

**Florida Agricultural and Mechanical University
Board of Trustees**



Minutes

**Date: Wednesday, June 4, 2014
Time: 1:30 PM (CST) / 12:30 PM (EST)**

Trustees present: Solomon Badger, Tonnette Graham, Kelvin Lawson, Rufus Montgomery, Narayan Persaud, Belinda Shannon, Marjorie Turnbull and Karl White. Trustees Torey Alston, Kimberly Moore and Spurgeon McWilliams participated by phone.

I. CALL TO ORDER AND WELCOME

Dr. Solomon Badger, Chairman

Chairman Solomon Badger called the meeting to order and asked Chief of Staff Abdi to call the roll. A quorum was established.

II. APPROVAL OF THE MINUTES

Chairman Badger asked the Board to consider approval of the minutes for the following meetings: March 6, 2014; April 3, 2014; and April 24, 2014 as posted on the FAMU website.

He asked if there were any corrections or questions. There were none. Trustee White moved approval of the minutes. The motion was seconded, and the motion carried.

III. PUBLIC COMMENT

Trustee Badger recognized the following individuals for public comment:

Dr. Elizabeth Davenport spoke to the Board regarding raises for all faculty.

IV. PRESIDENT'S REPORT

Dr. Elmira Mangum, President

Chairman Badger asked President Mangum to provide the President's Report. President Mangum thanked the facilities department staff for preparing the president's residence for her arrival. She also thanked the Board for the opportunity to serve FAMU, explained her thoughts on the importance of FAMU in today's society and highlighted some of the activities both on and off campus in which she had participated during her first 60 days in Tallahassee.

President Mangum also introduced new key staff: Nigel Edwards, AVP of Enrollment Management, Division of Student Affairs; Shamis Abdi, Chief of Staff, Office of the President; and Kellen Winslow, Athletic Director.

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She discussed the formation of the President's Alumni Advisory Board on Athletics (PAABA), a forum to help guide FAMU in programmatic discussions that impact student-athletes both in the classroom and on the field. She also discussed her attendance at the MEAC executives meeting in Atlanta where the athletics department staff attended training around new rules, performance and MEAC conference status.

President Mangum reported on the following academic, athletic and communications highlights:

- FAMU Fulbright Scholars to conduct research in Nigeria
 - Mechanical Engineering doctoral student Renee Gordon to research biomass
 - Professor Ngozi Ugochukwu, Ph.D., to study ethnopharmacology
- FAMU Announces Inaugural Teaching Innovation honoree, Dr. Genyne Boston
- FAMU Director Lisa Jackson to present at the 2014 HBCU Student Success Summit
- FAMU Professor Dr. Gale Workman honored for International work in writing education
- FAMU Names Researcher of the Year honorees to Dr. John Steven Cooperwood and Dr. Huijun Li.
- FAMU Administrator Wanda Ford Named American Council on Education Fellow
- Veterinary Technology receives initial accreditation
- FAMU Occupational Therapy program removed from probation by ACOTE
- FAMU Grad Student, LaTasha Tanner, Makes Award-Winning Discovery in Apalachicola Forest
- FAMU Student Jasmine Hall Becomes First to Clone Muscadine Grape Gene
- FAMU to appear at ABA committee Meeting on June 27
- FAMU College of Law Celebrates Top Passage Rate
- Lady Rattlers Win 2014 MEAC Softball Championship; Coach Veronica Wiggins has won 650 games.
- Jamey Shouppe Named MEAC Coach of the Year
- Promoting FAMU Online Programs: MBA, Public Health, Nursing
 - Movie Theaters – Tallahassee, Jacksonville, Orlando, Miami, Tampa, Atlanta
 - Tallahassee Radio/Billboards
 - Times Square in NYC
- A&M Magazine Spring Issue is Available Online
- Positive Media Coverage Garnered
 - FAMU Spring Commencement featured on C-SPAN
 - Graduation father/son success story picked up by Huffington Post and BET
 - The future of HBCUs on MSNBC with Craig Melvin - Saturday, June 7
- Graduation numbers for undergraduate, graduate and distance learning students.
- Upcoming events: summer commencement; grape harvest festival; September inauguration festivities, including the President's installation ceremony.

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Students LaTasha Tanner and Jasmine Hall both gave presentations summarizing their aforementioned research.

V. AD-HOC BOARD GOVERNANCE COMMITTEE REPORT

Chairman Badger acknowledged that as a result of feedback from the May 4, 2014 Board of Trustee retreat, an Ad-Hoc Board Governance Committee was formed. Trustee Alston was named chairman. Since Trustee Alston was not present at the meeting, Chairman Badger recognized Trustee White and asked him to read the committee report.

Trustee White reported that the Committee was formed to evaluate board governance best practices, to identify strategies and to apply those to FAMU governance. Chairman Badger appointed Trustees Moore, Shannon, White and Trustee Alston serving as chair. The organizational meeting was held on May 27, 2014, during which the Committee was joined on the phone by Chairman Badger and Trustee Lawson. The committee agreed to focus on the following areas: the Board compact with President Mangum, the Board agenda and Board of Trustees' meeting format, the board evaluation and survey process and the Board of Trustees' orientation manual.

