment | Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems. | \$ 200,000 | \$ - | \$ 200,000 | 1 | 1 | 2024 | |
| 13 | Small, < \$2M: Renovation, Repair or Maintenance | Lua Bartley Roof Replacement | Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems. | \$ 200,000 | \$ - | \$ 200,000 | 1 | 1 | 2024 | |
| 14 | Small, < \$2M: Renovation, Repair or Maintenance | | Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems. | \$ 200,000 | \$ - | \$ 200,000 | 1 | 1 | 2024 | |
| 15 | Small, < \$2M: Renovation, Repair or Maintenance | Management Staging | Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems. Implement infrastructure enhancements in academics, | \$ 100,000 | \$ - | \$ 100,000 | 1 | 1 | 2024 | |
| 16 | Small, < \$2M: Renovation, Repair or Maintenance | Campus Wide Restroom Upgrades | research, administration, technology, facilities, and utility systems. Implement infrastructure enhancements in academics, | \$ 350,000 | \$ - | \$ 350,000 | 1 | 1 | 2024 | |
| 17 | Small, < \$2M: Renovation, Repair or Maintenance | Lee Hall Stage Lighting Dimmer | research, administration, technology, facilities, and utility systems. Implement infrastructure enhancements in academics, | \$ 200,000 | \$ - | \$ 200,000 | 1 | 1 | 2024 | |
| 18 | Small, < \$2M: Renovation, Repair or Maintenance | Additional Groundskeepers to conduct campus beautification (7 FTE) | research, administration, technology, facilities, and utility systems. Implement infrastructure enhancements in academics, | \$ 250,000 | \$ - | \$ 250,000 | 1 | 1 | 2024 | |
| 19 | Small, < \$2M: Renovation, Repair or Maintenance | | research, administration, technology, facilities, and utility systems. Implement infrastructure enhancements in academics, | \$ 50,000 | \$ - | \$ 50,000 | 1 | 1 | 2024 | |
| 20 | Small, < \$2M: Renovation, Repair or Maintenance | Upgrade Fire Alarm Systems | research, administration, technology, facilities, and utility systems. Implement infrastructure enhancements in academics, | \$ 275,000 | \$ - | \$ 275,000 | 1 | 1 | 2024 | |
| 21 | Small, < \$2M: Renovation, Repair or Maintenance | | research, administration, technology, facilities, and utility systems. | \$ 900,000 | \$ - | \$ 900,000 | 1 | 1 | 2024 | |

2023-2024 University E&G Carryforward Spending Plans - Supplemental Details (Fixed Capital Outlay Project Plans) Pursuant to Section 1011.45, Florida Statutes July 1, 2023

| | | | | Amount of July 1, | (F) Restricted | (G) | Carryforw | ard Expenditure | Timeline | |
|----------------|--|---|--|---|---|--|---|----------------------------------|---|-----------------------|
| | | | | 2023, E&G Carryforward | (i) Restricted | Committed | | | | |
| Line Item # | Carryforward Spending Plan Category | Specific Project Title/Name | Project Description | Operating Balance Provided to FCO Project ² (F+G) | To Restricted Balance on July 1, 2023 | To Committed Balance on July 1, 2023 | Total # Years of Expenditures per Project | Current Expenditure Year # | Estimated Completion Date (Fiscal Year) | Comments/Explanations |
| 22 | Small, < \$2M: Renovation, Repair or Maintenance | Landscaping & Irrigation | Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems. | \$ 250,000 | \$ - | \$ 250,000 | 1 | 1 | 2024 | |
| 23 | Small, < \$2M: Renovation, Repair or Maintenance | Campuswide Pressure Washing | Implement infrastructure enhancements in academics, research, administration, technology, facilities, and utility systems. | \$ 100,000 | \$ - | \$ 100,000 | 1 | 1 | 2024 | |
| 24 | Small, < \$2M: Renovation, Repair or Maintenance | Signage | Gaither Gym Signage Implement infrastructure enhancements in academics, | \$ 12,000 | \$ - | \$ 12,000 | 1 | 1 | 2024 | |
| 25 | Small, < \$2M: Renovation, Repair or Maintenance | Carpet Replacement | research, administration, technology, facilities, and utility systems. | \$ 10,000 | \$ - | \$ 10,000 | 1 | 1 | 2024 | |
| 26 | Small, < \$2M: Renovation, Repair or Maintenance | Resurfacing | Tennis Court Resurfacing | \$ 150,000 | \$ - | \$ 150,000 | 1 | 1 | 2024 | |
| 27 | Small, < \$2M: Renovation, Repair or Maintenance | ADA Crosswalk | FAMU/ADA/Improvements Wahnish/Perkins Intersection | \$ 150,891 | \$ 150,891 | \$ - | 1 | 1 | 2024 | |
| 28 | Small, < \$2M: Renovation, Repair or Maintenance | Lee Hall Seating Design | Design for Lee Hall Auditorium Seating to be ADA Compliant | \$ 50,000 | \$ 50,000 | \$ - | 1 | 1 | 2024 | |
| 29 | Small, < \$2M: Renovation, Repair or Maintenance | Demolition Projets | Design and Construction to demolish buildings identified in the Educational Plant Survey | \$ 1,172,807 | \$ 1,172,807 | \$ - | 1 | 1 | 2024 | |
| 30 | Small, < \$2M: Renovation, Repair or Maintenance | Restricted by Appropriation | Video Board (Lawson & Gaither) | \$ 508,014 | \$ 508,014 | \$ - | 1 | 1 | 2024 | |
| 31 | Small, < \$2M: Renovation, Repair or Maintenance | FHAC Old Student Health | Renovation of FHAC Old Student Health Space | \$ 1,943,559 | \$ 1,943,559 | \$ - | 2 | 2 | 2024 | |
| 32 | Small, < \$2M: Renovation, Repair or Maintenance | Schoolf of Architecture and Engineering | Renovation of School of Architecture and Engineering | \$ 1,871,580 | \$ 1,871,580 | \$ - | 2 | 2 | 2024 | |
| | | | | | | | | | | |
| | | | * Total Minor Carryforward As July 1, 2023 : | \$ 13,804,665 | \$ 6,382,665 | \$ 7,422,000 | | | | |
| Large (| Carryforward Projects ¹ | | | l | | Ī | 1 | | | |
| 24 | | | | \$ - | \$ - | \$ - | | | | |
| 25 | | | | \$ - | \$ - | \$ - | | | | |
| 26 | | | | \$ - | \$ - | \$ - | | | | |
| 27 | | | | \$ - | \$ - | \$ - | | | | |
| 28 | | | | s - | \$ - | \$ - | | | | |
| | | | * Total Major Carryforward As July 1, 2023 : | \$ - | \$ - | \$ - | | | | |
| | | | Fixed Capital Outlay Totals : | \$ 13,804,665 | \$ 6,382,665 | \$ 7,422,000 | | | | |
| | | | * Should agree with respective restricted/contractu | al and/or committed car | egory totals on <u>"Sur</u> | mmary" tab. | | | | |

^{1.} As defined in Board of Governors Regulation 14.003.

^{2.} Amount deducted from July 1, 2023, beginning E&G Carryforward operating balance for fixed capital outlay project funding per Section 1011.45, F.S. and Board of Governors Regulation 9.007(3)(a)(4).

University Facilities Reserves

Additional Amounts Contributed From July 1, 2023 Beginning E&G Carryforward Balance

Pursuant to s. 1001.706(12) F.S. and Board of Governors Regulation 14.002

| | Specific Project/Facility Title/Number | Additional Description of Project/Facility | Facility FY24 E | unt Added to Reserves From Beginning E&G orward Balance |
|-----|--|---|--------------------|--|
| 1. | Example: ABC 2024-A01 University Project | Example: Johnson Childcare Education Building | \$ | 565,000.00 |
| 2. | | | \$ | - |
| 3. | | | \$ | - |
| 4. | | | \$ | - |
| 5. | | | \$ | - |
| 6. | | | \$ | - |
| 7. | | | \$ | - |
| 8. | | | \$ | - |
| 9. | | | \$ | - |
| 10. | | | \$ | |
| | | Total Capital Facilities Reserves as of July 1, 2023: * | \$ | 565,000.00 |

^{*}Note: Should agree with line F on the "Summary" tab.

