

**FLORIDA A&M UNIVERSITY
BOARD OF TRUSTEES
MEETING MINUTES
August 8, 2013
8:30 A.M.**

Trustees present: Torey Alston, Solomon Badger, Glen Gilzean, Kelvin Lawson, Spurgeon McWilliams, Rufus Montgomery, Kimberly Moore, Narayan Persaud, Anthony Siders, Marjorie Turnbull, Cleve Warren, and Karl White. Trustee Belinda Shannon participated by telephone.

I. CALL TO ORDER AND WELCOME

Dr. Solomon Badger, Chairman

Chairman Solomon Badger called the meeting to order and asked Attorney Barge-Miles to call the roll. A quorum was established.

II. CLOSED SESSION

Mr. Avery McKnight, Vice President for Legal Affairs

Trustee Badger asked Vice President and General Counsel Avery McKnight to provide instructions regarding the closed sessions for collective bargaining and litigation. Attorney McKnight provided the instructions and the Board moved into closed session.

III. OPEN SESSION

Chairman Badger

The Board meeting reconvened at the conclusion of the closed session, with Vice President McKnight indicating that no final decisions had been made in the pending litigation session or in the collective bargaining session. Trustee Lawson moved that the Board move into open session. It was seconded by Trustee White and the motion carried.

Trustee Badger recognized the newest member of the Board of Trustees Ms. Kimberly Moore. He also recognized special guests, the father and grandmother of Trustee Anthony Siders.

IV. APPROVAL OF THE MINUTES

Trustee Badger asked the Board to consider approval of the minutes from the June 6, 2013 and the July 1, 2013 meetings. He asked if there were any corrections. There were none. Trustee McWilliams moved approval of the minutes. The motion was seconded by Trustee Montgomery and the motion carried.

V. ELECTION OF OFFICERS OF THE BOARD

Trustee McWilliams

Trustee Badger indicated that it was time for election of chair and vice chair of the Board. He turned over the gavel to Vice Chair Trustee McWilliams to carry-out the elections.

Trustee McWilliams asked for nominations for chair of the Board of Trustees. Trustee Montgomery moved that the Board re-elect Dr. Badger for chair of the Board. It was seconded by Trustee Siders and the motion carried, unanimously.

Trustee McWilliams then asked for nominations for vice-chair of the Board. Trustee Warren moved that the Board consider Trustee Montgomery for the position of vice chair. It was seconded by Trustee Persaud and the motion carried unanimously.

Trustee McWilliams turned the gavel back over to the newly re-elected chair, Trustee Solomon Badger.

VI. PRESIDENT'S REPORT

Dr. Larry Robinson, Interim President

Trustee Badger asked President Robinson to provide the President's Report. President Robinson introduced Mr. Harold Bower, Jr. the new Associate Vice President/Managing Director of the FAMU Foundation Inc. He recognized Rick Givens in the Division of Audit and Compliance for fully staffing his office and welcomed the following individuals to the team: Dr. Victor M. Ibeanusi, the new dean of the FAMU School of the Environment; Alonda Thomas the new director of media relations; and Jamey Shoupe FAMU's newly hired head baseball coach.

Next, President Robinson reminded the Board that the University will be visited by an on-site SACS team September 24-26, 2013. He said that the SACS decision will be rendered at the annual meeting in December 2013.

President Robinson reported that Florida A&M University is one of 138 colleges that the Princeton Review chose for its "Best in the Southeast" section of its website feature, "*2014 Best Colleges: Region by Region.*" FAMU was also named one of Forbes magazine's *America's Top Colleges in the Nation* in the publication's annual ranking of the top colleges. FAMU was ranked number 4 by *The College Database* for providing high-quality education at an affordable price, with graduates earning an average salary of \$41,000.

