

Academic and Student Affairs Committee Minutes
Trustee Nicole Washington, Chair
June 1, 2022

The meeting was called to order by Trustee Nicole Washington. Ms. Valeria Singleton called the roll and the following committee members were present: Zachary Bell, Ann Marie Cavazos, Michael Dubose, Kristin Harper, and Nicole Washington. A quorum was established.

Action Item V – Proposed Regulation 4.111 (Undergraduate Transfer Credit) was pulled for consideration, so that the Registrar’s Office could make additional changes.

Trustee Dubose moved to approve the minutes for the meeting on February 17, 2022. The motion was seconded by Trustee Harper and the motion carried.

The Committee recommended approval of the following items:

Tenure - Applications for tenure were reviewed by the departments, the colleges/schools, the University Tenure and Promotion Committee, Provost Edington, and President Robinson. The applicants were evaluated based on their professional experiences, teaching effectiveness, university service, public service, demonstrated contributions to their teaching discipline, technical and performance competencies, records of publications and research, certifications and exceptional scholarly or creative activities. The faculty members listed below were nominated for tenure:

Candidate Name	College/School	Department/Division
Askal Ali	College of Pharmacy and Pharmaceutical Sciences_ Institute of Public Health	Institute of Public Health
Ezzeldin Aly	College of Education	Department of Health, Physical Education and Recreation
Jamal Brown	College of Pharmacy and Pharmaceutical Sciences_ Institute of Public Health	Pharmacy Practice
Beni Dangi	College of Science and Technology	Department of Chemistry
Maxim Dulebenets	College of Engineering	Department of Civil and Environmental Engineering
Islam Elsharkawy	College of Agriculture and Food Sciences	N/A
Quovadis Epps	College of Pharmacy and Pharmaceutical Sciences_ Institute of Public Health	Pharmacy Practice
Lisa Gardner	School of Nursing	N/A
Sherif Gendy	School of Allied Health Sciences	Division of Physical Therapy
Kurt Gray	School of Allied Health Sciences	Division of Physical Therapy

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Muhammad Haseeb	College of Agriculture and Food Sciences	N/A
Michael Martinez Colon	School of the Environment	N/A
Carswella Phillips	School of Nursing	N/A
Behnam Shadravan	School of Architecture and Engineering Technology	Division of Engineering Technology
Komalavalli Thirunavukkuarasu	College of Science and Technology	Department of Physics

Trustee Cavazos moved to approve the tenure recommendations. The motion was seconded by Trustee Dubose and the motion carried.

New Degrees – Master of Science in Materials Science and Engineering & Doctor of Philosophy in Materials Science and Engineering - The University proposed an interdisciplinary master’s and doctoral program in Materials Science and Engineering (MS&E) beginning Spring 2023. The proposed programs will be offered jointly within the FAMU-FSU College of Engineering and utilize faculty that currently teach at the joint College, the existing MS&E program at Florida State University (FSU), and related programs within the College, and Physics and Chemistry departments on the Main campus of FAMU. The joint FAMU-FSU MS&E programs will be symmetric on the FSU and FAMU sides, creating opportunities for increased collaboration between faculty on the main campus, specifically in Chemistry and Physics. More importantly, FAMU students will be able to enroll in the joint MS&E programs. Admissions to the programs and curricula are designed to build upon undergraduate experiences from a wide range of degrees, such as engineering, architecture, and engineering technology.

Trustee Harper moved to approve the proposed interdisciplinary master’s and doctoral program in Materials Science and Engineering beginning Spring 2023. The motion was seconded by Trustee Dubose and the motion carried.

Revised BOT Policy 2005-08 (Sponsored Contracts and Grants Policy) – The policy was amended to add definitions and enforcement responsibilities. Trustee Dubose moved to approve revised BOT Policy 2005-08. The motion was seconded by Trustee Bell and the motion carried.

Revised BOT Policy 2005-09 (Principal Investigator Policy) – The policy was amended to clarify who can be a principal investigator (PI) or related position, PI responsibilities, and compliance with University processes, state, and federal law. Trustee Harper moved to approve revised BOT Policy 2005-09. The motion was seconded by Trustee Dubose and the motion carried.

Revised BOT Policy 2014-01 (Export Control Policy) – The policy was amended to reflect the following:

- Additional definitions for clarity (fundamental research exemption, Technical Data/Technology expanded definition);
- Updated penalties;
- Updated Authorities;
- Updated links; and
- Updated office name.

Trustee Dubose moved to approve revised BOT Policy 2014-01. The motion was seconded by Trustee Bell and the motion carried.