State University System Education & General Carryforward Spending Plan Reporting Definitions

I. Carryforward Spending Plan - Budgetary Category Definitions

| 1. | Encumbrances | Unpaid balances remaining in active purchase orders, travel authorizations, etc., to be paid using E&G carryforward funds. |
|-----|--|---|
| 2. | 7% Statutory Reserve Requirement | Required E&G reserve requirement per 1011.45 F.S amends previous 1011.40 F.S. requirement. Based on percentage of state operating budget. |
| 3. | Restricted/Contractual Obligations | Should generally be supported by documentation that memorializes an agreement with another party (e.g. contract, offer letter, construction contract/project number, etc.). |
| 4. | Commitments | Monies designated for a specific purpose which are not yet encumbered/contracted/restricted. Discretion may still be exercised with respect to the use of these funds. |
| 5. | University Board of Trustees Reserve Requirement | The amount of unrestricted funds set aside by the University Board of Trustees to address critical, unforeseen, or non-discretionary items that require immediate funding, such as unanticipated or uninsured catastrophic events, unforeseen contingencies, state budget shortfalls, or university revenue shortfalls. |
| 6. | Restricted by Appropriations | Funds appropriated by the Legislature for a specific purpose or intended use as identified by law or through legislative work papers. |
| 7. | Compliance Program Enhancements | Initiatives associated with being in compliance with federal law, state law, Board of Governors Regulations or any other entity with which the University must comply. |
| 8. | Audit Program Enhancements | Initiatives associated with implementing audit programs of the institution. |
| 9. | Campus Security and Safety Enhancements | The support of campus security and/or safety issues, such as the recruitment of police officers, vehicles, equipment, and investments which promote security and safety at the institution. This issue may also include mental health counseling and services. |
| 10. | Student Services, Enrollment, and Retention Efforts | Funds to promote student success through supporting student services programs, addressing enrollment, and assisting with retention efforts to support timely graduation. |
| 11. | Student Financial Aid | Funds allocated to reduce student costs and to provide an opportunity to obtain a degree in an affordable and timely fashion. |
| 12. | Faculty/Staff Instructional and Advising Support and Start-Up Funding | Funds identified to support instructional and advising activities, and/or start-up packages for new faculty. Start-up packages are often expended over a multi-year period. |
| 13. | Faculty Research and Public Service Support and Start-Up Funding | Funds identified to support research and public service, and any associated start up funding. Start-up packages are often expended over a multi-year period. |
| 14. | Library Resources | Materials and database access required to support programs of study and research. |
| 15. | Utilities | Support of utility costs throughout the university. |
| 16. | Information Technology (ERP, Equipment, Etc.) | Funds to improve operational productivity, educational improvements, and technological innovation, implementation and/or maintenance of ERP systems, and technological equipment purchases. |
| 17. | Other Operating Requirements | Other expenditures/projects that support the university's mission and are approved by the university board of trustees. |
| 18. | Contingencies for a State of Emergency Declared by the Governor | A commitment of funds to a contingency reserve for expenses incurred as a result of a state of emergency declared by the Governor pursuant to s. 252.36, Florida Statutes. |
| 19. | PECO Projects - Supplemental Funds to Complete Projects That Received Previous Appropriation | Commitment of funds to a public education capital outlay project for which an appropriation has previously been provided that requires additional funds for completion and which is included in the list required by s. 1001.706(12)(d), Florida Statutes. This category is valid for both small and large carryforward projects. |
| 20. | Completion of Renovation, Repair, or Maintenance Project | For projects that are consistent with the provisions of s. 1013.64(1), Florida Statutes, and replacement of a minor facility. Refer to Board of Governors Regulation 14.001 for the definitions of renovation, repair, and maintenance. This category is valid for both small and large carryforward projects. |
| 21. | Replacement of Minor Facility | Replacement of a minor facility pursuant to Board of Governor's regulation 14.003(2)(b). |
| 22 | Completion of a Survey-Recommended | Completion of a remodeling or infrastructure project, including a project for a developmental |

valid for both small and large carryforward projects. 16

DRS Schools)

22. Remodeling or Infrastructure Project (Including research school, if such project is survey recommended pursuant to s. 1013.31, Florida Statutes.

Refer to Board of Governors Regulation 14.001 for the definition of remodeling. This category is

State University System Education & General Carryforward Spending Plan Reporting Definitions

II. Column Definitions for Use With Details Tabs

| 1. | Carryforward Spending Plan Category | Functional category brought forward from the Carryforward Spending Plan reporting template. Categories are defined in Section I of this document. |
|----|---|---|
| 2. | Specific Expenditure/ Project Title/Name | Detailed title of planned expenditure item or project, with sufficient details to be tracked individually through the expenditure cycle to completion. |
| 3. | Total Amount to be Funded from Current Year E&G Carryforward Balance | The total estimated cost to be paid from current-year beginning E&G carryforward balance for the specific expenditure item or project. |
| 4. | E&G Carryforward Amount Budgeted for Expenditure During FY21 | This column represents the current budgetary year's estimated disbursement of E&G carryforward towards the total planned expenditure item or project. |
| | Project Timeline | |
| 5. | Estimated Completion Date | Estimated date (year) for full expenditure of E&G carryforward funds for the specific expenditure plan item or project. |
| 6. | Current Expenditure Year # | The current year in the project completion timeline, e.g. year 2 of a 4 year project. Input is number only. |
| 7. | Total # Years of Expenditure per Project | The total number of years over which the expenditure item / project will span. |
| 8. | Comments/Explanations | Additional information to assist the user of the report including, but not limited to, a description of the expenditure item / project and how it supports the university's mission and operations. |

Florida A&M University

FIXED CAPITAL OUTLAY BUDGET for Fiscal Year 2023-24

(per s. 1013.61, F.S. and Board Reg. 14.003)

| Univ | versity Contact: | | | _ | | | | | | | | |
|-------------|------------------|--|---|--|-------------------------|-----------------------------------|-------------------|--|----------------------|--------------|------------------------------|---|
| | | [name] | [email & phone] | . | | | | | | | | |
| CFSP item # | Category | Project Title/Name | Description | Total Project Budget Allocation (Total Estimated | Funding S | ource(s) | Funds Expended | Estimated Amt of Funds to be Expended this | Remaining Balance | Estimated Pr | oject Timeline | Comments |
| | | | | Project Cost) | Source | Amount | Since Inception | Year | | Start Date | Completion Date | |
| | Education & G | General (E&G) Operating Project | s ¹ | \$0 | E&G Operating Funds | \$0 | \$0 | \$0 | \$0 | Not Ap | pplicable | These are current year funds to be spent in the current year. |
| | Carryforward | (CF) - Small Projects ² | | \$7,250,000 | CF | \$7,250,000 | \$0 | \$6,225,000 | \$1,025,000 | | in Carryforward ling Plan | |
| | Carryforward | (CF) - Large Projects 3 | | | | | | | | | | |
| 5 | | | | | Total: | <u>\$0</u> \$0 | \$0 | \$0 | \$0 | | | |
| 6 | | | | | Total: | <u>\$0</u> \$0 | \$0 | \$0 | \$0 | | | |
| 7 | | | | | | | | | | | | |
| | | | | Subtota | al - CF Large Projects: | \$0 | \$0 | \$0 | \$0 | | | |
| | | 4.6 | | | g | ** | ** | ** | *** | | | |
| | State Appropr | riated Projects ^{4,6} | | | | | | | | | | |
| | | Capital Improvement Trust Fund | Approved CITF List as of 5/4/2023 | \$1,147,809 | CITF Total: | \$1,147,809 \$1,147,809 | \$0 | \$350,000 | \$797,809 | 10/23/2023 | 8/29/2025 | |
| | | Utility Infrasturcture | Campuswide Utility Infrastructure Upgrades | \$27,000,000 | PECO Total: | <u>27,000,000</u> \$27,000,000 | \$7,296,946 | \$413,901 | \$19,289,154 | 9/29/2023 | 12/31/2025 | |
| | | Deferred Maintenance | Federal Funds for Deferred Maintenance | \$26,910,864 | PECO Total: | \$26,910,864 \$26,910,864 | \$10,505,275 | \$1,362,606 | \$15,042,983 | 7/26/2023 | 12/31/2025 | |
| | | | | Subtotal - State | Appropriated Projects: | \$55,058,673 | \$17,802,221 | \$2,126,507 | \$35,129,945 | | | |
| | Non-Appropri | iated Projects ^{5,6} | | | | | | | | | | |
| | топ-дриори | ated Frojects | | | Grant | 455,000 | | | | | | |
| | | Campuswide Preservation Plan | National Park Services HBCU Cultural Heritage Stewardship Initiative Grants | \$155,000 | Total: | 155,000 <u>0</u> \$155,000 | \$0 | \$155,000 | \$0 | 2/23/2023 | 6/30/2024 | |
| | | Rehabilitation of Sunshine Manor | State of Florida Dept. of State African-American Cultural and Historic Grants | \$495,000 | Grant Total: | 495,000 <u>0</u> \$495,000 | \$44,350 | \$495,000 | \$450,650 | 2/21/2023 | 8/9/2023 | |
| | Sam | nuel H. Coleman Memorial Library Preservation Project | National Park Services HBCU Historic Preservation Grants | \$553,838 | Grant | 553,838 <u>0</u> | \$75,060 | \$553,838 | \$478,778 | 3/22/2023 | 6/30/2023 | |
| | | Student Service Center | Ground Floor Replace Roof | \$40,000 | Total: Auxiliary | \$553,838 40,000 <u>0</u> | \$0 | \$40,000 | \$0 | 12/5/2023 | 6/30/2023 | |
| | | | | | Total: | \$40,000 | | | | | | |
| | | Student Service Center | Elevator Remodel | \$40,000 | Auxiliary Total: | 40,000 <u>0</u> \$40,000 | \$0 | \$40,000 | \$0 | 12/5/2023 | 6/30/2023 | |
| | | | | Subtotal - Non- | Appropriated Projects: | \$1,283,838 | \$119,410 | \$1,283,838 | \$929,428 | | | |
| | | | TOTALS | : \$63.592.511 | | \$1,283,838 | \$119.410 | \$9.635.345 | \$37.084.373 | | | |

18

Notes:

1) Education & General (E&G) Operating Projects is a consolidated line item of all FCO projects, as defined in Board reg 14.001, funded from current year E&G operating funds. No individual project funded in whole or in part shall exceed \$1M, per Board reg 9.007(3)(a)1.

2) Carryforward (CF) - Small Projects is a consolidated line item of all FCO projects with a cost up to \$2M funded in whole or in part from from CF funds, pursuant to Board Reg. 14.003(2)(b). Includes replacement of facilities less than 10,000 gross sf. This is a single line item in the FCO budget. For a list of

individual projects, refer to the Carryforward Spending Plans (CFSP).