President Robinson shared the following:

- The Council on Education for Public Health (CEPH) extended the accreditation of the Florida A&M University (FAMU) Institute of Public Health through July 1, 2020. In addition to the extended accreditation, the Institute of Public Health's online master's degree program was recently ranked as one of the "Best Public Health Schools in the Nation" by *Master's Degree Online*.
- Interim Vice President for Research and Professor of medicinal chemistry Dr. Kiefe Redda was named the "Male Faculty Member of the Year" by the 2013 HBCU Awards.
- The University experienced a 4.7 percent increase in research dollars for the 2012-2013 academic year, which totaled \$42.4 million. This year the University has been awarded:
 - \$2.1 million grant from the National Institutes of Health Bridges to the Baccalaureate Program in Biomedical Sciences.
 - \$1.6 million from the National Science Foundation for support of the College of Science and Technology project, "Implementation Project: Student-Centered Active Learning and Assessment Reform."
 - \$17.8 million from NIH's National Institute on Minority Health and Health Disparities for the period of 2013-2018.
- President Robinson and Provost Wright participated in the College of Law orientation for newly admitted daytime and evening students, as well as provided updates on the University to the National Alumni Association.
- President Robinson participated in "Imagine Tallahassee", which is a newly formed steering committee that will work with the stakeholders in Tallahassee to define a new vision for the city.
- President Robinson stated that he has been working on Federal PLUS Loans issues and meeting with members of Congress to discuss these issues. The changes in PLUS Loan credit standards resulted in an enrollment drop of approximately 569 students. He has spoke with the U.S. Secretary of Education and will continue to work with other HBCUs regarding the new requirements of the Federal PLUS Loan program.
- Miss FAMU 2012-2013 Jasmine O. Yates will be featured in Ebony Magazine's upcoming HBCU Campus Queens edition.

President Robinson stated that the University has been working to get the word out that great things are happening at FAMU everyday:

- The Jacksonville Times Union published an op-ed about the 125 plus years of service that FAMU has provided to Florida.
- The University has recently published the latest edition of *Just the Facts*.
- The latest edition of the *A&M Magazine* is available on-line and approximately 10,000 copies will be printed.
- On page 84 of the US Air Magazine, FAMU's research efforts are highlighted.

President Robinson highlighted the following events:

- Faculty Planning conference, August 14-16, 2013;
- Faculty-Staff Endowment Breakfast, August 16, 2013;
- NAA Regional Conferences, August 16-18, 2013;
- Grape Harvest Festival, August 24, 2013;
- Kick-off for the rebirth campaign for "Great Things are Happening;
- First day of class is August 26, 2013;
- Events Commemorating 50th Anniversary;
- MEAC-SWAC Challenge Football game September 1, 2013 at the Florida Citrus Bowl; and
- President's Convocation Sept. 6.

VII. Ad Hoc Committee – Presidential Goals

Trustee Cleve Warren

Dr. Badger recognized Trustee Warren for a report regarding the Presidential Goals Committee. Trustee Warren indicated that the Committee met on Tuesday, August 6, 2013 on campus. The committee is comprised of Trustees Turnbull, Siders, Persaud and himself. He thanked other members of the Board for their participation as well.

He stated that the committee discussed suggested goals provided by Board members and collated them into subject areas. Many of the recommendations from the members had a common theme, although stated differently. The focus is around creating or accentuating a culture of excellence focused in areas of leadership, academic, quality of life on the campus and individual performance. The quality of excellence extends from the president down to each student on campus. He said that the committee is attempting to set-up a set of achievable goals for Dr. Robinson, that will speak to the interest of the members. What Dr. Robinson will see are measurable and achievable goals. The next step is to take the draft, wordsmith it and circulate it to the members for their review. When a consensus is achieved, the Committee will take it to the Board at either a formal meeting or whatever vehicle Dr. Badger would recommend. Trustee Warren indicated that they should be able to present something by the October meeting.

VIII. STANDING COMMITTEE REPORTS

Chairman Badger recognized Trustee Persaud to present the Academic Affairs report.