The Committee decided the scope of the initial meeting agenda would be narrowed to the compact. Prior to the meeting, the 2010-11 board compact was distributed along with three (3) sample compacts that had been provided by AGB. The 2010-11 had been used during President Ammons' tenure but had been recently reviewed. There was consensus around the following. First, in 2011, the compact was a fairly comprehensive document that would serve as a good starting point for the 2014-15 compact. Next, the document should be simplified and redundancies eliminated; the compact should be viewed as a living process not just a living document. Finally, it must be referred to and implemented with fidelity, and trustees, as well as President Mangum, should have the opportunity to give feedback. Chairman Badger will lead the discussion with the President.

The full board was asked to review the compact and submit feedback to Chief of Staff Abdi who will, in turn, review feedback and discuss potential changes with Chairman Alston. He will then convene a meeting to review the proposed 2014-15 compact. The goal would be to have a compact in place before the President's inauguration. Therefore, the compact would need to be approved no later than the September 2014 meeting.

VI. STANDING COMMITTEE REPORTS

Chairman Badger recognized Vice Chairman Montgomery to present the Budget and Finance Committee Report.

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Budget and Finance

Vice Chairman Rufus Montgomery, Chairman

Chairman Montgomery reported that the Committee heard a request for the fiscal year 2014-2015 preliminary operating budget. The preliminary operating budget must be approved by both the Board of Trustees and the Board of Governors prior to disbursement of any funds of new fiscal year. The final budget will be brought to the Board in August.

Trustee Montgomery moved that the Board approve the fiscal year 2014-2015 Preliminary Operating Budget, with the exception for the FAMU Foundation and Rattler Boosters. It was seconded by Trustee White, and the motion carried.

Chairman Montgomery then reported several information items. The Business Auxiliaries at the College of Law. Services included a bookstore, snack and beverage vending, and parking services. Consolidated, those Business Auxiliaries Services provided to the College of Law operate at a loss and are thus subsidized. The Committee also heard information on two contracts over \$100,000. Both were software contracts to expand and improve the University's access to and flow of electronic documents. Next, the Committee received a quarterly financial report indicating that the University remains in sound financial health. Updates on the May, 2014 Budget Workshop were then presented. They included presentations covering five different areas:

1. funding projects and major policy issues from the 2014 Legislative Session from Governmental Relations;
2. budget and conceptual planning for Athletics;
3. salary adjustments for College of Pharmacy and Engineering;
4. budget information on direct support organizations; and
5. University compensation and training.

Next, Chairman Badger recognized Trustee Turnbull to present the Academic Affairs Report.

Academic Affairs

Trustee Marjorie Turnbull, Chair

Chair Turnbull thanked the student presenters, Tanner and Hall, and their respective professors. She noted that the Committee watched a video on the use of SMART technology in classrooms. Next,

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Interim Provost Wright presented the applications for tenure. Twenty (20) faculty members were being nominated for tenure. Dr. Persaud recused himself from the vote as his son was on the tenure list.

Trustee Turnbull moved that the Board approve the applications for tenure. Dr. Persaud recused himself again from the vote as his son was on the tenure list. Chairman Badger stated for the record that Dr. Persaud submitted the required form 8A and noted that his son would be considered in the selection. The motion was seconded by Trustee White, and the motion carried.

Chair Turnbull next reported that Dr. Pitter presented the 2014-2015 work plan that highlighted key initiatives, investments, planned enrollment growth, new programs and performance funding indicators.

Trustee Turnbull moved that the Board approve the 2014-15 Work Plan that would be submitted at the June 2014 Board of Governors' meeting. The motion was seconded by Trustee Persaud, and the motion carried.

The Committee then heard a presentation regarding a proposed degree housed in the School of Environment. The degree is for environmental studies for students who are seeking careers in environmental policy and management. It is different from the environmental sciences, which is intended for students interested in laboratory and field research. It is a STEM program that would tie in with the Board of Governors' Areas of Strategic Emphasis and would help meet needs for more underrepresented groups in environmentally-related occupations.

Trustee Turnbull moved that the Board approve the BS/BA degree in Environmental Studies effective fall of 2014. The motion was seconded by Trustee Persaud, and the motion carried.

Chair Turnbull then noted that the Committee heard a presentation regarding an Interdisciplinary Studies degree to be housed in the College of Social Sciences, Arts, and Humanities. The Interdisciplinary Studies would offer a flexible program of study designed to enable students to pursue a well-rounded education that best meets their need educational goals. Many Universities have such a degree. The program is aligned with FAMU's mission to increase productivity and student retention and graduation rates.

Trustee Turnbull moved that the Board approve the BS/BA degree in Interdisciplinary Studies and noted that neither degree increased costs in year one. The motion was seconded by Trustee Shannon, and the motion carried.