3) Carryforward (CF) - Large Projects includes any FCO project funded in whole or in part from CF funds, where total individual FCO project cost exceeds \$2M, pursuant to Board reg. 14.003(2)(c) and expenditure limits described therein. May also be reflected as one of multiple funding sources under categories State Appropriate Projects and Non-Appropriated Projects.

- 4) State Appropriated Projects this category includes all FCO projects utilizing funds originally appropriated as FCO funds by the State of Florida, notwithstanding criteria in Board regulation 14.001. These funds should never be included in the operating budget. Examples, PECO (including Sum-of-Digits) and CITF. Reference Board reg 14.003(12)(d). For the purpose herein, all projects \$2 million or less can be consolidated into a single line item.

 5) Non-Appropriated Projects - this category includes all university FCO projects that have not directly or indirectly used funds appropriated by the State. Examples include private donations, athletic revenues, federal grants, housing/parking revenue bonds, etc. Reference Board reg 14.003(2)(e). For the
- purpose herein, all projects \$2 million or less can be consolidated into a single line item.
- 6) In light of the definition of "board" (s. 1013.01, F.S.), the requirements of s. 1031.61, F.S., the FCO Budget does not apply to those projects acquired, constructed, and owned by a Direct Support Organization or under a Public Private Partnership.



Budget, Finance and Facilities Committee Wednesday, October 11, 2023 Agenda Item: V

Subject: Approval of 2020-2030 Campus Master Plan

Proposed Board Action:

The development of the Campus Master Plan Update is a requirement pursuant to Subsection 1013.30 (9) F.S. The Final Master Plan and Supporting Inventory and Analysis documents are used to determine necessary facility requirements, building placement, and proposed campus expansion to support the proposed student enrollment.

Elements Included in Update

- 4 -Future Land Use
- 5 –Academic Facilities
- 6 -Support Facilities
- 7 -Housing
- 8 Recreation & OS
- 9 –Infrastructure
- 11 –Transportation
- 12 –Intergovernmental Coordination
- 13 Conservation
- 14 Capital Improvements

Tasks Completed

- Phase I Evaluation & Appraisal Report
- Phase II Inventory & Analysis Report
- Phase III Conceptual Design
- Presidents Vision and Senior Leadership Team input
- Stakeholder Engagement
- Phase IV Preliminary Master Plan
- Phase V Draft Master Plan
- Phase VI Final Master Plan
- Informal Public Meeting
- 1st Public Hearing (February 16, 2023 Board of Trustees Meeting)
- Transmitted Campus Master Plan Update to State Agencies & Host Community (City of Tallahassee)
- Received State Agency & Host Community comments and updated Campus Master Plan



 Attended Public Hearings to be held by the Host Community related to Campus Master Plan Update

Tasks to be Completed

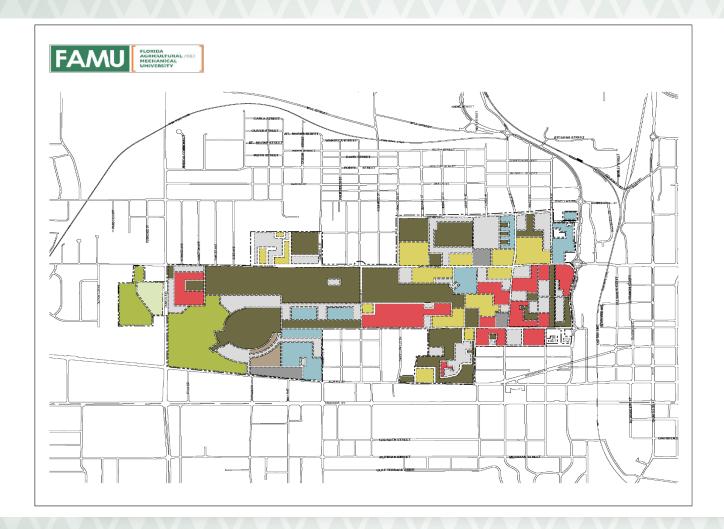
- Conduct 2nd Public Hearing with the Board of Trustees for Adoption of the Campus Master Plan (September 2023)
- Continue preparation of Campus Development Agreement with Host Community
- Attend Public Hearings to be held by the Host Community related to the Adoption of the Campus Development Agreement
- Execute Campus Development Agreement

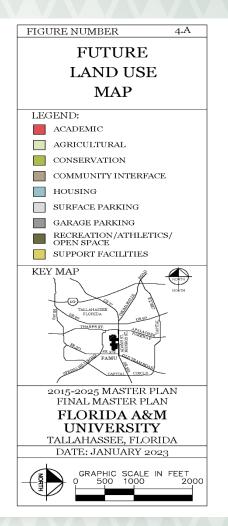
Recommendation: It is recommended that the Board of Trustees approve and adopt the Florida Agricultural and Mechanical University 2020-2030 Campus Master Plan update.

Attachments: Yes.

- 1. FAMU Campus Master Plan Update 2020-2030 Future Land Use Map
- 2. FAMU Campus Master Plan Update 2020-2030

Master Plan Update - Future Land Use Map







Existing Facilities Key

001 Lee Hall

003 University Commons

005 N.B. Young Hall

006 S.B.I South

007 Carnegie Center 008 Lucy Moten

009 Ware-Rhaney

011 Athletic Storage Building

Existing Facility

013 President's House **014** Tucker Hall

015 Honor House 018 Main Garage **019** Environmental Sciences Inst

 Gaither Gym Gaither Office & Classroom 023 LS Bartley Athletic Complex University Softball Field

034 Cont. Educ. Conf. Cntr Faculty Senate **035** Univ. Band Storage 036 S.B.I West & North 037 Continuous Education

025 Hazardous Storage C

029 Multi-Purpose Rec. Center

026 Univ. Baseball Field

030 USDA Teleconference Ctr Coleman Library M.S. Thomas Building S.B.I East Central Heat Plan Foote-Hilyer Admin Center Jones Hall

038 Central Chilled Water Plant 057 Office of Equal Oppty Prog. **040** School of Journalism 058 Howard Hall **042** Counseling Center 059 Gibbs Hall 068 Foster-Tanner Music Ctr.

069 Foster-Tanner Ceramic Ctr **070** Foster-Tanner Art Ctr. **071** Gore Education Complex

073 Foster-Tanner Band Bldg

 Small Animal Lab P.O.M Bldg A P.O.M Bldg B P.O.M Bldg C

083 P.O. Hazardous Storage - A **084** P.O. Hazardous Storage - B 085 P.O. Maintenace Shop - E 086 P.O. Mech. Chiller 087 P.O.M. Storage

093 Welcome Center **094** Foster Tanner Observ. Twr. **098** Recreation Storage Locker 103 Physical Plant Storage A 104 Trio /ASAP

