



**Florida Agricultural and Mechanical University
Board of Trustees Action Item**

Meeting Date July 1, 2013

Agenda Item

Item Origination and Authorization			
Policy _____	Award of Bid _____	Budget Amendment _____	Change Order _____
Resolution _____	Contract _____	Grant _____	Other <u>X</u> _____

Action of Board				
Approved _____	Approved w/ Conditions _____	Disapproved _____	Continued _____	Withdrawn _____

Subject: Approval of Tuition Increase and Public Notice of Intent to Amend Regulation 3.017 - Schedule of Tuition and Fees

Rationale: Pursuant to Section 1009.24(4)(b), F.S., beginning with the 2008-2009 fiscal year and each year thereafter, resident undergraduate tuition per credit hour shall increase at the beginning of each fall semester at a rate equal to inflation, unless otherwise provided in the General Appropriations Act. The Fiscal Year 2013-2014 General Appropriations Act made no provisions for resident undergraduate tuition per credit hour increase. As such the University will apply a tuition increase in accordance with the applicable United States Department of Labor, Bureau of Labor Statistics Index. The applicable tuition increase is 1.7% per credit hour or \$1.75 per credit hour. The University will also apply this tuition increase to the base tuition for out-of- state undergraduates. The University expects these increases to yield approximately \$450,000 annually.

At this time, only two SUS institutions have indicated their intention to modify their tuition rates to offset the \$1.75 per credit hour tuition increase. Both institutions plan to waive \$1.75 per credit hour from their existing tuition rates.

If approved without a waiver, FAMU intends to use the additional funding from the tuition increase to promote the three-year “Key Initiatives and Investments” (Attachment I) approved in the 2013 -2014 Work Plan by the FAMU Board of Trustees and the Board of Governors in June 2013. In the approved Work Plan (page 12) the University indicated the need for additional funding to execute the Work Plan.

A reduction in other fees is not prudent at this time. The decline in enrollment and consequent decrease in fee collections are negatively affecting the ability to carry out the functions for which the fees were assessed.

Recommendation: It is recommended that the Board of Trustees approve a tuition increase of \$1.75 per credit hour for resident and out-of-state undergraduate tuition and approves amended Regulation 3.017 for notice and adoption after the expiration of the thirty (30) day notice period, provided there are no public comments, in accordance with the Florida Board of Governors’ Regulation Development Procedure dated July 21, 2005.

Attachments: Attachment I: “Key Initiatives and Investments”
Attachment II: “Notice and the Amended Regulation

Prepared By: William Featherstone, Controller

Approved By: Joseph Bakker, Interim Vice President



Florida Agricultural and Mechanical University
Board of Trustees Action Item

ATTACHMENT I

KEY INITIATIVES & INVESTMENTS *(within 3 years)*
(FROM FAMU 2013-14 WORK PLAN)

1. Remove Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) probation sanction

The University has undertaken an aggressive and detailed corrective action plan and is working diligently to address the SACSCOC concerns that resulted in the probation sanction. The actions include the promulgation of policies, and strategies to enhance a culture of continuous improvement designed to sustain compliance with SACS and audit requirements into the future. A team of experienced administrators and faculty is working closely with the affected areas to implement corrective actions, demonstrate that the actions are having the intended results, and that the University is in compliance with all standards cited. A

2. Increase the persistence/retention rate of undergraduate students, leading to increased graduation rates

Strategies include: developing and implementing a comprehensive retention and debt reduction plan; increasing student participation in First Year Experience activities; increasing student engagement in curricular and co-curricular initiatives; offering professional development opportunities for students and faculty/advisors; and enhancing the electronic monitoring of student progression. The University has invested significantly in some of these activities designed to increase student retention and progression in the past two years, partly from tuition differential funds. More detailed information is provided in the update to the Retention and Debt Reduction Plan, which accompanies the Work Plan. By focusing efforts on the timely production of well qualified graduates the University, in all probability, will be able to reduce costs associated with current progression and graduation rates of students. FAMU targets AA transfers of Florida College System institutions. FAMU has established community college scholarships to assist students financially as they transition to our institution. The University is in the process of revising the individual articulation agreements with Florida College System institutions to reflect the amount of the scholarships. In addition, the Office of Enrollment Management has designated staff to communicate personally with each Florida College System institution concerning applicants and support services.

