

**Florida Agricultural and Mechanical University  
Board of Trustees**



**MEETING MINUTES  
September 19, 2019**

**CALL TO ORDER AND WELCOME**

*Kelvin Lawson, Chair*

Chair Lawson called the meeting to order. Chief of Staff Linda Barge-Miles called the roll and a quorum was established. The following trustees were present: Ann Marie Cavazos, Thomas Dortch, David Lawrence, Kelvin Lawson, Harold Mills, Kimberly Moore, Rochard Moricette, Belvin Perry, Nicole Washington, and Robert Woody. Trustee Craig Reed did not attend the meeting.

**CLOSED SESSION**

Vice President Joseph Maleszewski was recognized by Chair Lawson to provide instructions regarding the closed session for Cybersecurity and Vice President/General Counsel Denise Wallace provided instructions for the collective bargaining closed session.

**PUBLIC COMMENTS**

There were no requests for public comments.

**BOARD ELECTIONS**

*Trustee Belvin Perry*

Chair Lawson turned the gavel over to Trustee Perry for election of officers – chair and vice chair. Trustee Dortch nominated Trustee Kelvin Lawson for chair of the Board. The nomination was seconded by Trustee Woody. Through a voice vote Trustee Kelvin Lawson was elected again as chair of the Board of Trustees. Next, Trustee Perry asked for nominations for vice chair of the Board of Trustees. Trustee Woody nominated Trustee Kimberly Moore for vice chair. The motion was seconded by Trustee Dortch. There were no additional nominations. Trustee Kimberly Moore was elected vice chair of the Board by a voice vote.

**PRESIDENT'S REPORT**

*Dr. Larry Robinson, President*

Chair Lawson noted that President Robinson was not present because he was attending an important meeting at the Capitol, regarding the University. In his absence, the Board watched the President's video highlighting campus achievements since the last meeting.

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**ANNUAL EQUITY REPORT**

*Mrs. Carrie Gavin, Director of Equal Opportunity Programs*

Chair Lawson recognized Mrs. Carrie Gavin to present highlights from the University's Equity Report for 2017-2018. She highlighted increases in the graduation rate of full-time FTIC students, master's degrees awarded, and doctoral degrees awarded. Mrs. Gavin also noted that there were increases in the number of degrees awarded to diverse populations. Trustee Moore moved approval of the report. The motion was seconded by Trustee Perry and the motion carried.

**STUDENT GOVERNMENT ASSOCIATION REPORT**

*Trustee Rochard Moricette*

Trustee Rochard Moricette was recognized to provide an update on activities with the Student Government Association. Trustee Moricette informed the Board that he is very involved with the Florida Student Association (FSA). The FSA's legislative priorities are mental health, textbook affordability, sexual assault initiatives and food and housing insecurity. Major projects for the FAMU Student Government Association include the following:

- Campus Safe Team
- Rattler Corp Program, which will launch in October
- Student Voice - the appointment of over 50 students on the University's standing committees and councils

Finally, Trustee Moricette shared that he and his leadership team held their inauguration and their guests included the SGA presidents from Ft. Valley State University and Florida State University.

**STANDING COMMITTEE REPORTS**

Chair Lawson recognized the committee chairs to present their respective reports.

**Academic and Student Affairs**

*Trustee Nicole Washington, Chair*

Trustee Washington shared that Vice President William Hudson, Jr. provided an update on the 2+2 program and the financial aid debt reduction plan. Mr. Bryan Smith highlighted the University's hazing prevention initiatives. The deans from Allied Health Sciences Nursing, Pharmacy and Pharmaceutical Sciences and Law updated the Board on the licensure passage rate initiative for physical therapy, nursing, pharmacy and law.

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**Special Committee on Athletics**

*Kelvin Lawson, Chair*

Chair Lawson indicated that the Special Committee on Athletics looked at the athletics budget again, as well as the revenue stream. The Committee also discussed some hard decisions that need to be made, including personnel actions, additional ways of raising revenue, and working to rely less on the FAMU Foundation. He said that the goal is to close the gap and make the program self-sufficient.

**Audit and Compliance**

*Trustee Belvin Perry, Vice Chair*

Trustee Perry reported that the Audit and Compliance Committee recommended approval of the Division of Audit Charter, the Office of Compliance and Ethics Charter and the Audit and Compliance Committee Charter. These changes bring the charters up-to-date with the current organizational structure.

Chief Compliance Officer Rica Calhoun presented the Compliance and Ethics Annual Report and Program Plan and an update regarding the University's Code of Conduct.

