



Florida Agricultural and Mechanical University

TALLAHASSEE, FLORIDA 32307-3100

TEST SERVICE BUREAU

TELEPHONE: (850) 599-3333

FAX: (850) 599-8733

November 22, 2021

Fall 2021 Course Evaluations by Students

ATTENTION: Deans, Faculty and Students,

The Fall 2021 evaluation surveys for the FAMU Student Assessment of Instruction (FAMSAI) have been deployed for the main campus and are available for student completion. The evaluations are accessible by students via a link sent to their FAMU email accounts or through the FAMU Canvas account. The evaluations will be open to students until midnight Sunday, December 5, 2021. Reminders will be periodically sent to each student's FAMU email account for the surveys not yet completed until the surveys are closed.

To access the course evaluation surveys, students should sign into Canvas, and click on a link of a currently enrolled course. Click on "Class Climate LTI" in the menu on the left. This link will take them to the dashboard containing all of course evaluations. Attached is a tutorial, which can be distributed, for the Class Climate Course Evaluations.

All instructors should be able to view the completion progress of the evaluations via the dashboard in their FAMU Canvas account. Faculty should follow the same instructions in the attached tutorial to reach the instructor dashboard. Faculty are asked to encourage students to complete the surveys.

Please call (850-599-3333) or email (famutesting@famu.edu) if there are any concerns. Thank you for your assistance in this process.

Test Service Bureau