Student Affairs Updates – informational updates were provided:

- Dr. William Hudson, Jr., and his team provided updates on enrollment, transfer program, and an update on hazing prevention.
- Snapshots of summer 2022 and fall 2022 admissions for first time in college (FTIC) and Florida College System (FCS) applicants were provided.
 - Fall admissions applications are up by 45% compared to last year.
 - There is a 41% increase in admitted students.
- Ms. Teri Little-Berry provided an update on the IGNITE 2+2 Program.
 - Strategic recruitment initiatives for IGNITE include hosting FAMU Days at partnering institutions if those students are not in close proximity during the Presidential Recruitment Tour. Beginning Fall 2022 we will host Transfer Days on campus where IGNITE participants will be able to visit the campus. The University is in the process of implementing a new CRM system, Slate, to expand our ability to communicate with all prospective students.
 - IGNITE Entry – There are two ways which students can enroll in the FAMU Ignite program:
 - FAMU Applicant Redirected – When a student has applied to FAMU and is redirected, the Office of Undergraduate Admissions will send communications about the IGNITE program and FCS partnering institutions. The goal is to have redirected applicants attend one of our partnering FCS institutions and enroll in IGNITE during their first semester. They receive information from the FAMU Transfer Enrollment Specialist assigned to the FCS institution and the IGNITE Campus Liaison at the IGNITE partnering institution.
 - Student Enrolls at FCS Directly - If a student does not apply to FAMU and decides to attend a partner FCS institution, they can enroll in the IGNITE program. Once they enroll, ideally in the first semester, they are contacted by FAMU. FAMU partners with the campus liaison to send out communications to FCS students about the features and benefits of the IGNITE program.
 - The Office of Transfer Academic Success works closely with new transfer students to ensure a successful academic and social transition to FAMU. Also, the office prepares transfer articulation agreements and coordinates the curriculum mapping review process with our IGNITE partner institutions and FAMU's schools and colleges. The Office of Transfer Academic Success is located in the Undergraduate Student Success Center within the Division of Academic Affairs.
- The final informational update was from Mr. Bryan Smith regarding the hazing prevention initiatives.
 - The 2022 Hazing Prevention Summit will be in conjunction with the SUS Campus Safety Retreat on July 27 on the campus of the University of South Florida.
 - Since the inception of the Alivetek online course, there have been 8,501 students to complete the Hazing Prevention course.
 - The University conducted five investigations into possible violations of University Regulation 2.028. One case remains open for investigation while four cases were unsubstantiated.

Academic Affairs Updates – The following informational updates were provided:

- Provost Edington provided brief updates.
 - Discussed Strategies for Sustained Success: There was a robust discussion regarding strategies to achieve *Excellence Points* under the Performance Based Funding metrics.
 - During the President’s Retreat with his senior leadership team, there was a consensus to target a minimum annual score of 85 points.
 - So, the areas of focus to achieve the targeted score fall into three general categories: Post-Graduate Outcomes (Metrics 1 and 2); Retention & Graduation Rates (Metrics 4, 5, and 9B); and Degree Production in Programs of Strategic Emphasis (Metrics 6 and 8).
 - Post-Graduate Outcomes – In 2022, we achieved 4 *Excellence Points* and 8 *Excellence Points* (PBF 1 and PBF 2). In order to reach our target points in 2025, some of our key initiatives that are ongoing and/or greater focus will be implemented on moving forward consist of: student recruitment, student professional development, academic and workforce alignment, faculty recruitment and retention, curriculum development, and academic program prioritization.
 - Retention & Graduation Rates – In 2022, we received zero *Excellence Points* for PBF 4, 5 *Excellence Points* for PBF 5, and zero *Excellence Points* for PBF 9B. In order to reach our target for 2025, some of our key initiatives that are ongoing and/or greater focus will be implemented on moving forward consist of: student recruitment, scholarship support, academic support services, and data analytics.
 - Degree Production in Programs of Strategic Emphasis - In 2022, we received 10 *Excellence Points* for PBF 6 and 4 *Excellence Points* for PBF 8. In order to reach our target for 2025, some of our key initiatives that are ongoing and/or greater focus will be implemented on moving forward consist of: Academic Affairs recruitment (FAMU IGNITE Transfer Program), health professions recruitment team, graduate student support, faculty recruitment, joint College of Engineering (strategic investments), curriculum development, and academic program prioritization.
 - Update on Key Searches – Dr. Suvranu De, the new Dean, FAMU-FSU College of Engineering will begin on July 15. An announcement will be made soon for the Director, Meek-Eaton Black Archives.
 - Mr. Rodner Wright, Dean, School of Architecture and Engineering Technology and Dr. Cynthia Hughes Harris, Dean of the School of Allied Health Sciences are retiring at the end of this academic year.

There being no further discussion, the meeting was adjourned at 2:55 p.m.

Respectfully submitted,

Nicole Washington, Committee Chair