105 Electrical Substation - North 134 Childcare Center 136E-W-C Polkinghorne Village **161** William Gray Jr. Plaza

168 Electrical Substation - South 170 Student Services Center 171 Parking Garage - I

206 Police Storage **300** Bragg Stadium

305 Galimore-Powell Athl Fieldhouse Multi-Purpose Teaching Gym CASS Bldg FAMU Towers South

702 D.R.S Admin. Bldg **461** FAMU Towers North 467 The Hub **471** Chiller Plant **561 - 562** Perry-Paige Bldg

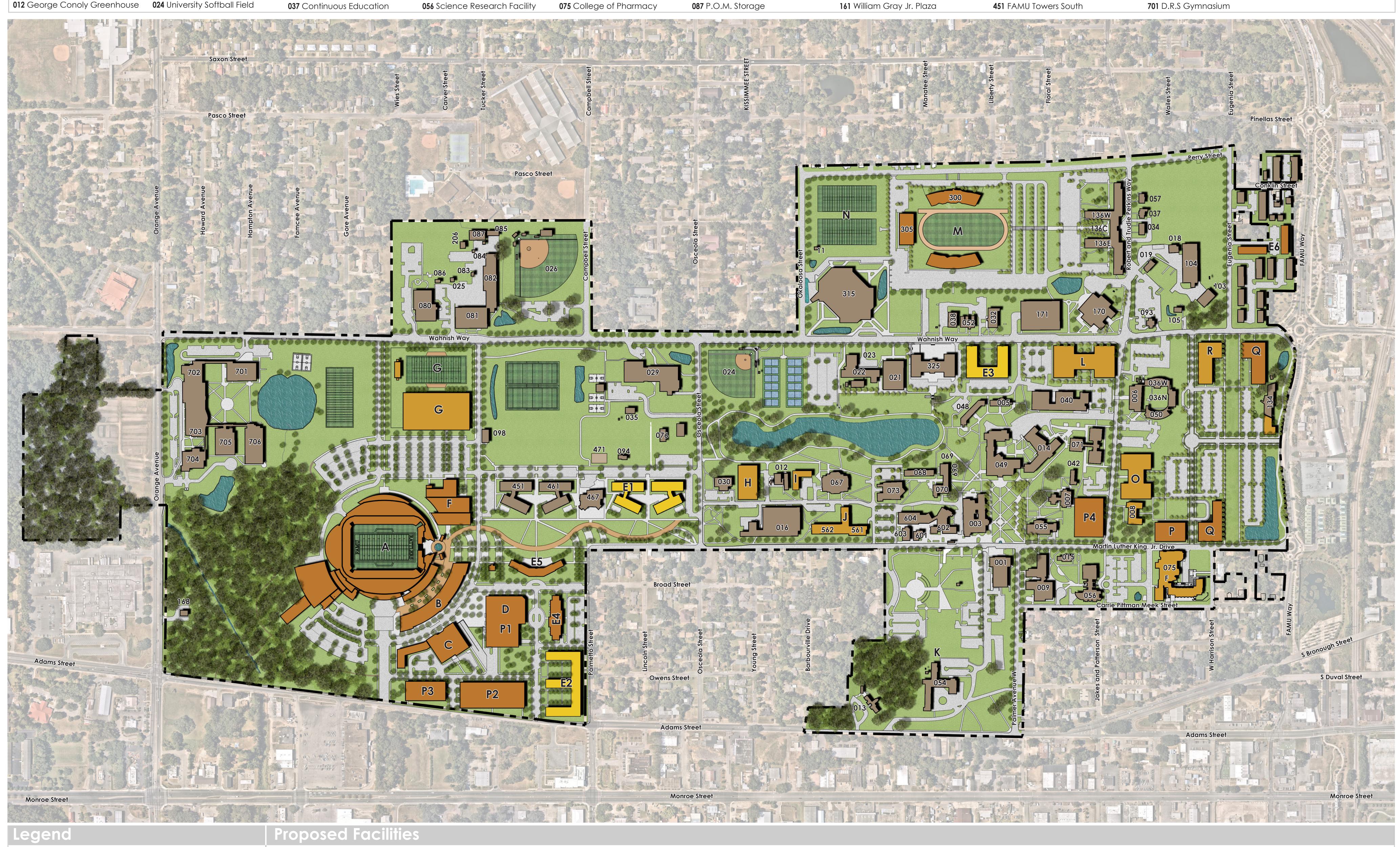
601 Student Union Office Bldg

603 Student Union Career Ctr

602 Student Union Multi-Use Bldg

604 Student Union Grand Ballroom

703 D.R.S Elem. School **704** D.R.S Cafetorium **705** D.R.S Middle School 706 D.R.S High School



G Indoor / Outdoor Athletic Facility

H Entomology

I Greenhouse

 \bigcirc N

P1-P4 Parking Garages

P Science Teaching Facility (STEM)

Q STEM / STEAM

R Data Center

A Stadium

C Retail

B Retail / Alumni Housing

D Mixed Use (Retail / Housing)

E1-E6 Residence Halls/Mixed Use Apartments

F Chemical + Biological Research Lab Ctr.

J Perry-Paige Renovation

K Foot-Hilyer Remodel

L Student Union

M Track + Field Relocation

O Computer Information Systems Building

N Intramural Fields



Budget, Finance and Facilities Committee Wednesday, October 11, 2023 Agenda Item: <u>VI</u>

Subject: Vice President for Finance and Administration's Report

Background Information and Summary:

Mrs. Rebecca Brown, Vice President for Finance and Administration / CFO will provide information on the following items:

- a. Department Spotlight: University Box Office
- b. Quarterly Financial Report Budget to Actuals
- c. Compensation Study Update
- d. Project Updates

Attachments: Yes, for each item listed, documents are provided.



Item (VI) a: Department Spotlight

| F&A Department Name: | University Box Office | | | | | | |
|--------------------------------|---|--|--|--|--|--|--|
| Campus Office Location: | Al Lawson Center | | | | | | |
| Number of Employees: | Three Full-time employees and seasonal game-day workers. | | | | | | |
| General Responsibilities / | The University Box Office is the official ticketing outlet for all | | | | | | |
| Areas of Oversight: | events held and/or sponsored by Florida Agricultural and Mechanical University. | | | | | | |
| Featured Project / Activity: | See video presentation. | | | | | | |

Item (VI) b: Quarterly Financial Report – Budget to Actuals

FLORIDA A&M UNIVERSITY Financial Status FY22-23 Quarter 4

FLORIDA A&M UNIVERSITY Financial Status FY21-22 Quarter 4

| | | | Approved | Encumbrances a | and | | | Percent of | 11 | | - | Encumbrances and | | Percent of |
|-----|---|----|-------------|---------------------|----------|---------|-------------|-----------------|----|----------------|------|--------------------------|--------------|-------------------|
| i | | | Budget | Expenditures | | Bud | dget Status | Budget Expended | | FY2021-22 | | Expenditures | Budget Statu | s Budget Expended |
| | Fund Name | | | PeopleSoft as of 06 | /28/23 | (0 | ver) Under | % | A | pproved Budget | Peop | oleSoft as of 06/26/2022 | (Over) Under | % |
| | | | -1- | -2- | | | -3- | -4- | | -1- | | -2- | -3- | -4- |
| | | | | Educat | ion and | d Gene | eral | | | | | Education and Ger | neral | |
| 101 | General Revenue | \$ | 96,310,723 | \$ 77,6 | 32,193 | \$ | 18,678,530 | | \$ | 96,905,897 | \$ | 92,727,007 | \$ 4,178,8 | 90 |
| 102 | Tuition and Student Fees | | 67,801,614 | 61,9 | 93,214 | \$ | 5,808,400 | | | 67,801,614 | | 46,425,141 | \$ 21,376,4 | 73 |
| 104 | Educational Enhancement (Lottery) | | 33,427,132 | 33,4 | 27,132 | \$ | | | | 26,908,721 | | 26,908,721 | \$ - | |
| | Total Educational and General | \$ | 197,539,469 | \$ 173,0 | 52,539 | \$ | 24,486,930 | 88% | \$ | 191,616,232 | \$ | 166,060,869 | \$ 25,555,3 | 63 87% |
| | | | | Auxiliary Enterp | rises | | | | | | | Auxiliary Enterpr | rises | |
| 110 | Housing Trust Fund | | 22,305,131 | | 72,203 | | 4,232,928 | | | 21,042,350 | | 16,612,643 | | 07 |
| 116 | Auxiliary Trust Fund | | 43,743,816 | | 62,983 | | 21,380,833 | | | 27,914,758 | | 16,339,325 | | |
| 601 | Housing R&R Fund | | 13,120,772 | | 20,772 | | | | | 1,000,000 | | 952,017 | | |
| 603 | Auxiliary R&R Fund | | 700,000 | | 00.434 | | 299,566 | | | 3,233,187 | | 2,129,806 | | |
| | Total Auxiliary Enterprises | \$ | 79,869,719 | \$ 53,9 | 56,392 | \$ | 25,913,327 | 68% | \$ | 53,190,295 | \$ | 36,033,791 | | |
| | Total Intercollegiate Athletics | \$ | 10.668.256 | \$ 10.6 | 06,351 | • | 61,905 | 99% | \$ | 10,500,808 | • | 9.897.185 | \$ 603.6 | 23 94% |
| | Total intercollegiate Authence | Ψ | -,, | | | | | | • | | | ,,, | | |
| | Total Concessions | \$ | 297,880 | \$ 1 | 89,336 | \$ | 108,544 | 64% | \$ | 167,670 | \$ | 119,904 | \$ 47,7 | 66 72% |
| | Total Technology Fee | \$ | 1,000,000 | \$ 8 | 07,736 | \$ | 192,264 | 81% | \$ | 1,200,000 | \$ | 258,879 | \$ 941,1 | 21 22% |
| | | | , , | • | , | | , , | | | , , | | , | | |
| | | | | Stud | dent Ac | tivitie | s | | | | | Student Activitie | es | |
| 117 | Late Registration Fee (480910) | | 89,552 | | 60,954 | \$ | 28,598 | | | 122,500 | | 70,336 | \$ 52,1 | 64 |
| 117 | Orientation Fee (482000) | | 583,962 | 5 | 93,861 | \$ | (9,899) | | | 315,123 | | 315,123 | \$ - | |
| | Student Activities- Activities and Services Fee | | | | | | | | | | | | | |
| 117 | (43 Series) | | 2,562,046 | 2,4 | 54,451 | \$ | 107,595 | | | 3,114,799 | | 2,947,835 | \$ 166,9 | 64 |
| | Total Student Activities | \$ | 3,235,560 | \$ 3,1 | 09,266 | \$ | 126,294 | 96% | \$ | 3,552,422 | \$ | 3,333,294 | \$ 219,1 | 28 94% |
| | | | | Stude | nt Fina | ncial | Aid | | | | | Student Financial | Aid | |
| 117 | Late Payment Fee Controller (480920) | | 395,625 | | 82,008 | | 113,617 | | | 301,848 | | 228,855 | | 93 |
| 117 | Administrative Expense Fin. Aid (481210) | | 181.382 | | 65,105 | | 116,277 | | | 187.960 | | 113.743 | | |
| 117 | Administrative Controller (481220) | | 183,629 | | 27,159 | \$ | 156,470 | | | 207,609 | | 72.727 | \$ 134,8 | 82 |
| 201 | Title IV Administrative Expense (410333) | | 151,960 | | 20,702 | | 31,258 | | | 119,382 | | 124,839 | | |
| 201 | College Work Experience Program (410405) | | 28,397 | | 10,001 | | 18,396 | | | 28,397 | | 0 : | | |
| 201 | Federal Work Study Program (410452) | | 779,038 | | 27,784 | | 651,254 | | | 779,038 | | 189,948 | | |
| 202 | Scholarship Fund | | 38,000,000 | 47.2 | 60,943 | \$ | (9,260,943) | * | | 42,000,000 | | 35,319,848 | \$ 6,680,1 | 52 |
| | Federal Perkins Loan Program (550100) and | | | | | | (-,,, | | | | | | | |
| 301 | other Fund 301 | | 130,000 | | - | \$ | 130,000 | | | 400,000 | | (90,548) | \$ 490,5 | 48 |
| 901 | Other Tuition Assistance Grant (511700) | | 3,800,000 | 5,3 | 90,990 | \$ | (1,590,990) | * | | 3,250,000 | | 1,860,997 | \$ 1,389,0 | 03 |
| | Total Financial Aid | \$ | 43,650,031 | \$ 53,2 | 84,692 | \$ | (9,634,661) | 122% | \$ | 47,274,234 | \$ | 37,820,409 | \$ 9,453,8 | 25 80% |
| | | | | • | ^ | C | | | | | | 0 | -4- | |
| 440 | FAMILED Tours Front | | E 000 400 | | tracts 8 | | | | | E 200 200 | | Contracts & Gra | | 00 |
| 118 | FAMU DRS Trust Fund | | 5,092,166 | 5,1 | 36,237 | Þ | (44,071) | | | 5,380,990 | | 5,250,924 | \$ 130,0 | bb |
| | Sponsored Research Trust Fund | | 118,203,398 | 1111 | 61,998 | ¢ | 4,041,400 | | | 138,111,750 | | 136,563,155 | \$ 1,548,5 | 95 |
| | | | | | | | | | | | | | | |
| | (Fund 203;210-215) Total Contracts and Grants | s | | | | | | 97% | s. | | | | | |
| | (Fund 203;210-215) Total Contracts and Grants | \$ | 123,295,564 | | 98,235 | | 3,997,329 | 97% | \$ | 143,492,740 | | 141,814,079 | | |