Academic Affairs

Trustee Narayan Persaud, Vice Chair

Trustee Persaud indicated that the Academic Affairs Committee had four (4) action items and five (5) discussion items.

Trustee Persaud stated that the Committee heard from Provost Wright regarding the approval of a two-year employment contract for Dr. Ruena Norman. He stated that the position for the Dean of the School of Nursing has been advertised several times; however, the University has been unable to attract a pool of highly qualified applicants. The School of Nursing is preparing for an accreditation visit in 2015 and needs a permanent dean.

Trustee Persaud moved that the Board of Trustees approve the two-year employment contract for Dr. Ruena Norman as the Dean of the School of Nursing at a salary of \$160,000 per year. It was seconded by Trustee Montgomery.

Trustee McWilliams indicated that he felt that the nursing dean should have a terminal degree in nursing. Trustee Alston asked how many of the deans were “outliers” and if was unusual for deans to not have terminal degrees in their discipline. Provost Wright responded that both nursing accrediting bodies do not require a terminal degree in nursing. One accrediting body requires that the chief administrator possess a graduate degree in nursing and is doctorally prepared. The other accrediting body requires the chief administrator to hold a graduate degree in nursing and hold a doctorate, if the program offers a graduate degree in nursing. Dr. Norman has a doctorate degree and has a Master’s degree in nursing. President Robinson also pointed out that Dr. Norman led the School of Nursing through its last accreditation visit and her credentials were not an issue.

Following a roll call vote, the motion failed. The votes were as follows:

Trustee Alston	No
Trustee Badger	Yes
Trustee Gilzean	Yes
Trustee Lawson	Yes
Trustee McWilliams	No
Trustee Montgomery	No
Trustee Moore	No
Trustee Persaud	No

Trustee Shannon	Yes
Trustee Siders	No
Trustee Turnbull	--
Trustee Warren	Yes
Trustee White	Yes

Next, Trustee Persaud reported that Provost Wright recommended the *Request for Leave Without Pay* that was submitted by S. Gikiri Thou.

Trustee Persaud moved that the Board of Trustees approve the request for leave without pay for S. Gikiri Thou. It was seconded by Trustee McWilliams and the motion carried.

Trustee Persaud indicated that Provost Wright presented a request to approve the Realignment/Reduction of General Education Outcomes. There is a need to reduce the number of outcomes in order to allow the General Education Assessment Committee to more effectively assess the outcomes of the University's General Education Program. The reduction will specifically allow faculty and administrators to effectively and efficiently monitor student learning and improve instruction in the core general education courses and demonstrate compliance on the SACS standard on general education assessment. It was recommended that the number of General Education outcomes be reduced from 8 to 5. These changes will align with the legislatively mandated general education changes that will go into effect in 2015-16. The five proposed outcomes are critical thinking, communication, quantitative reasoning, technology literacy, and social and ethical responsibility.

Trustee Persaud moved that the Board of Trustees approve the five general education student learning outcomes presented to the Board. It was seconded by Trustee Lawson and the motion carried.

Next, Trustee Persaud stated that the Committee heard from Dr. Ann Kimbrough, Dean of the School of Journalism & Graphic Communication, and the Honorable J.C. Watts, Jr., regarding the proposed partnership between FAMU's School of Journalism & Graphic Communication and the Black Television News Channel. The proposed partnership will be a 24-hour news channel that targets the African American audience. The partnership will be academically and economically beneficial to FAMU and students will receive hands-on training to enhance their academic experiences. The 24-hour news concept is similar to that of CNN, so the channel will be seen both nationally and internationally.

Trustee Persaud then said that the committee was presented an overview of the grant awarded by the Council of Graduate Schools and TIAA-CREF, the

project will complement FAMU's plans to reduce student debt by 2015. The project will be funded for 24 months and began on July 1, 2013.

