

**Florida Agricultural and Mechanical University
Board of Trustees**



Special Committee on Governance Committee Meeting

Date: Tuesday, June 9, 2015

Time: 11:00 AM

Location: Grand Ballroom

Committee Members: Alston, Chair
Boyce, Grable, Graham, Lawson, McWilliams, Montgomery, Moore, Shannon,
Warren, White, Woody

AGENDA

- I. Call to Order Torey Alston, Chair
- II. Roll Call

DISCUSSION ITEMS

- III. Board Operations
 - a. Best Practices on Board Governance
 - b. Best Practices for Scheduling Board and Committee Meetings and Setting Agendas
 - c. Role of Corporate Secretary (Role, Attendance at Board Meetings, Committee Meetings)
 - d. When Legal Conflicts Occur between Board and President:
General Counsel vs. Contracted Board Attorney
- IV. Effective and Efficient Communications
 - a. Best Practices between President and Board
 - b. Consistent Communication: Emails vs. One-on-One Discussion
 - c. Updates vs. Critical Needs
- V. Best Practices between Board and Administration
Protocol/Communication with Senior Leadership Team/Vice Presidents
- VI. Review of Operating Procedures
- VII. Budget Matters Related to Board Activities
- VIII. Adjournment