NOTES

Salaries are encumbered for 12 months

Fund 202 and Fund 901 represent estimated expenditures based on 3-year trends, due to

[•] timeliness of journal postings.

Item VI (c): Compensation Study Update (Segal Group)

Report / Update as of 9/27/23 Date of Previous Update: 6/7/23

Update:

During the third phase of the project, Segal conducted a competitive assessment using published survey sources and established competitive markets. It also focused on benchmark jobs to confirm published survey sources.

Variance analysis were performed and four job families were developed to be utilized for FAMU classification purposes.

Segal was provided with access to four surveys in order to conduct in-depth assessment. Segal reviewed both, faculty and staff census files provided by the FAMU project team. FAMU project team engaged Academic Affairs to confirm historical data on faculty titles/tenures within FAMU several geographical locations.

Weekly and/or bi-weekly meetings with Segal and FAMU project team continue throughout the study. FAMU project team is assisting Segal on a regular basis with uploading and/or modifying backup documents and responding to any follow-up questions.

Responsible Parties:

FAMU Areas of Representation: Human Resources (AVP Kiselyuk, Project Lead)

External Collaborators (if applicable): Segal Group



| item (VI) d: Project Updates | |
|---------------------------------|--|
| Report / Update as of 9-27-2023 | Date of Previous Update: <u>6-6-2023</u> |
| Update: | |

Bragg Memorial Stadium Videoboard

The Bragg Memorial Stadium Videoboard project was completed with great success. Overall, the project remained on track, with no delays, and was completed on August 31, 2023.

Bragg Memorial Stadium Parking Lot Renovation

The Bragg Memorial Stadium Parking Lot project started on March 10, 2023, and has been substantially completed, with final completion set for September 13, 2023.

AL Lawson and Gaither Gym Videoboard

Both project scopes were to replace the existing video board in Al Lawson Center and the scoreboard in the Gaither Gymnasium with new state-of-the-art equipment. These projects were completed on August 31, 2023, with no delays.

New 700 Beds Housing Projects

The University team is working and meeting with the Division of Bond Finance (DBF) weekly to ensure all documents are reviewed and ready for submission to the BOG and Rice Capital Finance. The project team continues planning and designing the Project, which is expected to be completed later this year; the University expects to have a guaranteed maximum price ("GMP") contract in late 2023, close on the HBCU Capital Finance loan in January 2024, and start project construction after that.

Deferred Maintenance/Infrastructure Projects

During the 2022-2023 Legislative Session, Florida A&M University was allocated \$26.9 million to address deferred maintenance and capital replacement/renewal issues and \$27.7 million to address campus-wide utility infrastructure. The following is an update on activities that have commenced.

Trane U.S. Mechanical Projects (Deferred Maintenance)

The University Team issued purchasing orders for most of the mechanical equipment, and the project engineer, sub-contractors, and vendors have been selected, and all are under contract. The project engineer continues developing specifications for ordering the remaining mechanical equipment. This project's HVAC Building Automation Systems (BAS) phase started in August 2023 at Lewis-Beck and the University Commons.

Coleman Library Exterior - Roof Replacement (Deferred Maintenance)

The re-roofing project at the Coleman Library building was completed in June 2023.



B.L. Perry – Roof Replacement (Deferred Maintenance)

The re-roofing project at the B.L. Perry building will be completed in September 2023.

<u>Foote-Hilyer Administration Center – Roof and Gutter Replacement</u> (Deferred Maintenance)

The architect is working on developing the design and specifications. Anticipate having completed drawings by January 2024.

<u>Central Distribution Plant Chiller & Boiler Replacement</u> (Utilities Infrastructure)

The contractor completed the engineering and design specifications for the replacement chiller and boiler to be installed at the Central Distribution Plant. Anticipate receiving the boiler in January 2024 and the chiller in May 2024.

<u>Chilled Water Loop Extension</u> (Utilities Infrastructure)

Continuing Services Engineer is working on the design for extending the chilled water distribution loop. The first phase of the design plans is anticipated to be completed in February 2024.

New South Chiller Plant Phase I (Utilities Infrastructure)

The Architect/Engineer is working on the design for building a satellite chilled water distribution plant on the south side of campus. Anticipate having the first phase completed of the plan completed in June 2024.

Responsible Parties:

FAMU Areas of Representation: Facilities, Planning, Construction and Safety

External Collaborators (if applicable): Various Architects, Engineers, and Contractors

Budget, Finance and Facilities Committee Wednesday, October 11, 2023 Agenda Item: VII

Subject: Stimulus Funding Expenditure Report to Date

Background Information and Summary:

Florida A&M University (FAMU) received \$195,448,168 from the U.S. Department of Education (ED) under the Higher Education Emergency Relief Fund (HEERF). Funds. Funds allocated were awarded to FAMU under the following award notices:

| Award Number | Area | Award Amount | |
|---------------|--------------------|------------------|--|
| • P425J200003 | HBCU/HBGI | \$125,006,252.00 | |
| ■ P425F200295 | Institutional | \$ 39,118,076.00 | |
| ■ P425E200135 | Student Aid | \$ 31,323,840.00 | |
| | Grant Total | \$195,448,168.00 | |

Funds allocated under Coronavirus Aid, Relief, and Economic Security Act (CARES), Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), and American Rescue Plan (ARP) expended funds in the following areas and amounts:

- Academic Affairs \$10,215,471
- Facilities Planning \$5,796,454
- Incentive Program \$387,830
- Information Technology \$14,946,750
- Lost Revenue \$16,268,000
- Student Affairs \$43,067,102
- Student Affairs/Graduate \$833,503
- Student Housing Expansion Project \$25,324,115
- Student Spec Assist Housing Plan \$3,300,588
- Title III-Admin & Support \$2,830,843
 - Grand Total \$122,970,656

FAMU did use \$13,659,753.45 of HEERF Institutional and Student Aid funds to support funding of scholarships. Under the category of Key Performance Indicators, cost to attend FAMU was reduced because of HEERF dollars being used to provide financial support in the amount of \$77.6 million in emergency financial aid to students.

FAMU was able to avoid any layoffs because of stimulus dollars received. HEERF dollars awarded by the U.S. Department of Education were allocated to address COVID-19. HEERF funds allocated did not have a correlation to PBF since that category of funding was in place prior to COVID-19.



Budget, Finance and Facilities Committee Wednesday, October 11, 2023 Agenda Item: VII cont'd

Included with briefing summary is the expenditures information from the Department of Education G5 system and Florida A&M University iRattler system.

Attachments: Yes

- 1. Stimulus Funding Expenditure Report to Date
- 2. Long-Term Impact of Stimulus Funding Linked to Strategic Priorities
- 3. HBCU/HBGI Budget/Expenditure Report
- 4. Institutional Award Budget Expenditure Report
- 5. Summary of Student Aid and Institutional Funds Expenditures
- 6. HBCU/HBGI Expenditures by Categories

NOTE: The attached spreadsheet and other documents is a summary detail of the expenditures for the stimulus funds awarded to FAMU (HBCU/HBGI; Institutional; and Student Aid) received by Florida A&M University.