Then, Dr. Persaud reported that Dr. Maurice Edington presented the SACS update. He stated that the SACS report focused on the following accreditation standards: Principal 1.1 (Integrity), C.S. 3.2.8 (Qualified Administrative/Academic Officers), C.S. 3.10.3 (Control of Finances), and C.S. 3.11.2 (Institutional Environment). The SACS-COC Special Committee On-Site Visit is September 24-26, 2013 and a decision on the probation sanction will be rendered at the SACS-COC Annual Meeting in December 2013.

Also, Dean Pernell provided an ABA update. On July 12, 2013, the University learned that the College of Law remains accredited by the ABA after continuing a routine accreditation review process and must submit additional information to the ABA for consideration. The report is due by October 1, 2013, with all of the relevant information necessary to demonstrate compliance with the standards. The committee will consider the written report at its meeting on October 31 – November 2, 2013.

Dr. Persaud reported that the U.S. Department of Agriculture has proposed transferring 3,800 acres of land in Brooksville, Florida, to Florida A&M University. The perceived benefits are: the value of the land in 25 years will be significantly higher than present value; potential source of future revenue and equity for future development and investment; no contractual restrictions after 25 years and land can be put to multipurpose uses; provides FAMU with ability and capacity to work with large scale commercial farming enterprises; and provides FAMU with the resource base and capacity to develop new program areas as well as enhance and strengthen its land-grant mission.

Dr. Persaud said that the final item was the introduction of the three new deans: Dr. Valencia Matthews, Dean of the College of Social Sciences, Arts and Humanities; Dr. Maurice Edington, Dean of the College of Science and Technology; and Dr. Victor Ibeanusi, Dean of the School of the Environment.

Trustee Gilzean moved that the Board undertake a review of the DRS rules, to assess whether the DRS is fulfilling its mission, resources, status of employees and structural organizational options and other related issues. It was seconded by Trustee Montgomery and the motion carried.

Trustee-Student Affairs

Trustee Anthony Siders, Vice Chair

Trustee Anthony Siders reported that he was nominated to serve as Vice Chair of the committee. The nomination was closed on the said name, with a unanimous vote in favor of the nomination.

He stated that the first action was a request for approval of the amended Admission Regulation 2.015. This amended regulation includes changes to the undergraduate admissions policy and is more transparent to include statements that are in alignment with and mirroring the BOG Regulations.

Trustee Siders moved approval and notice of adoption of Regulation 2.015, after the expiration of the appropriate 30-day notice period, provided there are no public comments. The motion was seconded by Trustee Alston and the motion carried.

The next action item was the approval of the amended Student Meal Plan Regulation 2.026. The amended regulation reflects the current requirements for participating in the Meal Plan, defines traditional residence halls, and deletes obsolete language.

Trustee Siders moved approval and notice of adoption of Regulation 2.026, after the expiration of the appropriate 30-day notice period, provided there are no public comments. It was seconded by Trustee McWilliams and the motion carried.

Trustee Siders provided the following SGA Updates:

- Mr. Andre Green was recently hired as Director of Student Government and
- There are plans to remodel the Student Union Building

Trustee Siders indicated that Vice President Hudson provided updates on enrollment, financial aid, Office of student Activities and LGBTQ Fact Finding Committee and introduced Mr. Terence Calloway, the new director of Public Safety.

Audit

Trustee Karl White

Trustee White reported that the Committee recommended amending the 2013-2014 Audit Plan to include an audit of the Administrative Services Assistance Program.

Trustee White then moved that the Board of Trustees authorize the amendment of the 2013-2014 Audit Plan to include an audit of the

Administrative Services Assistance Program (ASAP). It was seconded by Trustee Alston and the motion carried.

Trustee White reported that the Committee was updated on the Division's activities for the period of January through June 2013. During that time, the Division issued four audit reports, which had a total of 16 findings, of which six had been implemented by the report date. Of the ten findings open, four were as classified as medium risk and six as low risk.

The Division received 31 allegations from January through June 2013. Of those, 16 had been closed, 1 was referred to another department, six were in process and the remaining 8 were pending investigation.