VP Maleszewski updated the Board on the FY 2019-2020 Audit Work plan; the Division of Audit Annual Report for FY 2018-2019; audit follow-up status; external audits status; enterprise risk management; and internal controls framework status.

**Budget, Finance and Facilities**

*Trustee Kimberly Moore, Chair*

Trustee Moore was recognized for her report. She shared that the committee recommended approval of the University's carry-forward spending plan for 2019-2020; the Honeywell performance contract and additional budget authority and authorization of additional services regarding the HUB dining facility.

There were three follow-up items:

- Revision of the financial aid figure tied to the carry-forward spending plan.
- Validation of the University's overall debt capacity and debt service.

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- Board budget workshop in December. Information will be provide on the usage of carry-forward funds for the College of Law student scholarships, Senate Bill 190, and a tour of student housing.

## **Direct Support Organizations**

*Trustee Thomas Dortch, Chair*

Trustee Dortch provided an update on the DSO Committee. He indicated that the Committee heard a presentation renaming the University Naming Opportunities policy. VP Friday-Stroud shared that at the end of the year fundraising for 2018/2019 was \$11.6M and as of September 17, 2019 the University had raised \$1.3 million.

Next, Trustee Dortch provided an update regarding the DSO's:

- The Foundation will host its retreat and meeting in Orlando, November 20-23, 2019. The investment portfolio balance as of July 31, 2019 is \$124.67M.
- The National Alumni Association hosted "Willienium Tours" featuring FAMU Football Coach Willie Simmons. The tour was launched in June in Washington, D.C., followed by stops in Chicago, Houston and Dallas. That activity raised more than \$63,000.
- The FAMU Rattler Boosters, Inc. sponsored the FAMU Kickoff luncheon for Athletics in August, with over 800 attendees. The Boosters donated \$30,000 to the Athletics Department.

## **Strategic Planning and Performance Measures**

*Trustee Kimberly Moore, Committee Member*

Trustee Moore stated that the Committee received an update on the BOG annual accountability Plan. VP Barrington also gave a demonstration on the dashboards and scorecards on the University's website.

## **CONSENT AGENDA**

Chair Lawson asked if there were any additions to the consent agenda or if anything needed to be removed from the agenda. Trustee Lawson noted the removal of BFF2 – the Honeywell Performance Contract, from the consent agenda. Chair Lawson then review the items that were on the Consent Agenda. Trustee Moore moved approval of the consent

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agenda. It was seconded by Trustee Perry and the motion carried. The consent agenda included the following items:

**Board of Trustees (BT)**

BT1 June 6, 2019 and August 16, 2019 Minutes

**Audit and Compliance Committee (AC)**

AC1 Audit Charter

AC2 Audit and Compliance Committee Charter

AC3 Office of Compliance and Ethics Charter

AC4 Compliance and Ethics Annual Report and Program Plan

**Budget, Finance and Facilities Committee (BFF)**

BFF1 University's Carryforward Spending Plan (FY 2019/2020)

BFF3 Additional Budget Authority and Authorization of Additional Services– HUB Dining Facility

**ACTIONS FROM CLOSED SESSION:**

Chair Lawson stated that there were three items that needed to be addressed that were not on the consent agenda, relating to union salary negotiations.

Chair Lawson shared the language of the tentative agreement, which provides for a one-time non-recurring increase of \$425 to graduate assistants employed on the date of ratification, authorizing the President to sign the agreement on behalf of the Board, as the public employer. Trustee Perry made the motion for approval. The motion was seconded by Trustee Cavazos and the motion carried.

The next item for consideration was the United Faculty of Florida (UFF) motion. Chair Lawson moved that the Board ratify the tentative agreement, which provides for a one-time non-recurring bonus of \$2431 for employees, contingent upon receipt of at least a satisfactory review on their most recent performance review, with pay status as of May 1, 2019 and the amendments to Articles 1, 3, 5, 6, 7, 14, 20, 21, 22, 26, 29, and 31, authorizing the President to sign the agreement on behalf of the Board, as the public employer. Trustee Moore made the motion. It was seconded by Trustee Perry and the motion carried.

The third item for consideration was the American Federation of State, County, and Municipal Employees (AFSCME) motion. Chair Lawson moved that the Board ratify the AFSCME tentative agreement, which provides for a one-time non-recurring bonus of \$2431 for employees contingent upon receipt of a satisfactory performance evaluation and employment at the time of ratification and the amendments to Articles 5, 6, 10, 13,

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17, and 20, authorizing the President to sign the agreement on behalf of the Board, as the public employer. Trustee Moore moved approval of the item. It was seconded by Trustee Dortch and the motion carried.

**ADJOURNMENT:**

There being no further business for the Board, the meeting adjourned.