Attachment 1

Florida A&M University Stimulus Funding Expenditure Report

Expenditures in U.S. Department of Education G5 System

| PR/Award No | Recipient Reference | Authorized | Available Balance | Completed Payments | Pending Payments | Net Draws | Status | Last Date to Draw Funds |
|-------------|----------------------------|------------------|-------------------|---------------------------|-------------------------|--------------------|-------------|----------------------------|
| P425J200003 | HBCU/HBGI CARES ACT | \$125,006,252.00 | \$2,075,248.05 | (\$123,631,656.79) | \$0.00 | (\$122,931,003.95) | Open | 10/1/2024 |
| P425F200295 | CARESAct2- Inst | \$39,118,076.00 | \$769,570.69 | (\$44,866,984.31) | \$0.00 | (\$38,348,505.31) | Open | 10/1/2024 |
| P425E200135 | CARESAct-Student Aid | \$31,323,840.00 | \$0.00 | (\$31,378,261.07) | \$0.00 | (\$31,323,840.00) | Liquidation | 10/30/2023 |
| | | \$195,448,168.00 | \$2,844,818.74 | (\$199,876,902.17) | | (\$192,603,349.26) | | |

FAMU iRattler System

| PR/Award No | Recipient Reference | Authorized | | umbrance & Pre- umbrances | Ava | ilable Balance |
|-------------|-------------------------|----------------------|----------------------|----------------------------------|-----|----------------|
| P425J200003 | HBCU/HBGI CARES ACT | \$ 125,006,252.00 | \$ 122,973,450.89 | \$ 1,118,096.76 | \$ | 914,704.35 |
| P425F200295 | CARESAct2- Inst | \$ 39,118,076.00 | \$ 38,349,805.53 | \$ 580,358.19 | \$ | 187,912.28 |
| P425E200135 | CARESAct-Student Aid | \$ 31,323,840.00 | \$ 31,323,840.00 | \$ - | \$ | - |
| | | \$ 195,448,168.00 | \$ 192,647,096.42 | \$ 1,698,454.95 | \$ | 1,102,616.63 |

8/8/2023

ATTACHMENT 2

FLORIDA A&M UNIVERSITY LONG-TERM IMPACT OF STIMULUS FUNDING

| AREAS IMPACTED BY HEERF DOLLARS | LINK TO STRATEGIC PRIORITIES |
|---|--|
| \$28.1 million for the purchase of two apartment complexes. | 1. Student Success 4. Long-Term Fiscal Health & Sustainability |
| \$470,000 for the purchase of 4 shuttle buses for student transportation. | 1. Student Success |
| \$28 million used to replace lost revenue from auxiliary services sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare, or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). \$12.7 million allocated during the July 1, 2022-June 30, 2023 University's fiscal year. | 4. Long-Term Fiscal Health & Sustainability |
| \$77.6 million to providing additional emergency financial aid grants to students. | 1. Student Success |
| \$8.9 million for campus safety and operations. | 5. Organizational Effectiveness & Transformation |
| \$21.8 million for purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc. \$6.7 million for purchasing faculty and staff | 2. Academic Excellence |
| training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities. | 5. Organizational Effectiveness & Transformation |

8/4/2023



Attachment 3

| FUNDS | Source | Fund | Budget | Expense | Encumbrances & Pre-Encumbrances | Totals | % Spent | Available Balance |
|-----------|--------|------|---------------|---------------|---------------------------------|---------------|---------|-------------------|
| CARES ACT | HBCU | 212 | 16,687,314.86 | 16,686,886.13 | 428.73 | 16,687,314.86 | 100.00% | 0.00 |
| CARES ACT | HBGI | 213 | 9,413,501.14 | 9,413,501.14 | 0.00 | 9,413,501.14 | 100.00% | 0.00 |
| | Total | | 26,100,816.00 | 26,100,387.27 | 428.73 | 26,100,816.00 | 100.00% | 0.00 |

| FUNDS | FUNDS Source | | Fund Budget Expens | | Encumbrances & Pre-Encumbrances | Totals | % Spent | Available Balance |
|--------|--------------|-----|--------------------|---------------|---------------------------------|---------------|---------|-------------------|
| | | | | | | | | |
| CRRSAA | HBCU | 212 | 27,643,397.56 | 27,274,269.92 | 215,645.53 | 27,489,915.45 | 99.44% | 153,482.11 |
| CRRSAA | HBGI | 213 | 6,167,074.07 | 6,146,319.30 | 8,356.16 | 6,154,675.46 | 99.80% | 12,398.61 |
| | Total | | 33,810,471.63 | 33,420,589.22 | 224,001.69 | 33,644,590.91 | 99.51% | 165,880.72 |
| | | | | | | | | |

| FUNDS | Source | Fund | Budget | Expense | Encumbrances & Pre-Encumbrances | Totals | % Spent | Available Balance |
|-------|--------|------|---------------|---------------|---------------------------------|---------------|---------|-------------------|
| | | | | | | | | |
| ARP | HBCU | 212 | 53,912,199.32 | 52,527,873.11 | 835,950.88 | 53,363,823.99 | 98.98% | 548,375.33 |
| ARP | HBGI | 213 | 11,182,765.05 | 10,924,601.29 | 57,715.46 | 10,982,316.75 | 98.21% | 200,448.30 |
| | Total | | 65,094,964.37 | 63,452,474.40 | 893,666.34 | 64,346,140.74 | 98.85% | 748,823.63 |

| Total Current Award Amount | Source | Fund | Budget | Expense | Encumbrances & Pre-Encumbrances | Totals | % Spent | Available Balance |
|---------------------------------|--------|------|----------------|----------------|---------------------------------|----------------|---------|-------------------|
| Total Allocated | | | 125,006,252.00 | 122,973,450.89 | 1,118,096.76 | 124,091,547.65 | 99.27% | 914,704.35 |
| Total ARP Not Allocated | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 |
| Grand Total Award Amount | | | 125,006,252.00 | 122,973,450.89 | 1,118,096.76 | 124,091,547.65 | 99.27% | 914,704.35 |

SOURCE: BUDGET OVERVIEWS @ 8.7.23

| | | | | | | | Not Posted to | | | | | |
|-----------|---------|------------------------------|---------|------|---------------|---------------|---------------|--------------|------------------|---------------|---------|------------|
| | | | | | | | Budget | IT or SP Exp | Encumbrances & | | | Available |
| Source | Funding | Dept | Project | Fund | Budget | Expense | Overview | Concerns | Pre-Encumbrances | Totals | % Spent | Balance |
| HBCU | CRRSAA | Student Affairs | 007174 | 212 | 8,847,787.88 | 8,847,787.88 | 0.00 | | 0.00 | 8,847,787.88 | 100.00% | 0.00 |
| HBCU | CRRSAA | Academic Affairs | 007175 | 212 | 3,934,678.60 | 3,903,612.01 | | | 10,985.16 | 3,914,597.17 | 99.49% | 20,081.43 |
| HBCU | CRRSAA | Information Technology | 007176 | 212 | 4,235,711.93 | 3,955,253.40 | | | 202,220.63 | 4,157,474.03 | 98.15% | 78,237.90 |
| HBCU | CRRSAA | Facilities Planning | 007177 | 212 | 876,000.43 | 820,837.65 | 0.00 | | 0.00 | 820,837.65 | 93.70% | 55,162.78 |
| HBCU/HBGI | CRRSAA | LOSS REVENUE | 007178 | 212 | 8,735,277.03 | 8,735,277.03 | | | 0.00 | 8,735,277.03 | 100.00% | 0.00 |
| HBCU | CRRSAA | Title III-Admin & Support | 007179 | 212 | 1,013,941.69 | 1,011,501.95 | 0.00 | | 2,439.74 | 1,013,941.69 | 100.00% | 0.00 |
| HBCU | CRRSAA | | Totals | 212 | 27,643,397.56 | 27,274,269.92 | 0.00 | | 215,645.53 | 27,489,915.45 | 99.44% | 153,482.11 |
| HBGI | CRRSAA | Academic Affairs | 007181 | 213 | 444,917.99 | 444,917.99 | | 0.00 | 0.00 | 444,917.99 | 100.00% | 0.00 |
| HBGI | CRRSAA | Student Affairs-Grad Studies | 007182 | 213 | 2,071,777.90 | 2,062,243.13 | | | 0.00 | 2,062,243.13 | 99.54% | 9,534.77 |
| HBGI | CRRSAA | Facilities Planning | 007183 | 213 | 899,227.18 | 889,515.05 | 0.00 | | 6,848.29 | 896,363.34 | 99.68% | 2,863.84 |
| HBGI | CRRSAA | Title III-Admin & Support | 007185 | 213 | 657,401.53 | 656,172.68 | 0.00 | | 1,228.85 | 657,401.53 | 100.00% | 0.00 |
| HBGI | CRRSAA | Information Technology | 007186 | 213 | 1,705,919.95 | 1,705,640.93 | | | 279.02 | 1,705,919.95 | 100.00% | 0.00 |
| HBGI | CRRSAA | Incentive Program | 007364 | 213 | 387,829.52 | 387,829.52 | | | 0.00 | 387,829.52 | 100.00% | 0.00 |
| HBGI | CRRSAA | | Totals | 213 | 6,167,074.07 | 6,146,319.30 | 0.00 | 0.00 | 8,356.16 | 6,154,675.46 | 99.80% | 12,398.61 |
| Grand | | | Totals | | 33,810,471.63 | 33,420,589.22 | 0.00 | 0.00 | 224,001.69 | 33,644,590.91 | 99.51% | 165,880.72 |