Trustee White state that for the 2013-14 Audit Plan, the Division is in the process of follow-up of audit finding reported by Ernst & Young (re-performance of the 8 audits from the whistle-blower allegation), the operational audit from the Auditor General for the 2011-12 year, and the federal audit from the Auditor General for the 2011-12 year. The Division is scheduled to conduct audits beginning in September 2013.

He stated that the Committee heard the results of a self-assessment in which it was reported that the Division's operations generally conform to professional standards. The report noted areas in which improvements could be made. The Division is in the process of enhancing procedures to improve the efficiency and effectiveness of its processes and procedures, as well as addressing the Division's long-term goals.

Chair White indicated that a performance evaluation for Vice President Givens was in process, as required by the Audit Committee Charter.

Direct Support Organizations

Trustee Belinda Shannon

Trustee Shannon reported that the DSO Committee had one (1) action item and several items for information.

First, she stated that the Vice President for University Advancement, Dr. Thomas Haynes, presented the DSO's Budgets: FAMU Foundation, National Alumni Association, and Rattler Boosters, to the DSO Committee for review.

Trustee Shannon moved that the Board approve the FAMU Foundation Budget. It was seconded by Trustee White and the motion carried.

Next, Trustee Shannon moved that the Board approve the National Alumni Association Budget. It was seconded by Trustee White and the motion carried.

Trustee Shannon then moved that the Board approve the Rattler Boosters Budget. It was seconded by Trustee White and the motion carried.

Next, she reported that Vice President Haynes and staff provided the Committee with updates on the following:

- Development and implementation of a new Online Scholarship Management Portal, which will now enable FAMU students to apply for scholarships online. The portal will be officially launched August 9, 2013. The Foundation currently has 320 scholarships in the system and \$3.2 million ready to be awarded.
- BOT Goal Number 4: Enhance Institutional Fundraising, a year-to-date report was presented. The division closed FY 2013 ahead of FY 2012 and raised 59% of the \$5.5M goal. Among the giving constituencies, alumni were the strongest performers, donating 84% of the \$1M goal or \$838,000 which was an increase of almost 2% over the last fiscal year.
- Members of the Board of Trustees were asked to assist with building the major gifts program. Plans are underway to host the new President's Club at each home football game. Board members and FAMU's deans and directors will be contacted to provide names of guests they think could be important to FAMU.
- The FAMU Foundation has hired an Associate Vice President/Chief Financial Officer who will manage the day-to-day operations of the Foundation; a receptionist; and an administrative assistant. They are currently reviewing letters of intent from potential tenants.
- Board members asked at a previous board meeting to be provided benchmark data on other HBCU's foundations relative to staff size, annual fundraising, and endowment size. Vice President Haynes advised that he had conducted a preliminary survey and found that the data was not easily attainable from HBCU's. He asked permission to expand the search to additional institutions for better comparisons. He is expected to provide his findings to the Board within three weeks.

- Investment returns for the first nine months of FY 2013 were the same as the composite benchmark of 10.87%; preliminary investment returns for all of FY 2013 of 9.72% underperformed against the composite benchmark of 11.44%, but exceeded the investment goal of 8.5%.
- The office of Alumni Affairs worked with alumni chapters around the country to host over 43 college education fairs and recruitment programs in almost 30 cities. At the national convention, alumni gave nearly \$100,000 to the University. These dollars were in support of athletics and scholarships.
- The Boosters and a special task force appointed by the President, are in the process of completing a comprehensive assessment of game-day parking. The purpose of the plan is to facilitate an efficient game-day parking plan and to maximize parking revenue.

Anti-Hazing Plan Update

- Trustee Shannon stated that the administration has been working to ensure the campus is aware of new guidelines, and revised university policies and procedures. Dr. Robinson announced in June that the suspension of the Marching band was lifted and announced the name of the new Director of Marching and Pep Bands.

