AGENDA

I. Call to Order

II. Roll Call

ACTION ITEM

III. Approval of the Minutes
   a. November 29, 2017
   b. January 11, 2018

IV. Board Operating Procedures Update

INFORMATIONAL ITEM

V. BOT Self-Evaluation Follow-up

VI. Governmental Relations Update

VII. Adjournment
Governance Committee chair Trustee Harold Mills called the meeting to order. Attorney Barge-Miles called the roll and a quorum was established. The following committee members were present: Harold Mills, Kimberly Moore, Belvin Perry, and Nicole Washington.

The first item on the agenda was approval of the October 12, 2017 minutes. Trustee Washington made the motion to approve the minutes. It was seconded by Trustee Moore and the motion carried.

Next, the Committee reviewed President Robinson’s evaluation. Trustee Moore moved that the committee approve the evaluation. It was seconded by Trustee Perry and the motion carried.

The Committee then began consideration of President Robinson’s proposed goals and objectives for 2017/2018. Trustee Mills reminded the Committee that during their last meeting, they indicated that they wanted to ensure that the president’s goals were quantitative and aligned with the goals in the strategic plan and the performance metrics. He suggested that the committee review the goals further and have a called meeting to approve them. He emphasized that the goals should be tied to the strategic initiatives. He asked the committee members to submit any recommendations to the liaison, who would share them with President Robinson. Trustee Mills will work with President Robinson to incorporate this feedback into the goals.

Trustee Washington suggested that the goals should be condensed and prioritized. Trustee Mill and several committee members agreed that the goals should be more concise, so that the Board could measure the outcomes at a higher level. It was suggested that the number of goals should be reduced to approximately 15. Trustee Woody suggested that the goals should also include more specific goals for fundraising. It was also suggested that specific goals regarding the 2 + 2 program should be included.

The Committee expects to have a meeting to finalize the goals in the next 30-45 days.

With no further business, the meeting adjourned.
Trustee Mills called the meeting to order and Attorney Barge-Miles called the roll. A quorum was established. The following committee members were present: Harold Mills, Kimberly Moore, Belvin Perry, and Nicole Washington. Trustees Woody and Lawson also joined the call.

The first item on the agenda was approval the goals submitted by President Robinson. President Robinson shared that he and Trustee Mills agreed that the goals should be aligned with the SUS fiscal year. The Committee also agreed. Chair Lawson indicated that the goal is to have these presidential goals captured in the contract, so that the President can be held accountable to one set of goals. In response to a question regarding the licensure passage rates, Provost Wright explained that the goals are aligned with the threshold for the state.

Chair Lawson reminded the committee that the goals will be reviewed during this cycle for half of a year, when normally they would be reviewing progress for a full year. He further noted that some of the goals tie to the Work Plan goals and those can be measured.

The committee recommended revisions to Goals 7, 9 and 10 which should include the following:

- Goal 7 include a comprehensive housing plan, inclusive of the P3.
- Goal 9 reduce the operating expenditures by a specific number
- Goal 10 include a projected debt ratio number

Trustee Moore moved approval of the goals, with the understanding that the changes to Goals 7, 9, and 10 will be incorporated. The motion was seconded by Trustee Perry and the motion carried.

Next, Mrs. Carrie Gavin provided an update on the tentative agreements reached by the Graduate Assistants Union and the University, signed on December 11, 2017. She indicated that the agreement accomplishes the following:

- Ends the GAU impasse
- Implements a three-year agreement with re-openers instead of coverage of the entire agreement, and
- Caps the health insurance premium at $2035 per graduate assistant.
- The minimum hourly rate and minimum stipend rate have been implemented by the University.
Outstanding at this point is the $250 one-time bonus, which will be provided upon ratification.

Trustee Moore moved approval of the Tentative Agreement. It was seconded by Trustee Perry and the motion carried.

With no further business, the meeting adjourned.
Subject: Amendment of Board of Trustees Operating Procedures, Section 5.4 - Notice of Meetings

Rationale: The Board of Trustees’ Operating Procedures currently require that meetings are noticed in the Tallahassee Democrat Newspaper or a major newspaper in the area. Several of the universities in the State University System only notice their meetings on their websites. Notice on the website is a more cost effective and efficient method of providing notice to the public.

Attachments: Revised language for Section 5.4, BOT Operating Procedures and a chart with the notice provisions for the other universities in the SUS.

Recommendation: Approve the proposed revision to Section 5.4, BOT Operating Procedures
5.4 NOTICE OF MEETINGS - Notice of regular meetings and special meetings shall be given by mail or email not less than seven (7) days prior to the meeting. Notice of an emergency meetings of the Board shall be given by posting a notice of the time, place, date, and general purpose of the meeting on the University's website not less than seven (7) days prior to the meeting, or published in the Tallahassee Democrat Newspaper or a major newspaper of general circulation in the area where the meeting will take place. The media may also be notified through a press release issued by the University whenever an emergency meeting is scheduled.