SOURCE: BUDGET OVERVIEWS @ 8.7.23

| | | | | | | | Not Posted to Budget | Encumbrances & | | | Available |
|--------|---------|---------------------------------------|---------|------|---------------|---------------|-------------------------|------------------|---------------|---------|-------------|
| Source | Funding | Dept | Project | Fund | Budget | Expense | Overview | Pre-Encumbrances | Totals | % Spent | Balance |
| HBCU | ARP | Student Affairs | 007430 | 212 | 20,353,179.49 | 20,000,252.94 | | 0.00 | 20,000,252.94 | 98.27% | 352,926.55 |
| HBCU | ARP | Academic Affairs | 007431 | 212 | 322,497.83 | 312,563.63 | | 5,387.08 | 317,950.71 | 98.59% | 4,547.12 |
| HBCU | ARP | Information Technology | 007432 | 212 | 5,340,309.46 | 5,195,296.33 | 0.00 | 75,374.26 | 5,270,670.59 | 98.70% | 69,638.87 |
| HBCU | ARP | Facilities Planning | 007433 | 212 | 1,555,355.57 | 1,078,319.57 | | 477,036.00 | 1,555,355.57 | 100.00% | 0.00 |
| HBCU | ARP | Title III-Admin & Support | 007435 | 212 | 612,251.52 | 617,325.33 | 0.00 | 58,040.54 | 675,365.87 | 110.31% | (63,114.35) |
| HBCU | ARP | Housing Expansion Project | 008116 | 212 | 25,728,605.45 | 25,324,115.31 | | 220,113.00 | 25,544,228.31 | 99.28% | 184,377.14 |
| HBCU | ARP | | Totals | 212 | 53,912,199.32 | 52,527,873.11 | 0.00 | 835,950.88 | 53,363,823.99 | 98.98% | 548,375.33 |
| HBGI | ARP | Student Affairs-Grad Studies | 007437 | 213 | 6,469,410.51 | 6,469,410.51 | | 0.00 | 6,469,410.51 | 100.00% | 0.00 |
| HBGI | ARP | Title III-Admin & Support | 007439 | 213 | 616,865.00 | 416,416.71 | | 0.00 | 416,416.71 | 67.51% | 200,448.29 |
| HBGI | ARP | Information Technology | 007440 | 213 | 795,901.54 | 738,186.07 | 0.00 | 57,715.46 | 795,901.53 | 100.00% | 0.01 |
| HBGI | ARP | Stud Spec Assist Housing Plan | 007933 | 213 | 3,300,588.00 | 3,300,588.00 | 0.00 | 0.00 | 3,300,588.00 | 100.00% | 0.00 |
| HBGI | ARP | · · · · · · · · · · · · · · · · · · · | Totals | 213 | 11,182,765.05 | 10,924,601.29 | 0.00 | 57,715.46 | 10,982,316.75 | 98.21% | 200,448.30 |
| Grand | | | Totals | | 65,094,964.37 | 63,452,474.40 | 0.00 | 893,666.34 | 64,346,140.74 | 98.85% | 748,823.63 |

SOURCE: BUDGET OVERVIEWS @ 8.7.23



Attachment 4

ATTACHMENT 4

Budget Summary in iRattler System

| | | | | | | | Encumbrances & | Total Expenses | | |
|-------------|-------|---------------------|-----------|-----------|-----------------|-----------------|------------------|-----------------|---------|-------------------|
| Award # | Funds | Source | Fund Code | Project # | Budget | Expenses | Pre-Encumbrances | & Encumbrances | % Spent | Available Balance |
| P425E200135 | ARP | HEERF -Student Aid | 214 | 7453 | \$31,323,840.00 | \$31,323,840.00 | \$0.00 | \$31,323,840.00 | 100.00% | \$0.00 |
| P425F200295 | ARP | HEERF-Institutional | 215 | 7454 | \$39,118,076.00 | \$38,354,805.53 | \$580,358.19 | \$38,935,163.72 | 99.53% | \$182,912.28 |

Source: Budget Overviews @ 8.4.23



Detail Summary of Student Aid and Institutional Funds Expenditures

LINE #7 DATA for BFF REPORT

Breakdown of "Tuition Revenue" / Percentage attributed to scholarships per Stimulus Funding Awards:

Student Aid tuition revenue totaled \$31,323,840.00:

- >\$18,260,246.42 is the amount of expenses for Emergency Financial Aid applied to satisfy student's outstanding account balances.
- >\$13,063,593.58 is the amount of expenses for scholarships.
- >41.7% of the funding for the Student Aid Award was attributed to scholarships.

Institutional tuition revenue totaled \$3,707,495.50:

- >\$3,111,335.63 is the amount of expenses for Emergency Financial Aid applied to satisfy student's outstanding account balances.
- >\$596,159.87 is the amount of expenses for scholarships.
- >1.5% of the funding for the Institutional Award was attributed to scholarships.

LINE #8 DATA for BFF REPORT

The following is a comprehensive report of the actual expenditures for both the "Student Aid" and the "Institutional" Award respectively:

Student Aid Award (P425E200135) \$31,323,840.00:

>\$31,323,840 total of actual expenditures which includes scholarships/outstanding student account balances.

<u>Institutional Award (P425F200295) \$39,118,076.00:</u>

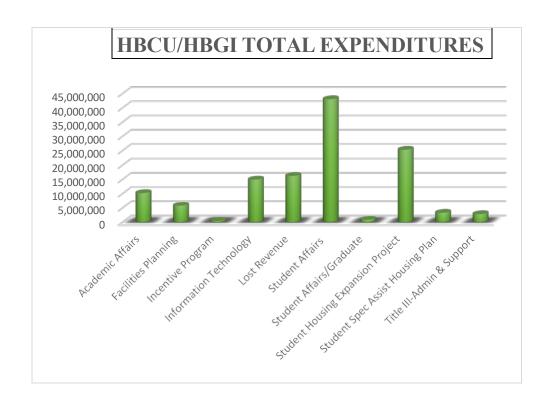
- >\$4,197,534,.29 total expenses for "salary"
- >11,208,245.02 total expenses for "other expenses"
- >**\$19,240,645.71** total expenses for "loss revenue"
- >\$3,111,335.63 total expenses for "outstanding student account balances"
- >\$596,159.87 total expenses for "scholarships"



HBCU/HBGI EXPENDITURES by CATEGORIES

| | TOTAL |
|--|---------------------|
| CATEGORIES | EXPENDITURES |
| Academic Affairs | 10,215,471 |
| Facilities Planning | 5,796,454 |
| Incentive Program | 387,830 |
| Information Technology | 14,946,750 |
| Lost Revenue | 16,268,000 |
| Student Affairs | 43,067,102 |
| Student Affairs/Graduate | 833,503 |
| Student Housing Expansion Project | 25,324,115 |
| Student Spec Assist Housing Plan | 3,300,588 |
| Title III-Admin & Support | 2,830,843 |

| GRAND TOTALS | 122,970,656 |
|--------------|-------------|
|--------------|-------------|



Budget, Finance and Facilities Committee Wednesday, October 11, 2023 Agenda Item: VIII

Subject: Budget, Finance and Facilities Committee Action Plan 2023-2024

Background Information and Summary:

Trustee Craig Reed will provide anticipated action and information items to be presented at future committee meetings through August 2024. This is a living document that will be revised as needed.

Attachments: Yes.

1. Budget, Finance and Facilities Committee Action Plan 2023-2024 (as of 9-12-2023)



Budget, Finance, & Facilities Committee Annual Action Plan 2023-2024

| Meeting Date | Major Discussion Topics | Action Items | Due Date |
|----------------------------|---|---|----------|
| | Quarterly Financial Report – Budget Actuals | Carryforward Spending Plan | Annually |
| September 13-14, 2023 | Quarterly Spend Report on Select IT-related Vendors | FY2023-2024 Fixed Capital Outlay Budget | Annually |
| | • Report on MWBE | | |
| | Compensation Study Update | | |
| | Project Updates – University | | |
| | Construction/Operations including Deferred | | |
| | Maintenance Plan & Student Housing | | |
| | Construction Update | | |
| | Master Plan Update | | |
| | • Stimulus Funding Expenditure Report to Date | | |
| | Compensation Study Update | TBD | |
| December 6-7, 2023 | Project Updates – University | | |
| | Construction/Operations including Deferred | | |
| | Maintenance & Student Housing Construction | | |
| | Update | | |
| | • Stimulus Funding Expenditure Report to Date | | |
| | Quarterly Financial Report – Budget Actuals | Accounts Receivables Write-offs | TBD |
| February 5, 2024 (Virtual) | Quarterly Spend Report on Select IT-related Vendors | | |
| | Report on MWBE | | |
| | Compensation Study Final Report | | |
| | Project Updates – University | | |
| | Construction/Operations including Deferred | | |
| | Maintenance Plan & Student Housing | | |
| | Construction Update | | |
| | Master Plan Update, if needed | | |
| | • Stimulus Funding Expenditure Report to Date | | |



| | Project Updates – University | TBD | |
|-----------------|--|---|----------|
| March 6-7, 2024 | Construction/Operations including Deferred | | |
| | Maintenance & Student Housing Construction | | |
| | Update | | |
| | Stimulus Funding Expenditure Report to Date | | |
| | Quarterly Budget to Actual Financial Report | TBD | |
| April 17, 2024 | Select IT-related Vendors Quarterly Report (if | | |
| (Virtual) | needed) | | |
| | • Report on MWBE | | |
| | Project Updates – University | | |
| | Construction/Operations & Student Housing | | |
| | Construction Update | | |
| | Master Plan Update | | |
| | Stimulus Funding Expenditure Report to Date | | |
| | Project Updates – University | • Amendment to Regulation 3.017, Schedule | May 2024 |
| June 5-6, 2024 | Construction/Operations including Deferred | of Tuition & Fees | |
| | Maintenance & Student Housing Construction | • 2024-2025 Preliminary Operating Budget | |
| | Update | • 5-year Capital Improvement Plan (CIP) | |
| | Stimulus Funding Expenditure Report to Date | | |
| | TBD | • 2023-2024 Final Operating Budget | Aug 2024 |
| August 8, 2024 | | | |
| (BOT Retreat) | | | |
| | | | |

Contracts over \$100,000 for May 2023 – July 2023

1. Contractor: 305 Brothers All In One LLC RFP-0017-2023

Contract #: C-0674-23

Contract Start Date: May 08, 2023 Contract Expiration Date: May 08, 2026

Contract Amount: This amount will not exceed \$650,000 over the term of the contract.