Bryan Smith, special assistant to the president for Anti-Hazing, advised that sixteen allegations of hazing were reported through the university website; two campus organizations were suspended for violation of the student code of conduct; suspension of Alpha Xi Chapter of Kappa Alpha Psi ended June 30, 2013; the University is a leading voice in discussions regarding anti-hazing initiatives; and Mrs. Deidre McRoy was hired as the new Music Department Compliance Officer.

- Trustee Shannon informed the Board that the PR firm, Edelman, was brought on to assist with brand management and is developing a plan that outlines recommended steps for moving forward in an effort to shift how the University is perceived as a result of the hazing incident and crisis we have faced. The plan will be presented to the university administration in September.

Initiatives in the Marketing and Communications Plan are being implemented: anti-hazing tour by the FAMU Music Ensemble; Living Well columns written by faculty will be included in the Tallahassee Magazine; advertising in major publications; and launching of a Student-Led Campaign designed to promote

FAMU's strengths to a larger external audience and to boost the morale of faculty, staff and students.

Facilities Planning

Trustee Spurgeon McWilliams

Trustee McWilliams reported that Committee heard a presentation by Ms. Kristin Dozier, Leon County Commissioner and Chair of the Leon County Research and Development Authority, regarding the proposed Innovation Park Restructuring Plan. The Park is currently managed by the Leon County Research and Development Authority (LCRDA). FAMU currently leases the Centennial Building (32,700 square feet) in the Park for physics research.

The LCRDA proposed the following to FAMU:

- The opportunity to acquire ownership of the Centennial Building (including 3.9 acres of land). There is an approximately \$3 million dollar loan balance on the building. FAMU would have to assume responsibility for the payoff; and
- The opportunity to acquire approximately 17 acres of undeveloped land in the Park at no cost to FAMU.

Note: Trustee Kimberly Moore recused herself from the discussion and consideration of this item because she is a member of the Leon County Research and Development Authority.

Trustee Warren moved that the Board of Trustees authorize the President Robinson to:

- **Should the State approve the reassignment of the proposed Innovation Park land from the Leon County Research and Development Authority to Florida Agricultural and Mechanical University, the Board of Trustees accepts the reassignment subject to the review and approval, as to form, by the Office of the General Counsel;**
- **Should the above mentioned reassignment occur, the Board of Trustees authorizes the President to secure financing and enter into negotiations with the Leon County Research and Development Authority for the acquisition of the Centennial Building, subject to the review and approval, as to form, of the Office of the General Counsel; and**

- **The President shall report to the Board of Trustees on the status of the negotiations, and shall return the negotiated form of the contract to the Board of Trustees for its approval.**

The motion was seconded by Trustee White and the motion carried.

Finally, Trustee McWilliams stated that the Facilities Planning Committee heard updates on the status of six ongoing construction projects.

Budget and Finance

Trustee Rufus Montgomery

Trustee Montgomery stated that the Budget and Finance Committee had seven (7) action items and several information items.

Trustee Montgomery recognized Michael Smith, Interim Athletic Director, who presented the Athletic Department's Deficit Reduction Plan. He said that the athletic budget for 2013-2014 will be balanced and another contribution will be made to reduce the overall deficit. The budget stream will increase because of season tickets sales, game day sales and the Florida Classic. He stated that an outside firm is conducting an assessment which will focus on benchmarking and best practices. This will assist with the establishment of measurable and attainable objectives.

Trustee Montgomery moved approval of the athletic deficit reduction plan. It was seconded by Trustee Siders and the motion carried.

Trustee Montgomery reported that the Committee heard a request to amend BOT Regulation 3.011 - Commercial Solicitation. This amendment provides clarification of the current requirements for engaging in solicitation activities on campus.

Trustee Montgomery moved that the Board of Trustees approve the amendment of BOT Regulation 3.011 Commercial Solicitation. It was seconded by Trustee White and the motion carried.