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Finally, Interim Provost Wright presented a request to revise the Board of Trustees' regulation 4.012 levels of academic stays for academic studies. This conforms to Board of Governors changes that would enable us to identify students earlier in the process, to take corrective action and to provide support.

Trustee Turnbull moved that the Board approve the BOT Regulation 4.012 for notice and adoption after the expiration of the 30-day notice period, provided there are no public comments in accordance with Florida Board of Governor's regulation development procedure, effective Fall 2014. The motion was seconded by Trustee Shannon and the motion carried.

Next, Chairman Badger recognized Trustee Graham to present the Student Affairs Report.

Student Affairs

Trustee Tonnette Graham, Vice Chair

Vice Chair Graham noted that the March 5, 2014 minutes were submitted and accepted as presented. Next, the committee was asked to approve an amendment to Regulation 2.012. This regulation was being revised to clarify:

- the Student Code of Conduct supersedes all other means of discipline for students for prohibited behaviors;
- administrative hearings may be postponed for no more than 60 business days; and
- sanctions, definitions and expands survivor rights regarding sexual misconduct, and violations in accordance with Title 6.

Lastly, the Regulation was reorganized for easier reading: location of sections and each section alphabetized.

Trustee Graham moved that the Board approve the minutes and amendments to Regulation 2.012. The motion was seconded by Trustee Persaud, and the motion carried.

Vice Chair Graham then reported that the next action item was approval of the minutes of the Regulation 2.013. This regulation was being revised to clarify that the Student Code of Conduct supersedes all other means of disciplining students for prohibited behaviors. The time frame for scheduling an administrative hearing begins after receipt of the student's written request. The student's right to question witnesses who testified during the administrative hearing and the role of the adviser. Additionally, victim rights were deleted from Regulation 2.012 and moved to Regulation 2.013.

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Trustee Graham moved that the Board approve amendments to Regulation 2.013. The motion was seconded by Trustee Lawson and the motion carried.

Vice Chair Graham provided several information updates. Student Government Association noted that there were several students transitioning into new roles. The SGA was placing students on University-wide committees and working with the new student program, orientation office and the Student National Alumni Association to welcome incoming students. The SGA is also working on homecoming activities.

VP Hudson also gave GPA and enrollment management updates. He reported applications increased to 3,600 as compared to 3,353 at the same time last year. The average GPA increased from 3.21 to 3.38. There was a slight decline in SAT being 1441 and ACT being 1821. FAMU admitted 284 profile admits, which is consistent with the Board of Trustees' charge to remain below 20 percent.

The FAMU Department of Veteran Affairs has completed position descriptions identifying the location and approval for the final 2014-2015 budget to begin advertising positions and renovate the specified location. The FAMU DBA will identify, track and assist veterans during the application process, monitor production during attendance at FAMU and through graduation in order to ease the transition from the armed forces into FAMU and create an environment conducive to graduation and employment for all Veterans.

Other updates included:

- Housing: 1,321 applications for housing were received compared to the 1,319 at this time last year.
- Campus safety: Chief Calloway provided an update on the security at the College of Law based on the study conducted. Several enhancements were recommended and approved by Dr. Mangum. The Orlando Police Department's presence will be seen on the campus, and officers will return to the main campus.
- Articulation agreements: The TCC-2-FAMU Implementation to increase the pipeline of AA degree earning transfer students on campus.

Next, Chairman Badger recognized Trustee McWilliams to present the Facilities Planning Report. Since Trustee McWilliams was not present, Chairman Badger asked Trustee White to give the report.

Facilities Planning

Trustee Karl White, Committee Member

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The Committee heard a presentation by Mr. Kendall Jones, Interim Associate Vice President for Construction and Facilities Management, regarding the approval over the five-year capital improvement plan outlay and the 2015-16 Fixed Capital Outlay Budget Request. The Fixed Capital Outlay Legislative Budget Request and the updated improvement plan are submitted to the Board of Governors annually. The legislative budget request for fiscal year 2015-16 and improvement plan are aligned with the 2010 educational plant survey and the University's master plan.

Trustee White moved that the Board approve the five-year Capital Improvement Plan and the 2015-16 Fixed Capital Outlay Budget Request. The motion was seconded by Trustee Lawson, and the motion carried.

Trustee White then reported that the Committee heard updates on four ongoing construction projects. The Committee also discussed the closure and security of the four female dormitories. Trustee Lawson added that the Committee looked at utilization for the four dormitories because the concern was that they would potentially become a bit of an eyesore on campus. The question was posed: Is there a way to relook at them for potential classroom use if they could not be turned into housing facilities in the short-term? There is a need to look at all of the options and evaluating the cost of those options.

Before the committee report closed, Committee Chairman McWilliams acknowledged Coach Shoupe, ladies softball and Beenie Robinson, who was the NBC baseball player of the year.

VII. POINT OF PERSONAL PRIVILEGE

Chairman Badger allowed additional Public Comment to be given by a person who was not able to be present during the designated comment period. Esther Warendorf, a concerned FAMU Developmental Research School parent, spoke to the Board.

With no further business, the meeting adjourned.