This contractor will provide all labor and materials for campus painting, cleaning, & pressure

washing

Funding: Facilities Planning and Construction, Mr. Kendall Jones

2. 7 Hills Commercial Cleaning & Painting, LLC RFP-0017-2023

Contract #: C-0678-23

Contract Start Date: May 08, 2023

Contract Expiration Date: May 08, 2026

Contract Amount: This amount will not exceed \$650,000 over the term of the contract.

This contractor will provide all labor and materials for campus painting, cleaning, & pressure

washing

Funding: Facilities Planning and Construction, Mr. Kendall Jones

3. A1 Day1 Services LLC, RFP 0017-2023

Contract #: C-0677-23

Contract Start Date: May 08, 2023

Contract Expiration Date: May 08, 2026

Contract Amount: This amount will not exceed \$650,000 over the term of the contract.

This contractor will provide all labor and materials for campus painting, cleaning, & pressure washing

<u>Funding:</u> Facilities Planning and Construction, Mr. Kendall Jones

4. Ace Contracting & Services LLC RFP 0017-23

Contract #: C-0673-23

Contract Start Date: May 08, 2023

Contract Expiration Date: May 08, 2026

Contract Amount: This amount will not exceed \$650,000 over the term of the contract.

This contractor will provide all labor and materials for campus painting, cleaning, & pressure washing

Funding: Facilities Planning and Construction, Mr. Kendall Jones

5. Ahead Clean Care, LLC RFP 0017-23

Contract #: C-0676-23

Contract Start Date: May 08, 2023 Contract Expiration Date: May 08, 2026

Contract Amount: This amount will not exceed \$650,000 over the term of the contract.

This contractor will provide all labor and materials for campus painting, cleaning, & pressure

washing

Funding: Facilities Planning and Construction, Mr. Kendall Jones

6. Air Planning LLC

Contract #: C-0753-23

Contract Start Date: June 14, 2023 Contract Expiration Date: June 30, 2024

Contract Amount: This amount will not exceed \$196,000 over the term of the contract.

This contractor will provide air charter for football team.

Funding: Athletics, Michael Smith

7. Apple Lease

Contract #: C-0044-24

Contract Start Date: July 25, 2023

Contract Expiration Date: August 1, 2027

Contract Amount: This amount will not exceed \$321,230.42 over the term of the contract.

Lease for various apple products: Apple Pencil, iPads; Jamf Pro IOS Funding: Finance and Administration, Contact Letitia Brown

8. Axon Enterprises 23

Contract #: C-0692-23

Contract Start Date: May 22, 2023

Contract Expiration Date: May 31st, 2028

Contract Amount: This amount will not exceed \$148,843.75 over the term of the contract.

This contractor will provide Body Cameras and Security items for Police Department

Funding: Police Department, Contact Wakeelah Falden via Chief Calloway

9. Bretwood Capital Partners Financial Advisory Services, LLC

Contract #: C-0732-23

Contract Start Date: June 05, 2023 Contract Expiration Date: June 05, 2025

Contract Amount: This amount will not exceed \$100,000 over the term of the contract.

This contractor will provide financial advisory services and completing HBCU/ED load deal

Funding: Finance and Administration, Mattie Hood

10. CSI CONTRACTING, INC

Contract #: C-0667-23

Contract Start Date: May 11th, 2023

Contract Expiration Date: January 20th, 2024

Contract Amount: This amount will not exceed \$875,000 over the term of the contract.

This contractor will provide coordination and supervision of construction projects

Funding: POM, Kendall Jones

11. Elevate Us Contracting And Consulting GRFP 0017-2023 campus painting, cleaning,

Contract #: C-0672-23

Contract Start Date: May 08, 2023 Contract Expiration Date: May 08, 2026

Contract Amount: This amount will not exceed \$650,000 over the term of the contract.

This contractor will provide all labor and materials for campus painting, cleaning, & pressure

washing

Funding: Facilities Planning and Construction, Mr. Kendall Jones

12. Eli Roberts & Sons

Contract #: C-0751-23

Contract Start Date: June 14, 2023

Contract Expiration Date: February 28, 2028

Contract Amount: This amount will not exceed \$875,000 over the term of the contract.

This contractor will provide unleaded gasoline and ultra-low sulfur #2 diesel fuel

washing

Funding: POM, Kendall Jones

13. Engineered Cooling Services

Contract #: C-0040-24

Contract Start Date: June 14, 2023 Contract Expiration Date: June 30, 2024

Contract Amount: This amount will not exceed \$875,000 over the term of the contract.

This contractor will provide HVAC Preventive Maintenance & Repairs

Funding: POM, Kendall Jones

14. FAMU & Garber Ford INC. (2023) Piggyback Agreement

Contract #: C-0655-23

Contract Start Date: May 10th, 2023

Contract Expiration Date: September 30th, 2023

Contract Amount: This amount will not exceed \$392,133.00 over the term of the contract.

This contractor will provide seven FAMU police vehicles.

Funding: Police Department, Contact Wakeelah Falden via Chief Calloway

15. ITN 0018-2023 Johnson Cabinetry and Millwork Installation

Contract #: C-0682-23

Contract Start Date: May 22nd, 2023 Contract Expiration Date: May 26th, 2026

Contract Amount: This amount will not exceed \$700,500 over the term of the contract.

This contractor will remove existing kitchen units to include but not limited to cabinets,

countertops, faucets, and sinks. Funding: POM, Kendall Jones

16. Katina's Janitorial & Cleaning Services -RFP 0017-2023 Cleaning Services, LLC,

Contract #: C-0675-23

Contract Start Date: May 08, 2023 Contract Expiration Date: May 08, 2026

Contract Amount: This amount will not exceed \$650,000 over the term of the contract.

This contractor will provide all labor and materials for campus painting, cleaning, & pressure

washing

Funding: Facilities Planning and Construction, Mr. Kendall Jones

17. KEITH LAWSON

Contract #: C-0035-24

Contract Start Date: July 20th, 2023 Contract Expiration Date: June 30, 2024

Contract Amount: This amount will not exceed \$650,000 over the term of the contract.

This contractor will provide HVAC Preventive Maintenance & Repairs.

Funding: POM, Kendall Jones

18. KW Advanced Cleaning Services, RFP 0017-2023 campus painting, cleaning, & pressure

Contract #: C-0671-23

Contract Start Date: May 08, 2023 Contract Expiration Date: May 08, 2026

Contract Amount: This amount will not exceed \$650,000 over the term of the contract.

This contractor will provide all labor and materials for campus painting, cleaning, & pressure washing.

Funding: POM, Kendall Jones

19. Millers Plumbing and Mechanical

Contract #: C-699-23

Contract Start Date: May 23, 2026 Contract Expiration Date: June 30, 2026

Contract Amount: This amount will not exceed \$875,000 over the term of the contract.

This contractor will provide all labor and materials for plumbing and mechanical services

Funding: POM, Kendall Jones

20. Parker Services- HVAC 23-24

Contract #: C-0038-24

Contract Start Date: July 20th, 2023 Contract Expiration Date: June 30, 2024

Contract Amount: This amount will not exceed \$875,000 over the term of the contract.

This contractor will provide HVAC Preventive Maintenance & Repairs.

Funding: POM, Kendall Jones

21. RFP 0020-2023 Enmon Enterprises DBA Jani-King

Contract #: C-0687-23

Contract Start Date: July 1, 2023 Contract Expiration Date: July 1, 2026

Contract Amount: This amount will not exceed \$582,252 over the term of the contract.

This contractor will provide custodial services.

Funding: POM, Kendall Jones

22. Simply Soul Food, Inc

Contract #: C-0661-23

Contract Start Date: May 15, 2023

Contract Expiration Date: December 31st, 2023

Contract Amount: This amount will not exceed \$250,000 over the term of the contract.

This is a real property purchase.

Funding: NA Contact: NA

23. SUPERIOR HARDWARE, Inc

Contract #: C-0668-23

Contract Start Date: May 11th, 2023

Contract Expiration Date: May 31th, 2026

Contract Amount: This amount will not exceed \$875,000 over the term of the contract.

This contractor will provide security systems products and services.

Funding: POM, Kendall Jones

24. Thomas Howell Ferguson, P.A.,

Contract #: C-0018-24

Contract Start Date: June 14, 2023 Contract Expiration Date: June 30, 2024

Contract Amount: This amount will not exceed \$109,000 over the term of the contract.

This contractor will audit financial statements.

Funding: Athletics, Tiffani Dawn Sykes

25. TLB VENTURES, INC 23-24

Contract #: C-0033-24

Contract Start Date: July 20th, 2023 Contract Expiration Date: June 30, 2024

Contract Amount: This amount will not exceed \$875,000 over the term of the contract.

This contractor will provide key & lock services.

Funding: POM, Kendall Jones

26. US Ecology

Contract #: C-0041-24

Contract Start Date July 21st, 2023 Contract Expiration Date: June 30, 2024

Contract Amount: This amount will not exceed \$875,000 over the term of the contract.

This contractor will provide waste management services.

Funding: POM, Kendall Jones

27. Veritiv

Contract #: C-0034-24

Contract Start Date: July 20th, 2023 Contract Expiration Date: June 30, 2024

Contract Amount: This amount will not exceed \$875,000 over the term of the contract.

This contractor will provide commercial claning equipment and custodial services.

Funding: POM, Kendall Jones

28. Votum Construction

Contract #: C-0700-23

Contract Start Date: May 23, 2023

Contract Expiration Date: September 12, 2023

Contract Amount: This amount will not exceed \$650,000 over the term of the contract.

This contractor will provide general contractor-construction services-continuing contractual services.

Funding: POM, Kendall Jones