At the last Board meeting, the University was directed to have the proposed StarMetro Agreement with the City of Tallahassee reviewed by a consultant. The Committee heard a report on the review and received information that the City of Tallahassee and the University had agreed on the terms of a contract.

Trustee Montgomery moved that the Board of Trustees authorize the President to execute the StarMetro contract with the City of Tallahassee, subject to the approval of the Office of the General Counsel, as to form. It was seconded by Trustee Moore and the motion carried.

Trustee Montgomery stated that the Committee considered a request to amend the University's Alcoholic Beverages Regulation to add new venues for the consumption of alcohol on campus. The current venues are:

- President's Box at Bragg Stadium
- Alumni House
- Faculty Club House
- Center for Viticulture
- Alfred Lawson Multi-Purpose Teaching Gym

After discussion on possible options for amending the regulations, the Committee agreed on adding the following venues to the existing regulation:

- Grand Ballroom/Student Union;
- The Black Archives;
- The President's Club; and
- Bragg Stadium

Trustee Montgomery moved that the Board of Trustees approve the addition of these venues to Regulation 3.021 – Alcoholic Beverages. It was seconded by Trustee White. Trustee Siders offered a friendly amendment to add the Law School to the list of approved venues. The amendment was accepted by Trustee Montgomery and the motion carried.

At the June 6, 2013 Board meeting the Board approved a Preliminary FY 13-14 Operating Budget for forwarding to the Board of Governors. The Committee received a request to approve the final FY 13-14 Operating Budget. Apart from an increase in the Risk Management appropriation and the addition of the carry-forward funds, there were no changes to the Preliminary Budget approved at the June 6 Board meeting.

Trustee Montgomery recommended that the Board of Trustees approve the FY 2013-14 Operating Budget, as presented. It was seconded by Trustee Alston and the motion carried.

Next, Trustee Montgomery reported that the Committee was informed that the 2013 Florida Legislature appropriated funding to provide discretionary

one-time lump sum bonuses of \$600 to eligible permanent University employees. The bonuses are limited to 35% of the employees. To implement and distribute the bonuses, the Board of Trustees has to adopt a Bonus Plan that is consistent with the statutory requirements. The Board-approved Plan must be submitted to the Board of Governors for review and then submitted to the Governor's Office for final approval. The Committee received information on the University's Bonus Plan, which considers the employee's annual appraisal and a peer review.

Trustee Montgomery moved that the Board of Trustees approve the University's State Bonus Plan. It was seconded by Trustee McWilliams and the motion carried.

The Committee heard a request to approve the FY 2014-15 Legislative Budget Request. The University is requesting, through the Legislative Budget Request process, \$6.74 million to:

- Improve retention rates for first-time-in-college students;
- Increase the percent of course selections offered through distance and blended learning; and
- Increase first-time pass rates on professional licensure exams.

Trustee Montgomery moved that the Board of Trustees approve the FY 2014-15 Legislative Budget Request. It was seconded by Trustee McWilliams and the motion carried.

The Committee received information on the status of the University's Government Relations efforts. The Committee requested that the efforts be better planned and more focused and that the reporting be more thorough.

Trustee Montgomery state that the Committee heard a status report on the Dining Services Request for Proposals (RFP). The RFP was advertised on June 25, 2013 and four proposals were received. He stated that a recommendation will be presented to the Board at the October meeting.

As directed at the Budget and Finance retreat in May, staff presented information on recommended changes to Policy 2005-02 which deal with financial reporting and to Policy 2005-18 which deals with the Athletics Boosters reporting structure. The recommended Policy changes will be considered by the Committee at its next meeting.

Finally, Trustee Montgomery stated that the Committee heard information on the two (2) upcoming contracts over \$100,000 that are currently in various stages of development.

Trustee Badger recognized the following individuals for public comments:

Public Comments:

- Dr. Leila Walker - Rattler Booster parking
- Dr. William Tucker - Rattler Booster parking
- Dr. Elizabeth Davenport - Pay increase for DRS Teachers

With no further business, the meeting adjourned.