5.4.1 Public Notice of Meetings - Notice of meetings and hearings shall be published in a newspaper of general circulation or the Florida Administrative Weekly and shall include a statement of the general subject matter to be considered.
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<thead>
<tr>
<th>Colleges and Universities</th>
<th>Board of Trustees Operating Procedures/Bylaws – Notice of Meetings</th>
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<tbody>
<tr>
<td>Florida Agricultural and Mechanical University (Proposed)</td>
<td>Notice of meetings of the Board shall be given by posting a notice of the time, place, date, and general purpose of the meeting on the University’s website. The notice may also be notified through a press release issued by the University whenever an emergency meeting is scheduled.</td>
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<tr>
<td>Florida Atlantic University</td>
<td>All meetings of the BOT and its committees shall be noticed and open to the public at all times. No resolution, rule, or formal action shall be considered binding except as taken or made at a public meeting in accordance with Sections 286.011 and 1009.24 of the Florida Statutes. However, these notice or public meeting requirements shall not apply where the matters being considered are exempt by law from the notice or open meetings requirements, or both. The General Counsel or his or her designee shall be present at all BOT and Committee Meetings, whether open or not, unless otherwise provided by the BOT. All meetings required to be noticed will be posted on the Florida Atlantic University website at <a href="http://www.fau.edu">http://www.fau.edu</a>.</td>
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<td>Florida Gulf Coast University</td>
<td>Meetings of the Board are open to the public and all official acts, other than those exempted by Florida Statutes, shall be taken at public meetings. As required by law, minutes of Board meetings shall be kept by the Corporate Secretary or designee, who shall cause them to be printed and preserved. Within two (2) weeks after a Board meeting, detailed meeting minutes for all meetings, including the vote history and attendance of each trustee, shall be posted prominently on the University’s website. The schedule of meetings shall also be available on the University’s website at <a href="http://www.fgcu.edu">http://www.fgcu.edu</a> (Board of Trustees). 1. Notice of regular meetings, committee meetings, and special meetings of the Board will be given not less than seven (7) days before the event and will include the Agenda or a statement of the general subject matter to be considered. 2. Whenever an emergency meeting is scheduled to be held, the Corporate Secretary will notify with a press release all media outlets in the five (5) county FGCU service area, including the time, date, place, and purpose of the meeting. 3. Notwithstanding anything in these bylaws to the contrary, all such notice matters shall meet the requirements of Florida law regarding public meetings and public records.</td>
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<td>Florida International University</td>
<td>Reasonable prior notice of all meetings shall be provided in accordance with Florida law. Notice of regular and special meetings will be provided by posting the notice and agenda on the Board’s website and faxing such notice and agenda to a major newspaper of general circulation. Notice of emergency meetings shall be provided as described above.</td>
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<td>Florida Polytechnic University</td>
<td>Notice of regular meetings, committee meetings, and special meetings of the Board will be given not less than seven (7) days before the event and will include a statement of the general subject matter to be considered. Whenever an emergency meeting is scheduled, the Corporate Secretary will post a notice of the time, date, place, and purpose of the meeting on the Board of Trustees website. All meetings of the Board and its committees shall be noticed and open to the public at all times. No resolution, rule, or formal action shall be considered binding except as taken or made at a public meeting in accordance with Florida Statutes § 286.011. However, these notice or public meeting requirements shall not apply where the matters being considered are exempt by law from the notice or open meetings requirements (for example, executive sessions to discuss pending litigation.) Notice of meetings that are required to be noticed will be posted on the Board of Trustees' webpage on the Florida Polytechnic University website at <a href="http://flotidapolteclinic.org/board-of-trustees/public-notices/">http://flotidapolteclinic.org/board-of-trustees/public-notices/</a>.</td>
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<td>Florida State University</td>
<td>(a) Reasonable notice of all meetings shall be made in accordance with Chapter 286 and 120 Florida Statutes by publication in the Tallahassee Democrat newspaper, other major publication of general circulation in the area where the meeting will be held, or on The Florida State University website. (b) Such notice shall state the date, time and place of the meeting, a brief description of the purpose and the address where interested persons can write to obtain a copy of the agenda.</td>
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<td>College/University</td>
<td>Notice of Meetings</td>
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<td>New College of Florida</td>
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<td>University of Central Florida</td>
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<td>University of North Florida</td>
<td>The Board of Trustees will meet no fewer than four (4) times per fiscal year, at a time and place designated by the chair. Meetings of the Board are open to the public and all official acts will be taken at public meetings. The <strong>schedule of meetings is available on the University of North Florida Board of Trustees website</strong>. Notice of regular meetings, committee meetings, and special meetings of the Board will be given not less than seven (7) days before the event, and will include a statement of the general subject matter to be considered. <strong>Whenever an emergency meeting is scheduled, the corporate secretary will post a notice of the time, date, place, and purpose of the meeting at the University of North Florida Library and on the Board of Trustees website.</strong></td>
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<td>University of South Florida</td>
<td>Notice, stating the time, date, place and agenda or purpose of the meeting. of regular meetings, special meetings and committee meetings shall be posted on the USF Website, and shall be distributed through an appropriate USF list serve. Notice will be given not less than seven (7) days, if practicable, before the event and will include a statement of the general subject matter to be considered. <strong>Whenever an emergency meeting is scheduled, the Corporate Secretary will post a notice on the USF Website, and distribute same through an appropriate USF list serve as soon as practicable stating the time, date, place and agenda or purpose of the meeting.</strong></td>
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<td>University of West Florida</td>
<td>Regular meetings - The Board will meet no fewer than four times per fiscal year, at a time and place designated by the chair. Meetings of the Board are open to the public and all official acts will be taken at public meetings, unless exempt from the open meetings law. The <strong>schedule of meetings is available on the University of West Florida website at <a href="http://www.uwf.edu/trustees">http://www.uwf.edu/trustees</a>.</strong> Notice of regular meetings, committee meetings, and special meetings of the Board will be given not less than seven days before the event and will include a statement of the general subject matter to be considered. <strong>Whenever an emergency meeting is scheduled to be held, the corporate secretary will post a notice at the university library and at <a href="http://www.uwf.edu/trustees">http://www.uwf.edu/trustees</a> of the time, date, place, and purpose of the meeting.</strong></td>
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