3. Increase pass rates on licensure examinations

The FAMU Board of Trustees has established increasing pass rates on licensure examinations as a goal and set target pass rates for the programs in which passing licensure or certification is a condition of employment in the field. Each of the programs has developed detailed action plans to guide their progress in accomplishing stated goals. The plans include a variety of strategies throughout the respective disciplinary matriculation process, beginning with the first year and continuing through graduation. The established strategies are beginning to yield results. Almost all the programs have seen increases in pass rates. It is expected that all pass rates will continue to increase until they meet or exceed the targets.

FLORIDA A&M UNIVERSITY BOARD OF TRUSTEES



NOTICE OF PROPOSED AMENDED REGULATION

DATE: July 1, 2013

REGULATION CHAPTER NO.: Chapter 3.017

REGULATION CHAPTER TITLE: Administration

REGULATION TITLE AND NUMBER: Schedule of Tuition and Fees - 3.017

SUMMARY OF REGULATION: The amendment to this regulation increases undergraduate tuition \$1.75 per credit hour.

AUTHORITY FOR REGULATION: Section 7(c) Article IX, Florida Constitution, Sections 1009.01, 1009.21, 1009.24, 1009.28, 1009.285, Florida Statutes, and Board of Governors Regulations 1.001 and 7.005.

UNIVERSITY OFFICIAL INITIATING THIS REGULATION: Mr. Joseph H. Bakker, Interim Chief Financial Officer and Vice President for Administrative and Financial Services.

PROCEDURE FOR COMMENTS: Written comments concerning this proposed regulation shall be submitted within 14 days of the date of this notice to the person identified below.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED REGULATION IS: Mr. Joseph H. Bakker, Interim Chief Financial Officer and Vice President for Administrative and Financial Services, 304 Foote-Hilyer Administration Center, Tallahassee, Florida 32307, (850) 599-3211 (phone), (850) 599-3848 (fax), joseph.bakker@famuedu.

FULL TEXT OF THE PROPOSED REGULATION: The full text of the proposed emergency regulation follows:

**Regulations of
Florida A&M University**



3.017 Schedule of Tuition and Fees.

- (1) Tuition shall be defined as the basic fee charged to a student for instruction provided by the University. A charge for any other purpose shall not be included within this fee.
- (a) Resident tuition and fees, comprised of the following, shall be defined as the fees charged an enrolled student who qualifies as a Florida resident as defined in Section 1009.21, F.S., and Board of Governors Regulation 7.005:
1. Matriculation Fee;
 2. Student Financial Aid Fee;
 3. Capital Improvement Trust Fund Fee;
 4. Health Fee;
 5. Transportation Access Fee;
 6. Athletic Fee;
 7. Activity and Service Fee;
 8. Technology Fee; and
 9. Tuition Differential.
- (b) Non-Resident tuition and fees, comprised of the following, shall be defined as the fees charged an enrolled student who does not qualify as a Florida resident as defined in Section 1009.21, F.S., and Board of Governors Regulation 7.005:
1. Matriculation Fee;
 2. Non-Resident Fee;
 3. Student Financial Aid Fee;
 4. Non-Resident Student Financial Aid Fee;
 5. Capital Improvement Trust Fund Fee;
 6. Health Fee;
 7. Transportation Access Fee;

- 8 Athletic Fee
- 9. Activity and Fee;
- 10. Technology Fee; and
- 11. Tuition Differential.

- (2) Registration shall be defined as consisting of two components:
- (a) Formal selection of one or more credit courses approved and scheduled by the University; and
 - (b) Tuition and fee payment, partial or otherwise, or other appropriate arrangements for tuition and fee payment (deferment or third party billing) for the courses in which the student is enrolled as of the end of the drop/add period.
- (3) Tuition and fee liability shall be defined as the liability for the payment of tuition and fees incurred at the point at which the student has completed registration, as defined above.
- (4) The following tuition and fees shall be levied and collected effective Fall Semester 2012 for each student regularly enrolled, unless provided otherwise by law or in this chapter.
- (a) Students shall be assessed the following fees per credit hour:

Fees	Under-		
	Graduate	Graduate	Law
	\$	\$	\$
Resident Tuition	103.32 <u>105.07</u>	334.13	379.76
Financial Aid Fee	5.16	16.70	18.98
Capital Improvement Trust Fund Fee	6.76	6.76	6.76
Athletic Fee	13.97	13.97	13.97
Activity and Service Fee	10.50	10.50	10.50
Technology Fee	5.16	16.70	18.98
Health Fee	6.91	6.91	6.91
Total Resident Tuition and Fees	151.78 <u>153.53</u>	405.67	455.86

Fees	Under-		Law
	Graduate	Graduate	
	\$	\$	\$
Non-Resident Tuition	403.32 105.07	334.13	379.76
Financial Aid Fee	5.16	16.70	18.98
Capital Improvement Trust Fund Fee	6.76	6.76	6.76
Athletic Fee	13.97	13.97	13.97
Activity and Service Fee	10.50	10.50	10.50
Technology Fee	5.16	16.70	18.98
Health Fee	6.91	6.91	6.91
Non-Resident Fee	379.07	587.02	611.46
Non-Resident Financial Aid Fee	18.95	29.35	30.57
Total Non-Resident Tuition and Fees	549.80 551.55	1,022.04	1,097.89

(b) Students shall be assessed the following other fees:

1. **Material and Supplies Fees** – Students shall be assessed a range of \$15.00 to \$300.00 per course for certain courses.
2. **Orientation Fee** – Students who are enrolled for the first time shall be assessed a \$35.00 orientation fee.
3. **Late Registration Fee** – Students who fail to finalize registration during the regular registration period shall be assessed a late registration fee of \$100.00.
4. **Late Payment Fee** – Students who fail to pay tuition or make appropriate arrangements for payment (deferment or third-party billing) by the deadline set by the University shall be assessed a late payment fee of \$100.00
5. **I.D. Card** – Students shall be assessed a \$5.00 identification card fee per semester, excluding the summer semester.
6. **Repeat Course Fee** – Students shall be assessed an additional charge of \$120.24 for regular courses taken more than twice.
7. **Repeat Course Preparatory Fee** – Students shall be assessed an additional charge of \$109.03 for a college preparatory course taken more than twice.
8. **Transportation and Access Fee** - Students shall be assessed a transportation and access fee of \$65.00 for the Fall ~~2011~~ 2013 semester, \$65.00 for the

Spring ~~2014~~ ~~2012~~ semester, and \$33.00 for Summer ~~2014~~ ~~2012~~.

9. **Tuition Differential** - Undergraduate students whose date of enrollment was on or after July 1, 2007 will be assessed an additional tuition differential of \$36.38 per credit hour. Students enrolled prior to July 1, 2007, and who fail to maintain continuous enrollment will also be assessed this tuition differential. Students having prepaid contracts which were in effect on July 1, 2007, and which remain in effect, are exempt from this additional tuition differential.
10. **College of Law Bar Review Preparation Fee** – Law School students will be assessed \$2,400 to increase accessibility to test preparation through substantive bar review courses. This fee will be required as part of the curriculum offered by the College of Law for the purpose of enhancing bar examination test taking skills and participation in the College of Law Bar Exam Success Training (B.E.S.T.) skills development program. This fee will only be charged during the students' final year of law school.
 - (c) The health fee will be expended in accordance with FAMU Regulation 2.008, unless provided otherwise by law.
 - (d) The transportation access fee will be used to cover the costs of operational expenses, personnel, general programs and other services related to providing traffic and parking services to the University community unless provided otherwise by law.
 - (e) The athletic fee will be used to cover the costs of operational expenses, personnel, general programs and other services related to the University's Intercollegiate Athletics program unless provided otherwise by law.
 - (f) The activity and service fee will be allocated and expended in accordance with section 1009.24 (10), Florida Statutes.

Specific Authority: Board of Governors Regulation Development Procedure Dated July 21, 2005. Law Implemented: ~~Chapter 2012-118~~, Conference Report on Senate Bill 1500 ~~House Bill 5004~~ General Appropriations Act FY ~~2013-2014~~ ~~2012-2013~~, Board of Governors Regulations 1.001 and 7.005, 1009.01, 1009.21, 1009.24, 1009.28, 1009.285, FS. History-Amended 6-29-06, 7-11-07, 12-04-07, 10-28-08, 5-26-09, 6-24-09, 07-1-10, 08-08-11, 08-01 -12, 07- 13.